

# TOWN OF FLORENCE REGULAR MEETING AGENDA

Mayor Tom J. Rankin  
Vice-Mayor Tara Walter  
Councilmember Vallarie Woolridge  
Councilmember Bill Hawkins  
Councilmember Becki Guilin  
Councilmember John Anderson  
Councilmember Karen Wall



Florence Town Hall  
775 N. Main Street  
Florence, AZ 85132  
(520) 868-7500  
www.florenceaz.gov  
Meet 1<sup>st</sup> and 3<sup>rd</sup> Mondays

**Monday, February 1, 2016**

**6:00 PM**

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Pursuant to A.R.S. § 38-431.02, notice is hereby given to the Town of Florence Council and to the general public that a Regular Meeting of the Florence Town Council will be held on Monday, February 1, 2016, at 6:00 p.m., in the Florence Town Council Chambers, located at 775 N. Main Street, Florence, Arizona. The agenda for this meeting is as follows:

**1. CALL TO ORDER**

**2. ROLL CALL:** Rankin \_\_, Walter \_\_, Woolridge \_\_, Hawkins \_\_,  
Guilin \_\_, Anderson \_\_, Wall \_\_\_\_.

**3. MOMENT OF SILENCE**

**4. PLEDGE OF ALLEGIANCE**

**5. CALL TO THE PUBLIC**

Call to the Public for public comment on issues within the jurisdiction of the Town Council. Council rules limit public comment to three minutes. Individual Councilmembers may respond to criticism made by those commenting, may ask staff to review a matter raised or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take action on any matter during an open call to the public unless the matters are properly noticed for discussion and legal action.

**6. PRESENTATIONS**

- a. Years of Service Award presented to Herb Padilla III, for 20 years of dedicated service.
- b. Presentation on Arizona City and Town Budgets: Your Input Matters! (Gabe Garcia)

**7. CONSENT: All items on the consent agenda will be handled by a single vote as part of the consent agenda, unless a Councilmember or a member of the public objects at the time the agenda item is called.**

- a. **Approval of the Caliente** Casa Del Sol Property Owners Association's application for their Special Event Liquor License application to the Arizona Department of Liquor Licenses

and Control for their Casino Night event to be held on February 26, 2016, from 4:00 pm to 10:00 pm, at the Caliente Clubhouse, 3543 Caliente Boulevard, Florence, Arizona. (Lisa Garcia)

- b. **Approval of the San** Tan United Sports Academy's application for their Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control for their Spring Fling Community event to be held on March 5, 2016, from 12:00 pm to 6:00 pm, at the Anthem at Merrill Ranch Community Park, 3313 N. Anthem Way, Florence, Arizona. (Lisa Garcia)
- c. **Approval of Resolution** No. 1577-16: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE MAP OF DEDICATION FOR GENERAL DRIVE, REQUIRING THE PROVISION OF AN INFRASTRUCTURE IMPROVEMENT ASSURANCE OR WITHHOLDING OF RECORDATION TO SECURE THE SATISFACTORY CONSTRUCTION, INSTALLATION AND DEDICATION OF REQUIRED IMPROVEMENTS; ESTABLISHING A DEADLINE FOR REQUIRED IMPROVEMENTS TO BE COMPLETED; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS. (Mark Eckhoff)
- d. **Approval entering** into an Intergovernmental Agreement with Town of Florence Fire Department and Central Arizona College for Fire Service Excellence and the State of Arizona for the Firefighter I & II Program. (David Strayer)
- e. **Approval of accepting** the register of demands ending December 31, 2015, in the amount of \$3,940,444.52. (Gabe Garcia)

## 8. NEW BUSINESS

- a. **Discussion/Approval/Disapproval** of Board and Commission appointments to and authorization to continue to accept applications until all seats are filled. (Lisa Garcia)
  - i. Appointment of Chris Reid, Lynn Smith, Betty Wheeler and K. Natasha Schmidt to the Historic District Advisory Commission with terms to expire December 31, 2018.
  - ii. Appointment of Denise Kollert to the Joint Library Advisory Board with a term to expire December 31, 2017.
  - iii. Appointment of Don H. Pinson to the Parks and Recreation Advisory Board with a term to expire December 31, 2018.
  - iv. Appointment of Gary J. Pranzo, Larry Putrick and Carl Bell to the Planning and Zoning Commission with a term to expire December 31, 2018.

## 9. TOWN MANAGER'S REPORT

## 10. DEPARTMENT REPORTS

- a. **Community Development**
- b. **Courts**
- c. **Finance**

- d. Fire
- e. Library
- f. Parks and Recreation
- g. Police
- h. Public Works

## **11. CALL TO THE PUBLIC**

## **12. CALL TO THE COUNCIL – CURRENT EVENTS ONLY**

## **13. ADJOURN TO EXECUTIVE SESSION**

An Executive Session will be held during the Council Meeting for the following reasons:

- a. For legal matters pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4) for the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to pending litigation in Maricopa County Superior Court: Town of Florence v. Florence Copper, Inc. CV 2015-0001325.
- b. For legal matters pursuant to A.R.S. Section 38-431.03(A)(3) and (A)(4) for the purpose of discussion and consultation with the Town's attorneys for legal advice and to consider the Town's position and instruct its attorneys in regard to a Community Facilities District Application.
- c. For legal matters pursuant to A.R.S. Section 38-431.03(A)(3), (A)(4) and (A)(7) for the purpose of discussion and consultation with the Town Attorney and designated representatives of the public body in order to consider its position and instruct its representatives and the Town Attorney regarding negotiations for the purchase, sale or lease of real property.


## **14. ADJOURN FROM EXECUTIVE SESSION**

## **15. ADJOURNMENT**

Council may go into Executive Session at any time during the meeting for the purpose of obtaining legal advice from the Town's Attorney(s) on any of the agenda items pursuant to A.R.S. § 38-431.03(A)(3).

POSTED ON JANUARY 28, 2016, BY LISA GARCIA, TOWN CLERK, AT 775 NORTH MAIN STREET, 1000 SOUTH WILLOW STREET, FLORENCE, ARIZONA, AND AT [WWW.FLORENCEAZ.GOV](http://WWW.FLORENCEAZ.GOV).

\*\*\*PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN OF FLORENCE ADA COORDINATOR, AT (520) 868-7574 OR (520) 868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.\*\*\*

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7a.</b>
<b>MEETING DATE:</b> February 1, 2016  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Caliente Casa de Sol Property Owners Association's Special Event Liquor License Application		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Approval of the Caliente Casa de Sol Property Owners Association's Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control for their Special Event to be held on February 26, 2016, from 4:00 pm to 10:00 pm, at the Caliente Clubhouse, 3543 Caliente Boulevard, Florence, Arizona.

**BACKGROUND/DISCUSSION:**

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of 10 days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor Licenses and Control. The check for \$25 will be forwarded to the Arizona Department of Liquor Licenses and Control upon Council's approval.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of Caliente Casa de Sol Property Owners Association's Special Event Liquor License application for their Casino Night, to be held on February 26, 2016, from 4:00 pm to 10:00 pm, at the Caliente Clubhouse, 3543 Caliente Boulevard, Florence, Arizona.

**ATTACHMENTS:**

Application



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

FOR DLLC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	
License:	

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fee= \$25.00 per day for 1-10 days (consecutive)  
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

**SECTION 1** Name of Organization: Caliente Casade Sol

**SECTION 2** Non-Profit/IRS Tax Exempt Number: 86-0346036

**SECTION 3** The organization is a: (check one box only)  Non Profit Corp  
 Charitable  Fraternal (must have regular membership and have been in existence for over five (5) years)  
 Religious  Civic (Rotary, College Scholarship)  Political Party, Ballot Measure or Campaign Committee

**SECTION 4** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

\_\_\_\_\_  
 Name of Business License Number Phone (include Area Code)

**SECTION 5** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

**SECTION 6** What is the purpose of this event?  On-site consumption  Off-site (auction)  Both

**SECTION 7** Location of the Event: Caliente Clubhouse  
 Address of Location: 3543 Caliente Blvd Florence Pinal AZ 85132  
Street City COUNTY State Zip

**SECTION 8** Will this be stacked with a wine festival/craft distiller festival?  Yes  No

**SECTION 9** Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: HUGHES JOHNIE W 9-29-51  
Last First Middle Date of Birth

2. Applicant's mailing address: 311 Maricopa Florence AZ 85132  
Street City State Zip

3. Applicant's home/cell phone: (520) 349-0791 Applicant's business phone: (520) 868-5340

4. Applicant's email address: johniehughes@yahoo.com

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes  No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? one pending  
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event?  Yes  No  
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Caliente Casade Sol Percentage: 100%  
 Address 3502 N. Pinal Pkwy Florence AZ 85132  
Street City State Zip

Name \_\_\_\_\_ Percentage: \_\_\_\_\_  
 Address \_\_\_\_\_  
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

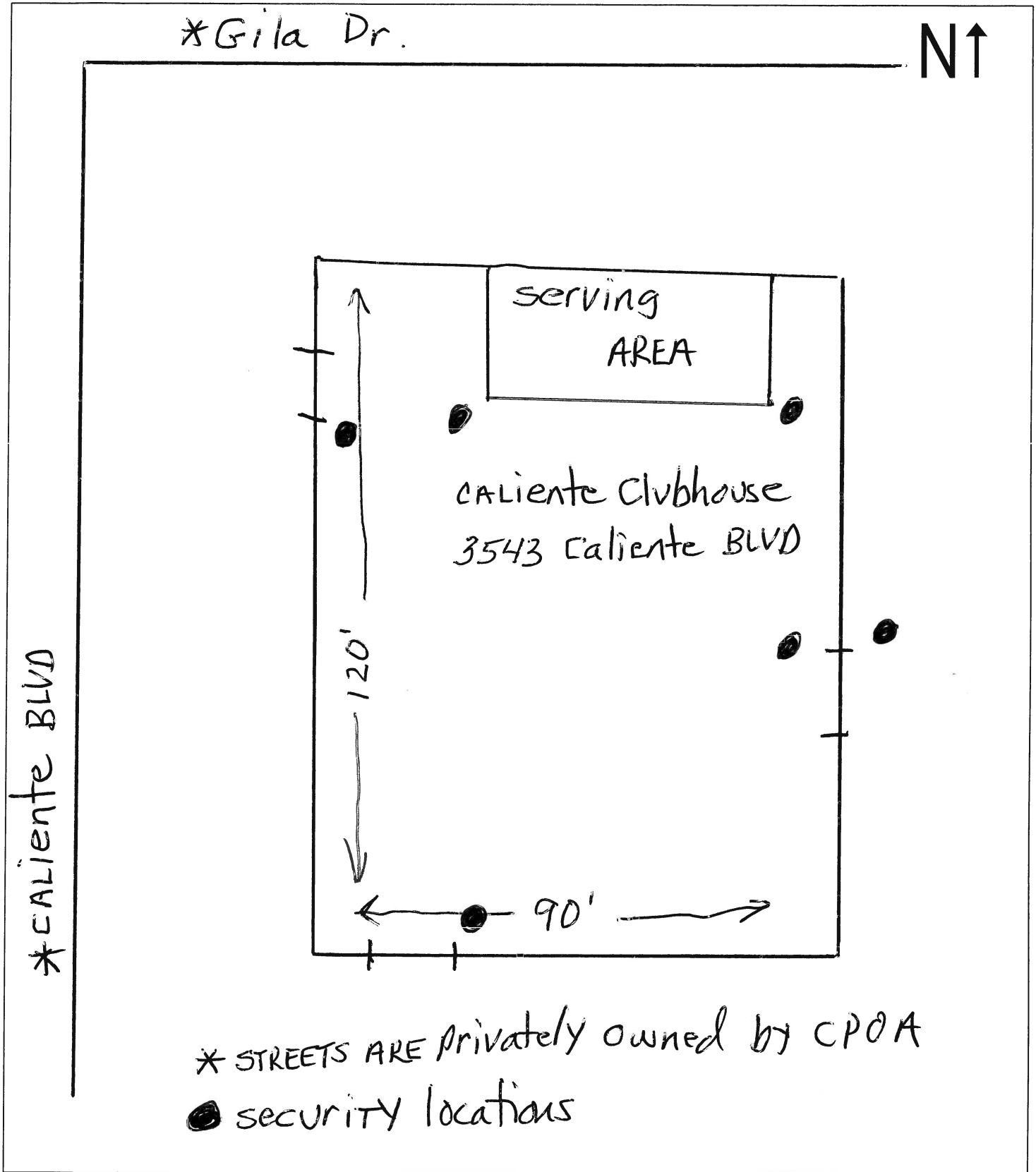
0 Number of Police 6 Number of Security Personnel  Fencing  Barriers

Explanation: Event will take place inside a secured building

**SECTION 11** Date(s) and Hours of Event. May not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>2-26-16</u>	<u>Friday</u>	<u>4:00 PM</u>	<u>10:00 PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



**SECTION 13** To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, KEITH WEAVER declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON  
(Print Full Name)  
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event  
Liquor License.

X [Signature] President 1-19-2016 360-54-1200  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 19 1 2016  
Day Month Year  
State Arizona County of Pinal

My Commission Expires on: 8-23-19  
Date

[Signature]  
Signature of Notary Public  
**DIANE HEUGEL**  
NOTARY PUBLIC - ARIZONA  
PINAL COUNTY  
My Commission Expires  
August 23, 2019

**SECTION 14** This section is to be completed only by the applicant named in Section 9.

I, Johnie W. HUGHES declare that I am the APPLICANT filing this application as  
(Print Full Name)  
listed in Section 9. I have read the application and the contents and all statements are true, correct and  
complete.

X [Signature] Club Manager 1-19-16 5208685340  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 19 1 2016  
Day Month Year  
State Arizona County of Pinal

My Commission Expires on: 8-23-19  
Date

[Signature]  
Signature of Notary Public  
**DIANE HEUGEL**  
NOTARY PUBLIC - ARIZONA  
PINAL COUNTY  
My Commission Expires  
August 23, 2019

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**


B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u> 7b.</b>
<b>MEETING DATE:</b> February 1, 2016  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> San Tan United Sports Academy Special Event Liquor License Application		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Approval of the San Tan United Sports Academy’s Special Event Liquor License application to the Arizona Department of Liquor Licenses and Control for their Spring Fling Community event to be held on March 5, 2016, from 12:00 pm to 6:00 pm, at the Anthem at Merrill Ranch Community Park, 3313 N. Anthem Way, Florence, Arizona. (Lisa Garcia)

**BACKGROUND/DISCUSSION:**

The purpose of a Special Event License is to allow charitable, civic, fraternal, political, or religious organizations to sell and serve spirituous liquor for consumption as a fundraiser. Special event licenses may be issued for no more than a cumulative total of 10 days in a calendar year. The fee for a Special Event License is \$25 per day, payable to the Arizona Department of Liquor Licenses and Control. The check for \$25 will be forwarded to the Arizona Department of Liquor Licenses and Control upon Council’s approval.

**FINANCIAL IMPACT:**

None

**STAFF RECOMMENDATION:**

Staff recommends approval of the San Tan United Sports Academy’s Special Event Liquor License application for their Spring Fling Community event to be held on March 5, 2016, from 12:00 pm to 6:00 pm, at the Anthem at Merrill Ranch Community Park, 3313 N. Anthem Way, Florence, Arizona.

**ATTACHMENTS:**

Application



**Arizona Department of Liquor Licenses and Control**  
**800 W Washington 5th Floor**  
**Phoenix, AZ 85007-2934**  
**www.azliquor.gov**  
**(602) 542-5141**

<b>FOR DLIC USE ONLY</b>
Event Date(s):
Event time start/end:
CSR:
License:

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fee= \$25.00 per day for 1-10 days (consecutive)  
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

**IMPORTANT INFORMATION: This document must be fully completed or it will be returned.**

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

**SECTION 1** Name of Organization: San Tan United Sports Academy

**SECTION 2** Non-Profit/IRS Tax Exempt Number: 45-5305598

**SECTION 3** The organization is a: (check one box only)

- Charitable  Fraternal (must have regular membership and have been in existence for over five (5) years)  
 Religious  Civic (Rotary, College Scholarship)  Political Party, Ballot Measure or Campaign Committee

**SECTION 4** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No

\_\_\_\_\_ Name of Business \_\_\_\_\_ License Number \_\_\_\_\_ Phone (include Area Code) \_\_\_\_\_

**SECTION 5** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use  
 Dispense and serve all spirituous liquors under retailer's license  
 Dispense and serve all spirituous liquors under special event  
 Split premise between special event and retail location

(If **not** using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

**SECTION 6** What is the purpose of this event?  On-site consumption  Off-site (auction)  Both

**SECTION 7** Location of the Event: Anthem at Merrill Ranch Community Park

Address of Location: 3313 N. Anthem Way Florence Pinal AZ 85132  
Street City COUNTY State Zip

**SECTION 8** Will this be stacked with a wine festival/craft distiller festival?  Yes  No

**SECTION 9** Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Hernandez, Ruben 02/08/1977  
Last First Middle Date of Birth

2. Applicant's mailing address: 270 E. Hunt Hwy Suite 16 #173 San Tan Valley AZ 85143  
Street City State Zip

3. Applicant's home/cell phone: (480) 747-8152 Applicant's business phone: (480) 747-8152

4. Applicant's email address: Ruben@SanTanSports.com

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
 Yes  No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0  
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event?  Yes  No  
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name San Tan United Sports Academy Percentage: 25%  
 Address 270 E. Hunt Hwy Suite 16 #173 San Tan Valley AZ 85143  
Street City State Zip

Name Anthem Community Council Percentage: 75%  
 Address 3313 N. Anthem Way Florence AZ 85132  
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"**

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?  
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

1 Number of Police \_\_\_\_\_ Number of Security Personnel  Fencing  Barriers

Explanation: All consumption within fenced event. Wrist bands will be placed on drinkers after legal age confirmation. Golden Eagle beverage distributors will be on site during event. Staff will be trained to identify over consumption and Identification procedures.

**SECTION 11** Date(s) and Hours of Event. May not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>March 5, 2016</u>	<u>Saturday</u>	<u>12:00PM</u>	<u>6:00PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

Restroom/Porta Potty

Updated 1/4



Zip Line 25x350

entire event is fenced.

BLOOD VAN

**SECTION 13** To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Ruben Hernandez declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON  
(Print Full Name)  
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event  
Liquor License.

X [Signature] Director 1-21-16 480-747-8152  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 21 1 2016  
Day Month Year  
State AZ County of Pinal

My Commission Expires on: 7-4-14  
Date  
[Signature]  
Signature of Notary Public  
STEPHANIE LAMAS  
Notary Public - State of Arizona  
PINAL COUNTY  
My Commission Expires July 4, 2016

**SECTION 14** This section is to be completed only by the applicant named in Section 9.

I, Ruben Hernandez declare that I am the APPLICANT filing this application as  
(Print Full Name)  
listed in Section 9. I have read the application and the contents and all statements are true, correct and  
complete.

X [Signature] Director 1-21-16 480-747-8152  
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 21 1 2016  
Day Month Year  
State AZ County of Pinal

My Commission Expires on: 7-4-14  
Date  
[Signature]  
Signature of Notary Public  
STEPHANIE LAMAS  
Notary Public - State of Arizona  
PINAL COUNTY  
My Commission Expires July 4, 2016

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: [http://www.azliquor.gov/assets/documents/homepage\\_docs/spec\\_event\\_links.pdf](http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf).

**SECTION 15** Local Governing Body Approval Section

I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)

on behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



## TOWN OF FLORENCE COUNCIL ACTION FORM

### AGENDA ITEM 7c.

**MEETING DATE:** February 1, 2016

**DEPARTMENT:** Community Development

**STAFF PRESENTER:** Mark Eckhoff, AICP,  
Community Development Director

**SUBJECT:** Resolution No. 1577-16: Map of Dedication for  
General Drive

- Action
- Information Only
- Public Hearing
- Resolution
- Ordinance
  - Regulatory
  - 1<sup>st</sup> Reading
  - 2<sup>nd</sup> Reading
- Other

### **RECOMMENDED MOTION/ACTION:**

Motion to adopt Resolution No. 1577-16: A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE MAP OF DEDICATION FOR GENERAL DRIVE, REQUIRING THE PROVISION OF AN INFRASTRUCTURE IMPROVEMENT ASSURANCE OR WITHHOLDING OF RECORDATION TO SECURE THE SATISFACTORY CONSTRUCTION, INSTALLATION AND DEDICATION OF REQUIRED IMPROVEMENTS; ESTABLISHING A DEADLINE FOR REQUIRED IMPROVEMENTS TO BE COMPLETED; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.

### **BACKGROUND/DISCUSSION:**

Pulte Homes and the Anthem Parkside at Merrill Ranch Community Association, Inc. are requesting approval of this Map of Dedication (MOD). This MOD within the Parkside area of Anthem at Merrill Ranch (AMR) focuses on a small area of land within Tract "C" that is currently designated as an open space tract within the previously recorded AMR Unit 17 Final Plat. This MOD removes a small portion of Tract C and replaces it with public right-of-way in order to connect General Drive, which leads into the new Unit 53 subdivision to the south, to American Way.

Pulte Homes plans on vertical development within the Unit 53 subdivision by mid-summer 2016 and this vehicular connectivity will support new development and improve circulation between the AMR subdivisions.

### **FINANCIAL IMPACT:**

None specifically with this MOD as the impacts are associated more directly with the adjacent subdivisions.

### **RECOMMENDATION:**

Motion to adopt Resolution No. 1577-16 for the General Drive Map of Dedication.

**ATTACHMENTS:**

Resolution No. 1577-16  
Map of Dedication for General Drive

**RESOLUTION NO. 1577-16**

**A RESOLUTION OF THE TOWN OF FLORENCE, PINAL COUNTY, ARIZONA, APPROVING THE MAP OF DEDICATION FOR GENERAL DRIVE, REQUIRING THE PROVISION OF AN INFRASTRUCTURE IMPROVEMENT ASSURANCE OR WITHHOLDING OF RECORDATION TO SECURE THE SATISFACTORY CONSTRUCTION, INSTALLATION AND DEDICATION OF REQUIRED IMPROVEMENTS; ESTABLISHING A DEADLINE FOR REQUIRED IMPROVEMENTS TO BE COMPLETED; AND AUTHORIZING EXECUTION BY THE TOWN MANAGER OF SUPPORTING DOCUMENTS.**

**BE IT RESOLVED** by the Mayor and Council of the Town of Florence, Arizona, as follows:

1. Approve the Map of Dedication for General Drive subject to Developer/Owner's compliance with all applicable laws and ordinances.
2. Require that the Developer/Owner secures its provision of the installation or construction of the required improvements with one of the following alternatives prior to execution of the plat by Town officials and employees and recordation of the Map of Dedication with the Office of the Pinal County Recorder:
  - a. Provide an infrastructure assurance in an amount of the full cost, as determined by the Town Engineer, of the materials and the installation or construction necessary to complete the roadway improvements. Said guarantee shall be in the form of a performance bond, an irrevocable letter of credit, or cash funds in escrow or on deposit with the Town prior to recording of the Map of Dedication. The required improvements for which the guarantee is provided must be completed within 12 months of recordation of the Map of Dedication or the Town may, without further Council action, declare the financial guarantee to be in default, call on the guarantee, and require that all the improvements be installed; or
  - b. At the request of the Developer/Owner, the Developer/Owner shall enter into an agreement which shall require completion of the required improvements no later than 12 months from the date this Map of Dedication is approved herein and the Town Community Development Director shall withhold recordation of the Map of Dedication in the Office of the Pinal County Recorder until the Town Engineer has verified such completion. If Developer/Owner does not complete the improvements within 12 months of this approval, the approval shall expire and be deemed withdrawn.



- c. Other means of providing infrastructure improvement assurance as permitted by Town Resolution No. 917-05 shall be allowed. Town and Developer/Owner shall agree on the exact mechanisms and timing necessary to guarantee completion of all required infrastructure requirements prior to the recording of the Map of Dedication. The Map of Dedication approval shall expire in 12 months from this approval if the Map of Dedication is not recorded prior to said date.
3. Authorize execution by the Town Manager of any documentation necessary to provide the above-referenced financial guarantee and/or agreement requiring completion of the public improvements.


**PASSED AND ADOPTED** by the Mayor and Council of the Town of Florence, Arizona, this 1<sup>st</sup> day of February 2016.

\_\_\_\_\_  
Tom J. Rankin, Mayor

**ATTEST:**

\_\_\_\_\_  
Lisa Garcia, Town Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Clifford L. Mattice, Town Attorney

# MAP OF DEDICATION GENERAL DRIVE

SITUATED WITHIN THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 4 SOUTH, RANGE 9 EAST OF THE GILA AND SALT RIVER MERIDIAN, TOWN OF FLORENCE, PINAL COUNTY, ARIZONA

## DEDICATION

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS.

KNOWN ALL MEN BY THESE PRESENTS:

ANTHEM PARKSIDE AT MERRILL RANCH COMMUNITY ASSOCIATION, INC., AN ARIZONA NON-PROFIT CORPORATION (HEREINAFTER REFERRED TO IN THIS MAP OF DEDICATION AS THE "HOA"), AS OWNER HAS DEDICATED UNDER THE NAME OF GENERAL DRIVE, LOCATED WITHIN SECTION 30, TOWNSHIP 4 SOUTH, RANGE 9 EAST, OF THE GILA AND SALT RIVER MERIDIAN, PINAL COUNTY, TOWN OF FLORENCE, ARIZONA AND HEREBY DECLARES THIS MAP OF DEDICATION SETS FORTH THE LOCATION AND GIVES THE DIMENSIONS OF THE RIGHT OF WAY SHOWN HEREON, AND SAID RIGHT OF WAY SHALL BE KNOWN BY THE NAME GIVEN.

OWNER WARRANTS AND REPRESENTS TO THE TOWN OF FLORENCE TO BE THE SOLE OWNER OF THE PROPERTY COVERED HEREBY AND THAT EVERY LEASER, EASEMENT HOLDER OR OTHER PERSON HAVING AN INTEREST IN THE LAND ADVERSE TO OR INCONSISTENT WITH THE DEDICATIONS, CONVEYANCES OR OTHER REAL PROPERTY INTERESTS CREATED OR TRANSFERRED BY THIS MAP HAS CONSENTED TO OR JOINED IN THIS MAP AS EVIDENCE BY INSTRUMENTS WHICH ARE RECORDED WITH THE PINAL COUNTY RECORDER'S OFFICE OR WHICH OWNER WILL RECORD NO LATER THAN THE DATE ON WHICH THIS MAP IS RECORDED.

THE RIGHT OF WAY SHOWN ON THIS MAP OF DEDICATION IS DEDICATED TO THE PUBLIC FOR ROADWAY PURPOSES INCLUDING, BUT NOT LIMITED TO, ACCESS, DRAINAGE, TELECOMMUNICATIONS AND PUBLIC UTILITIES.

IN WITNESS WHEREOF:

ANTHEM PARKSIDE AT MERRILL RANCH COMMUNITY ASSOCIATION, INC., AN ARIZONA NON-PROFIT CORPORATION AS AN OWNER, HAS HEREUNTO CAUSED ITS NAME TO BE AFFIXED AND HAS EXECUTED THIS MAP OF DEDICATION BY THE SIGNATURE OF THE UNDERSIGNED, DULY AUTHORIZED,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

ANTHEM PARKSIDE AT MERRILL RANCH COMMUNITY ASSOCIATION, INC.:

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

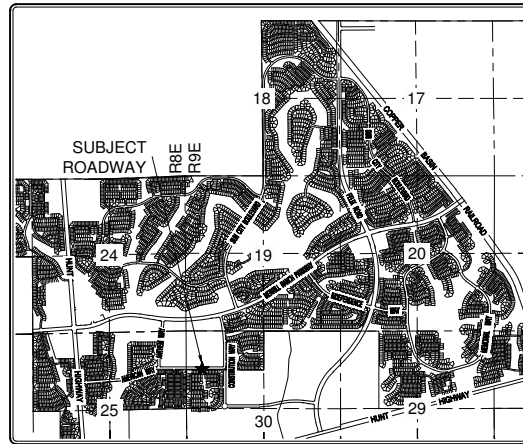
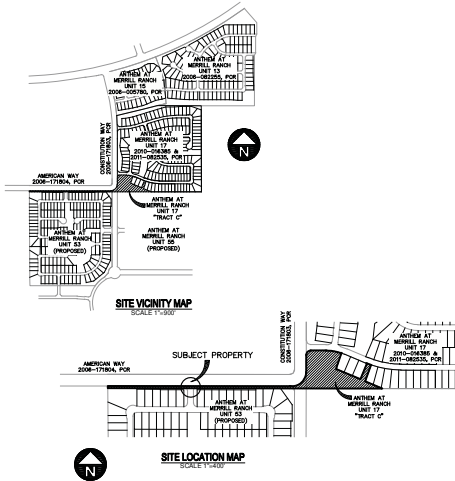
## ACKNOWLEDGMENT

STATE OF \_\_\_\_\_ }  
COUNTY OF \_\_\_\_\_ } SS.

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME, THE UNDERSIGNED, PERSONALLY APPEARED \_\_\_\_\_ WHO ACKNOWLEDGED HIMSELF/HERSELF TO BE \_\_\_\_\_ OF ANTHEM PARKSIDE AT MERRILL RANCH COMMUNITY ASSOCIATION, INC., AN ARIZONA NON-PROFIT CORPORATION AND BEING AUTHORIZED TO DO SO ON BEHALF OF SAID ENTITY, EXECUTED THIS MAP OF DEDICATION FOR THE PURPOSES THEREIN CONTAINED.

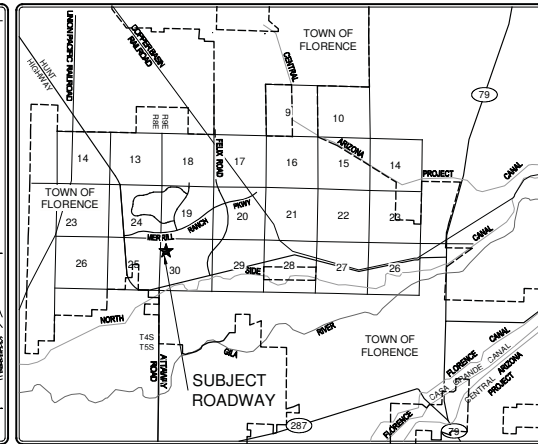
IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC MY COMMISSION EXPIRES \_\_\_\_\_



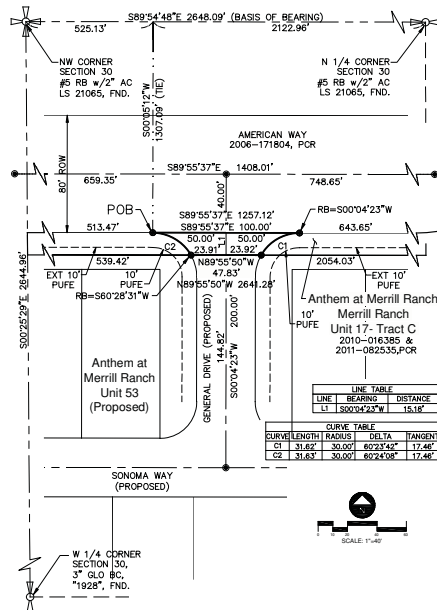
LOCATION MAP

1" = 2000'



VICINITY MAP

NOT TO SCALE



LINE	BEARING	DISTANCE
L1	S00°04'23"W	15.18'

SURV	LENGTH	RADIUS	DELTA	TANGENT
C1	31.62'	30.00'	60°23'44"	17.46'
C2	31.63'	30.00'	60°24'08"	17.46'

## BASIS OF BEARING

THE NORTH LINE OF THE NORTHWEST QUARTER OF SECTION 30, (THE NORTHWEST CORNER BEING AN AC LS 21065, FOUND, AND THE NORTH QUARTER CORNER BEING AN AC LS 21065, FOUND) TOWNSHIP 4 SOUTH, RANGE 9 EAST, OF THE GILA AND SALT RIVER MERIDIAN, PINAL COUNTY, ARIZONA, BEARING BEING S89°54'46"E, HORIZONTAL DISTANCE BETWEEN MONUMENTS BEING 2648.09'.

## LEGAL DESCRIPTION

A Parcel of Land lying within the Northwest Quarter of Section 30, Township 4 South, Range 9 East of the Gila and Salt River Meridian, Pinal County, Arizona, more particularly described as follows:

Commencing at the Northwest Corner of Section 30 (#5 Rebar with 2" Aluminum Cap, marked LS 21065, Found), from which the North Quarter Corner of Section 30 (#5 Rebar with 2" Aluminum Cap, marked LS 21065, Found) bears South 89 degrees 54 Minutes 48 Seconds East (Basis of Bearing), a distance of 2648.09 feet;

Thence, along the North line of the Northwest Quarter of said Section 30, South 89 Degrees 54 Minutes 48 Seconds East, a distance of 525.13 feet;

Thence, South 00 Degrees 05 Minutes 12 Seconds West, a distance of 1307.09' to a point on the North line of Anthem at Merrill Ranch, Unit 17, Tract C (2010-016385 & 20011-082535, PCR) and the true POINT OF BEGINNING;

Thence, along said North line South 89 Degrees 55 Minutes 37 Seconds East, a distance of 100.00 feet;

Thence, Southwesterly on arc distance of 31.62 feet along a non-tangent curve to the left having a radius of 30.00 feet and an included angle of 60 Degrees 23 Minutes 42 Seconds to a point on the South line of said Tract C. The radius point bears South 00 Degrees 04 Minutes 23 Seconds West;

Thence, along said South line North 89 Degrees 55 Minutes 50 Seconds West, a distance of 47.83 feet;

Thence, Northwesterly on arc distance of 31.63 feet along a non-tangent curve to the left having a radius of 30.00 feet and an included angle of 60 Degrees 24 Minutes 08 Seconds to the POINT OF BEGINNING. The radius point bears South 60 Degrees 28 Minutes 31 Seconds West.

Containing 956 square feet or 0.0219 acres, more or less.

See Exhibit A, attached.

## APPROVALS

APPROVED BY THE COMMUNITY DEVELOPMENT DIRECTOR AND THE TOWN ENGINEER OF THE TOWN OF FLORENCE, ARIZONA,

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
COMMUNITY DEVELOPMENT DIRECTOR  
TOWN OF FLORENCE, ARIZONA

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
TOWN ENGINEER  
TOWN OF FLORENCE, ARIZONA

APPROVED BY THE COUNCIL OF THE TOWN OF FLORENCE, ARIZONA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_  
TOWN CLERK

## MERRILL RANCH COMMUNITY FACILITIES DISTRICT

NOTWITHSTANDING THE FOREGOING, THE OWNERS HEREBY RESERVE ANY AND ALL INTERESTS IN INFRASTRUCTURE-RELATED REAL PROPERTY. THE RESERVATION OF SUCH INTERESTS IS ONLY TO THE EXTENT NECESSARY TO ACCOMMODATE THE DISTRICT'S ACQUISITION OF, AND PAYMENT TO THE OWNERS FOR, SUCH INTERESTS AND ANY RELATED PUBLIC INFRASTRUCTURE AS CONTEMPLATED BY THE DEVELOPMENT AGREEMENT AND THE PRE-ANNEXATION AGREEMENT. AFTER SUCH ACQUISITION BY THE DISTRICT, THE OWNERS WILL NO LONGER OWN SUCH INTERESTS. FOR PURPOSES OF THE FOREGOING, (A) "OWNERS" MEANS, COLLECTIVELY, PULTE HOME CORPORATION, A MICHIGAN CORPORATION, TOGETHER WITH SUCCESSORS AND ASSIGNS PURSUANT TO THE DEVELOPMENT AGREEMENT, (B) "INFRASTRUCTURE-RELATED REAL PROPERTY" MEANS ANY AND ALL OF THE FOREGOING REAL PROPERTY (I) ON OR OTHERWISE APPURTENANT TO WHICH ANY "PUBLIC INFRASTRUCTURE" (AS SUCH TERM IS DEFINED IN SECTION 46-701, ARIZONA REVISED STATUTES, AS AMENDED) HAS BEEN OR IS TO BE CONSTRUCTED, (II) WHICH ITSELF IS OR IS TO BECOME SUCH PUBLIC INFRASTRUCTURE, OR (III) THE ACQUISITION OF WHICH WOULD CONSTITUTE A "PUBLIC INFRASTRUCTURE PURPOSE" (AS SUCH TERM IS DEFINED IN SECTION (C) "PRE-ANNEXATION AGREEMENT" MEANS THE PRE-ANNEXATION AND DEVELOPMENT AGREEMENT RECORDED AS FEE NUMBER DOCUMENT 2003-086513 ON THE OFFICIAL RECORDS OF THE PINAL COUNTY RECORDER, (D) "DISTRICT" MEANS THE COMMUNITY FACILITIES DISTRICT TO BE FORMED HEREAFTER BY THE TOWN OF FLORENCE, ARIZONA (THE "MUNICIPALITY") AND PRESENTLY ANTICIPATED TO BE KNOWN AS "MERRILL RANCH COMMUNITY FACILITIES DISTRICT NO. 1," AS CONTEMPLATED BY THE PRE-ANNEXATION AGREEMENT, AND (E) "DEVELOPMENT AGREEMENT" MEANS THE DEVELOPMENT AGREEMENT TO BE ENTERED INTO AMONG THE OWNERS, THE MUNICIPALITY, AND THE DISTRICT.

## RECORDER

STATE OF ARIZONA } SS  
COUNTY OF PINAL }  
I hereby certify that the within instrument is filed in the official records of this County as  
Filed No. \_\_\_\_\_  
Date: \_\_\_\_\_  
Request of: \_\_\_\_\_  
Witness my hand and official seal  
Virginia Ross Pinal County Recorder  
By: \_\_\_\_\_ Deputy

OWNER / HOA  
ANTHEM PARKSIDE  
AT MERRILL RANCH  
COMMUNITY ASSOCIATION

3200 N. ANTHEM WAY  
FLORENCE, AZ 85132  
520.733.4572  
SURVEYOR  
BAXTER DESIGN GROUP  
7580 N. DOBSON ROAD, SUITE 200  
SCOTTSDALE, AZ 85256  
480.918.6001

## LAND USE INFORMATION

GROSS AREA 0.0219 ACRES




DATE: DECEMBER 2, 2016  
DESIGNED BY: BOB  
DRAFTED BY: STB  
CHECKED BY: JWW  
PROJECT: \_\_\_\_\_  
RECORD: MCO

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

ANTHEM  
PARKSIDE AT MERRILL RANCH  
COMMUNITY ASSOCIATION INC.  
GENERAL DRIVE  
MAP OF DEDICATION  
SITUATED WITHIN SECTION 30,  
TOWNSHIP 4 SOUTH, RANGE 9 EAST,  
OF THE GILA AND SALT RIVER MERIDIAN,  
TOWN OF FLORENCE, PINAL COUNTY, ARIZONA

SHEET 1 OF 1

	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>7d.</b>
<b>MEETING DATE:</b> February 1, 2016  <b>DEPARTMENT:</b> Fire Department  <b>STAFF PRESENTER:</b> David Strayer, Fire Chief  <b>SUBJECT:</b> Approval to enter into an Intergovernmental Agreement with Central Arizona College for fire training and education.		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Regulatory</li> <li><input type="checkbox"/> 1<sup>st</sup> Reading</li> <li><input type="checkbox"/> 2<sup>nd</sup> Reading</li> </ul> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Motion to approve an Intergovernmental Agreement (IGA) with the Town of Florence Fire Department (Fire Department) and Central Arizona College (CAC) or certification by the Arizona Center for Fire Service Excellence (AzCFSE) and the State of Arizona for the Firefighter I & II program.

The benefits of this agreement to the Fire Department includes access to CAC facilities (classrooms and burn tower) for live-fire, search and rescue and mayday (missing firefighter) training. Our Recruit Academy is also conducted at this facility. Finally, this facility is the nearest qualified training site that meets the requirements of the Insurance Services Organization (ISO) for full credit in the training portion of their Fire Rating Schedule. We are expecting an ISO grading at any time.

**BACKGROUND/DISCUSSION:**

The Fire Department and CAC wish to cooperate in providing instruction for the education and training of students to become certified Firefighter I & II by AzCFSE. CAC has the ability and resources to provide the classroom education and instruction necessary for State of Arizona certification. The Fire Department has the resources to provide facilities and equipment necessary for students to receive the “hands-on - training” and certification required by AzCFSE. CAC and the Fire Department desire to jointly exercise their powers, pursuant to A.R.S. §11-952, for the purpose of enhancing public safety training and education.

**FINANCIAL IMPACT:**

No exchange of monies will occur for use of equipment and facilities for use by students in “hands-on” training; however, it is recognized that the use of equipment and facilities has a certain value, so CAC agrees to provide at no cost to the Fire Department:

- a. Meeting rooms for Fire Department training and meetings for mutually agreed upon dates and times.
- b. Positions in seminars and classes for the mutually agreed upon number of FFD personnel and mutually agreed upon seminars and classes.
- c. CAC instructors for Fire Department instruction and training for mutually agreed upon training.

**STAFF RECOMMENDATION:**

Approval of the IGA

**ATTACHMENTS:**

IGA between Central Arizona College and the Town of Florence Fire Department

# PINAL COMMUNITY COLLEGE DISTRICT

**Central Arizona College  
8470 N Overfield Rd  
Coolidge, Arizona 85128**

## **Intergovernmental Agreement**

THIS INTERGOVERNMENTAL AGREEMENT "IGA or "Agreement" is entered into between **PINAL COUNTY COMMUNITY COLLEGE DISTRICT ("CAC")** and the Town of Florence ("**Florence Fire Department' or "FFD")**. **CAC and the FFD may be referred to in this IGA collectively as the "Parties" and each individually as a "Party"**.

### BACKGROUND

1. The Parties wish to cooperate in providing instruction for the education and training of students to become certified Firefighter I & II by the Arizona Center for Fire Service Excellence (AzCFSE).
2. **CAC** has the ability and resources to provide the classroom education and instruction necessary for State of Arizona certification.
3. **FFD** has the resources to provide facilities and equipment necessary for students to receive the "hands-on - training" ("Training") and certification required by AzCFSE.
4. **CAC** and **FFD** desire to jointly exercise their powers pursuant to A.R.S. §11-952 for the purpose of enhancing public safety training and education.

### AGREEMENT

Therefore, the Parties agree as follows:

1. **TERM.** This Agreement shall be effective July 1, 2015 through June 30, 2016. The Agreement may be terminated by either party with thirty (30) days prior written notice. In the event that notice of termination is given, the termination shall not be effective until all those students then participating in the Training have completed the Training, except as provided in Paragraph 10 of this Agreement.
2. **COURSE MANAGER.** **CAC** agrees to provide a Course Manager who will be directly responsible for scheduling and coordinating with **FFD** all Training on **FFD** property.
3. **INSTRUCTION.** **CAC** agrees to provide all classroom instruction and clinical experience necessary for students to qualify for "hands-on" Training. The educational experience provided by **CAC** shall be of such quality to satisfy professional standards of the AzCFSE. Instructors will abide by rules set forth by **FFD** and **CAC** for on/off duty fire personnel working as part-time instructors, so as not to violate on-duty work hours.

4. SUPERVISION. Students assigned to “hands-on” Training shall each be under the supervision of a preceptor who shall be provided by **FFD** and/or its designee and approved by **CAC**.
5. SCHEDULING. A Schedule for requested Training time will be forwarded by the Course Manager, to the appropriate **FFD** Deputy Chief for review. Upon review and approval, the schedule will be forwarded to the appropriate **FFD** personnel.
6. ATTIRE. Students will wear proper attire as defined below:
  - a. Pants
  - b. Work or other durable shoes (no sneakers)
  - c. Any durable shirt or sweatshirt with appropriate lettering identifying individual as a Fire Intern student with **CAC**.
7. PERSONAL PROTECTIVE EQUIPMENT “PPE”. **CAC** will provide the student with appropriate PPE, which will include Structural Fire Fighting equipment. This includes:
  - a. NFPA Approved Firefighting Helmet
  - b. NFPA Approved Turnout Coat
  - c. NFPA Approved Turnout Pants
  - d. NFPA Approved Turnout Boots
  - e. NFPA Approved Nomex Hood
  - f. NFPA Approved Gloves
  - g. NFPA Approved SCBAIf the student is providing his/her equipment, it must be inspected by Course Manager or his/her designee.
8. No financial remuneration shall be made by either party to the other or to the students during the training. The training activities of the students shall not be for the purpose of supplanting the services of regular paid employees of **FFD**.
9. AGENCY POLICIES. Students shall be required to comply with all applicable policies and regulations of **CAC** and **FFD** while training with **FFD** personnel, and inside **FFD** facilities.
10. REMOVAL. Either **FFD** or **CAC**, in their sole discretion, shall have the right to remove any student from the training program.
11. INDEMNIFICATION. Except to the extent attributable to the negligent acts, intentional acts or omissions of the party seeking indemnification, each party shall indemnify, protect, defend and hold harmless the other party from and against any and all claims and liabilities including but not limited to damages, expenses, costs and attorney’s fees, arising by virtue of any negligent acts, intentional acts or omissions by the indemnifying party its officers, employees, agents and volunteers relating to this Agreement.
12. INSURANCE. During the term of this Agreement, both parties shall maintain the insurance policies specified below.

The policies shall be issued by companies licensed in Arizona with a current A.M. Best rating of A: VIII or better. **FFD** acknowledges that **CAC** is insured through the Arizona School Risk Retention Trust, and accepts such insurance as satisfying the requirements of this Agreement.

Before any student is assigned to training sessions on **FFD** property, each party shall furnish the other with certificates of insurance evidencing the required coverage's, conditions, and limits required by this provision.

The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name the other party, its agents, officers, officials, employees, and volunteers as additional insureds.

If the policies required by this provision are written on a "claims made" basis, coverage shall extend for two (2) years past completion of the last student's training session on **FFD** property/facility, and must be evidenced by annual certificates of insurance.

The insurance policies shall be endorsed stating that they shall not expire, be cancelled, suspended, voided or materially changed without the insurer endeavoring to provide thirty (30) days written notice by certified mail to the other party. The insurance company shall agree to notify the other party, in writing, of the default in payment of insurance premiums no less than ten (10) days prior to cancellation of the insurance.

Each party's insurance must be primary, and any insurance or self-insurance maintained by the other party shall not contribute to this. The following coverage is required:

COMMERCIAL GENERAL LIABILITY insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to, the liability assumed under the indemnification provisions of this Agreement;

AUTOMOBILE LIABILITY insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to each party's owned, hired, and non-owned vehicles;

WORKERS' COMPENSATION insurance with limits statutorily required by any federal or state law and Employer's Liability Insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit; and

PROFESSIONAL LIABILITY insurance covering acts, errors, mistakes, and omissions arising out of the work or services performed by each party, or any person acting on behalf of the party, with a limit of not less than \$1,000,000 per claim.

13. COOPERATION. Each party shall recognize and promote the accomplishment of the mutual objectives contained in the Agreement.

14. HEALTH STANDARDS. **CAC** shall ensure that students meet minimum health and other standards established by applicable law.

15. NONDISCRIMINATION. Both parties shall comply with all federal, state, and local laws, rules, regulations, and executive orders concerning non-discrimination in employment and services on

the basis of sex, sexual orientation, race, disability, religion, national origin, age or veteran's status.

16. **INDEPENDENT CONTRACTOR.** The parties shall at all times be deemed to be independent; this Agreement does not create an agency or joint venture relationship. Either party's employees shall not be regarded as employees or agents of the other for any reason, except as outlined in Paragraph 3 above.
17. **EQUIPMENT.** **FFD** will provide firefighting equipment in good working order to the students for their training exercises. This equipment will include items necessary to perform the training exercises as outlined by the Course Manager and as given to the authorized **FFD** representative.
18. **REPAIR OF EQUIPMENT.** If any equipment needs repairs (as the result of damage by student(s)), the authorized **FFD** representative shall make known the deficiency found, and present it in writing to the Course Manager a request for the necessary repairs. This memo shall be forwarded to the College FSC Program Manager or **CAC** representative.
19. **FACILITIES.** **FFD** will provide facilities for the "hands-on" training for students.
20. **COMPENSATION.** No exchange of moneys will occur for use of equipment and facilities for use by students in "hands-on" training, except in Paragraph 17 and 18 above. However, it is recognized that the use of equipment and facilities has a certain value, so **CAC** agrees to provide at no cost to **FFD**:
  - a. Meeting rooms for **FFD** training and meetings for mutually agreed upon dates and times;
  - b. Positions in seminars and classes for the mutually agreed upon number of **FFD** personnel and mutually agreed upon seminars and classes;
  - c. **CAC** instructors for **FFD** instruction and training for mutually agreed upon training.
21. **AMENDMENTS.** This agreement may not be modified except by written Amendment signed by both parties.
22. **GOVERNING LAW.** This agreement shall be governed by the laws of the State of Arizona and venue of any legal action taken pursuant to this agreement shall be in Pinal County.
23. **CANCELLATION.** Either party may cancel this Agreement under Arizona Revised Statute §38-511, the terms of which are incorporated herein.
24. **FUNDS UNAVAILABLE.** Each party has sufficient funds for the obligations anticipated under this Agreement. Either party may terminate this Agreement if funds become unavailable for the Program.



**Central Arizona College**  
8470 N Overfield Rd  
Coolidge, AZ 85128

**Town of Florence**  
PO Box 2670  
Florence, AZ 85132

\_\_\_\_\_

Name: Chris Wodka

Title: Vice President, Business Affairs/CFO

Date: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby state that I have reviewed the proposed Intergovernmental Agreement between Pinal County Community College District and the Town of Florence and declare the Agreement to be in proper form and within the powers and authority granted to their respective governing bodies under the laws of the State of Arizona.

\_\_\_\_\_  
Pinal County Community College District

Date \_\_\_\_\_

  
\_\_\_\_\_  
Clifford L. Matice, Florence Town Attorney

Date 1/28/2016

**Town of Florence  
Summary of Warrants Paid  
As of December 2015**

<b>Source</b>	<b>Amount</b>
<b>Accounts Payable-Warrant Register</b>	<b>1,107,526.32</b>
<b>ACH/Wire Transfers</b>	
NFID debt service payment - Bank of New York	75,914.50
Pulte Payment - CFD #2 Hunt Highway Improvement	1,757,123.33
sales tax payments - ADOR	19,911.15
child support/assignment PR levys	2,355.96
credit/debit/analysis/bank fees	7,222.94
FSA Collateral & Disbursements	4,738.94
AFLAC payments	9,941.70
health insurance payments - Blue Cross	218,945.82
deferred comp payments	14,523.80
<b>Total Transfers</b>	<b>2,110,678.14</b>
<b>Electronic Retirement Transfers</b>	
ppd 1 - ASRS	46,912.00
ppd 2 - ASRS	45,814.79
ppd 1 - Securian (Firefighter Pension)	205.16
ppd 2 - Securian (Firefighter Pension)	288.75
<b>Total Retirement Transfers</b>	<b>93,220.70</b>
<b>Payroll Transfers</b>	
ppd 1	220,226.93
ppd 2	241,235.00
<b>Total Payroll Transfers</b>	<b>461,461.93</b>
<b>Credit Union Transfers</b>	
ppd 1	4,380.62
ppd 2	4,380.62
ppd 3	4,380.62
<b>Total Credit Union Transfers</b>	<b>13,141.86</b>
<b>Electronic State Tax Transfers</b>	
ppd 1	8,948.10
ppd 2	7,889.06
<b>Total State Tax Deposits</b>	<b>16,837.16</b>
<b>Electronic Federal Tax Transfers</b>	
ppd 1	72,752.53
ppd 2	64,825.88
<b>Total Federal Tax Deposits</b>	<b>137,578.41</b>
<b>Total Warrants</b>	<b>\$3,940,444.52</b>

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
<b>Accounts Payable</b>								
10201500	102248	12/15/2015	WEX BANK	43146529	12/1/2015	FUEL EXPENSE	11,784.03	
10202000	102099	12/3/2015	ARIZONA STATE TREASURER	Nov-15	12/1/2015	STATE JCEF	530.39	
10202500	102099	12/3/2015	ARIZONA STATE TREASURER	Nov-15	12/1/2015	ZFAR 1	810.04	
10202501	102099	12/3/2015	ARIZONA STATE TREASURER	Nov-15	12/1/2015	ZFAR 2	456.29	
10203000	102126	12/3/2015	PINAL COUNTY TREASURER	Nov-15	12/1/2015	JUSTICE COURT FEE	40.12	
10203300	102110	12/3/2015	DEPARTMENT OF PUBLIC SAFETY	15-Nov	12/1/2015	UNSPENT BALANCE-REFUND TO DPS	1.64	
10204000	102099	12/3/2015	ARIZONA STATE TREASURER	Nov-15	12/1/2015	STATE SURCHARGES	6,766.05	
10209000	102099	12/3/2015	ARIZONA STATE TREASURER	Nov-15	12/1/2015	VICTIMS RIGHTS ENFORCEMENT	69.91	
10210300	102289	12/18/2015	PRINCIPAL LIFE COMPANY	10446831001	11/17/2015	INS PREMIUM	4,376.60	
10225000	102177	12/9/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 1127/15	12/7/2015	RETIREMENT CONTRIBUTIONS POLICE	21,674.83	
10225000	102310	12/22/2015	AZ PUBLIC SAFETY RETIREMENT	PPE1211/15PD	12/18/2015	RETIREMENT CONTRIBUTIONS POLICE	20,475.51	
10225100	102177	12/9/2015	AZ PUBLIC SAFETY RETIREMENT	PPE112715FIRE	12/7/2015	ACR-FIRE PSR	990.69	
10225100	102310	12/22/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 1211/15FIRE	12/18/2015	ACR-FIRE PSR	990.69	
10225100	102177	12/9/2015	AZ PUBLIC SAFETY RETIREMENT	PPE112715FIRE	12/7/2015	RETIREMENT CONTRIBUTIONS FIRE	16,372.73	
10225100	102310	12/22/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 1211/15FIRE	12/18/2015	RETIREMENT CONTRIBUTIONS FIRE	12,246.06	
10226200	102289	12/18/2015	PRINCIPAL LIFE COMPANY	10446831001	11/17/2015	DENTAL PREMIUMS	9,157.48	
10226300	102137	12/3/2015	VISION SERVICE PLAN	2539960001 1115	11/19/2015	VISION INSURANCE	2,118.36	
10232000	102180	12/9/2015	INTERNAL REVENUE SERVICE	PPE 11/2715	12/7/2015	LEVY	300.00	
10232000	102189	12/9/2015	VIAL FOTHERINGHAM, L.L.C.	PPE 1127/15	12/7/2015	LEVY	533.12	
10232000	102332	12/22/2015	VIAL FOTHERINGHAM, LLC	PPE 1211/15	12/18/2015	LEVY	557.72	
10238000	102346	12/29/2015	TEMPORARY VENDOR	REPLCK65656	12/22/2015	REPLACE CHECK65656 NEVER CASHED	18.44	
10241000	102188	12/9/2015	UNITED WAY OF PINAL COUNTY	PPE 1127/15	12/7/2015	EMPLOYEES CONTRIBUTIONS	2.00	
10241000	102330	12/22/2015	UNITED WAY OF PINAL COUNTY	PPE 12/1115	12/18/2015	EMPLOYEES CONTRIBUTIONS	2.00	
10243000	102237	12/15/2015	NEW YORK LIFE INSURANCE	6929080 4/5	12/3/2015	MONTHLY INVOICE	416.29	
10250038	102099	12/3/2015	ARIZONA STATE TREASURER	Nov-15	12/1/2015	STATE FINES	2,025.20	
10260000	102107	12/3/2015	TEMPORARY VENDOR	CR20130019 11/15	11/30/2015	RESTITUTION	5.80	
10260000	102340	12/23/2015	TEMPORARY VENDOR	CR2013-0122	12/21/2015	RESTITUTION	10.00	
Sub-Total								112,731.99
<b>General Fund</b>								
<b>Revenue</b>								
10320211	102342	12/23/2015	TEMPORARY VENDOR	OPYLIC7797	12/21/2015	OVERPAYMENT	50.00	
10339605	102230	12/15/2015	TEMPORARY VENDOR	REFUND-EVENT	12/10/2015	REFUND INADVERTENETLY CHARGED	20.00	
10348777	102177	12/9/2015	AZ PUBLIC SAFETY RETIREMENT	PPE112715FIRE	12/7/2015	FIRE INSURANCE PREMIUM TAX	(967.07)	
10348777	102310	12/22/2015	AZ PUBLIC SAFETY RETIREMENT	PPE 1211/15FIRE	12/18/2015	FIRE INSURANCE PREMIUM TAX	(967.07)	
Sub-Total								(1,864.14)
<b>Town Council</b>								
10501201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	261.40	
10501205	102104	12/3/2015	CASA GRANDE VALLEY NEWSPAPER INC.	PN ORD-640-15	11/12/2015	PUBLIC NOTICE/ ORDINANCE NO. 640-15	392.70	
10501314	34910176	12/15/2015	FASTSIGNS	113015 STMT	11/30/2015	COUNCIL NAME PLATES	367.37	
10501402	102238	12/15/2015	PETTY CASH - FINANCE	15-Nov	12/1/2015	LUNCHEON MEETING	70.55	
10501402	34910176	12/15/2015	DOLLAR GENERAL	113015 STMT	11/30/2015	WATER FOR COUNCIL MEETINGS	2.04	
Sub-Total								1,094.06
<b>Town Administration</b>								
10502201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	182.29	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10502217	102097	12/3/2015	AMERICAN LEGAL	107214	10/26/2015	2015 S-12 FOLIO SUPPLEMENT	203.00	
10502217	102183	12/9/2015	SHRED-IT USA	9408306860	11/19/2015	SHREDDING - ADMIN	22.66	
10502301	102295	12/18/2015	SOUTHWESTERN BUSINESS FORMS	21234	12/7/2015	CUSTOM WINDOW ENVELOPES FOR BUSINESS LICENSES	413.75	
10502301	102286	12/18/2015	OFFICE DEPOT INC	811214366+001	12/10/2015	OFFICE SUPPLIES	135.66	
10502301	102123	12/3/2015	OFFICE DEPOT INC	801884353-001	11/11/2015	OFFICE SUPPLIES - 2016 CALENDARS AND PAPER	117.16	
10502408	102345	12/29/2015	PINAL COUNTY RECORDER	Dec-15	12/1/2015	RECORDINGS	150.00	
10502408	102352	12/29/2015	PINAL COUNTY RECORDER	DEC 2015DOCREC	12/23/2015	RECORDINGS	700.00	
Sub-Total	--							1,924.52
<b>Courts</b>								
10503217	102322	12/22/2015	JANET MANNATO	Dec-15	12/1/2015	PUBLIC DEFENDER SERVICES	1,000.00	
10503234	102125	12/3/2015	PINAL CO SHERIFF'S OFFICE	Oct-15	11/1/2015	INMATE HOUSING	4,865.73	
10503234	102125	12/3/2015	PINAL CO SHERIFF'S OFFICE	Sep-15	10/1/2015	INMATE HOUSING	3,439.71	
10503308	102163	12/8/2015	MATTHEW BENDER & CO., INC.	77393511	11/13/2015	LEGAL BOOKS	93.59	
Sub-Total	--							9,399.03
<b>Legal</b>								
10504217	102274	12/18/2015	GUST ROSENFELD P.L.C.	303507	12/7/2015	LEGAL SERVICES : FLORENCE COPPER NOVEMEBER 2015	61,038.48	
10504217	102161	12/8/2015	LUMEN LEGAL	IN-149018	11/29/2015	LEGAL SERVICES: CURIS 11/16-11/29 2015	3,978.00	
10504301	102165	12/8/2015	OFFICE DEPOT INC	807992652-001	11/20/2015	2016 PLANNER	21.36	
10504301	102165	12/8/2015	OFFICE DEPOT INC	791993014-001	9/25/2015	CREDIT	(1.29)	
10504308	102163	12/8/2015	MATTHEW BENDER & CO., INC.	77393511	11/13/2015	AZ LAW BOOKS 2016	93.60	
Sub-Total	--							65,130.15
<b>Finance</b>								
10505201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	139.30	
10505202	102166	12/8/2015	RESERVE ACCOUNT	DEC-15 REFILL	12/3/2015	REFILL POSTAGE METER	2,500.00	
10505203	102186	12/9/2015	SOUTHWESTERN BUSINESS FORMS	21224	11/20/2015	W2-FORMS	159.06	
10505204	102253	12/18/2015	ADVANCED INFOSYSTEMS	12710	12/11/2015	DATA PROCESSING OF UTILITY BILLS	963.80	
10505205	102179	12/9/2015	CASA GRANDE VALLEY NEWSPAPER INC.	186-12MOS	12/4/2015	12 MONTH SUBSCRIPTION RENEWAL- 186	29.00	
10505217	102183	12/9/2015	SHRED-IT USA	9408306860	11/19/2015	SHREDDING - FINANCE	22.68	
10505227	102248	12/15/2015	WEX BANK	43146529	12/1/2015	BANK FEES	5.00	
10505301	34910176	12/15/2015	LASER SPECIALISTS	113015 STMT	11/30/2015	LASER TONERS FOR FINANCE	426.28	
10505323	102312	12/22/2015	CASELLE, INC.	67984	11/25/2015	EXCEL ADD-IN SOFTWARE	1,000.00	
10505202	102238	12/15/2015	PETTY CASH - FINANCE	15-Nov	12/1/2015	OVERNIGHT POSTAGE	16.95	
10505420	34910176	12/15/2015	CASELLE, INC.	113015 STMT	11/30/2015	12/31/15 CASELLE SUPPORT AND MAINTENANCE FOR 12/01/15 -	1,496.00	
Sub-Total	--							6,758.07

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total	
<b>Human Resource</b>									
	10508201	102246	12/15/2015 VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	18.37		
	10508217	102277	12/18/2015 HIRE RIGHT SOLUTIONS INC.	P0518574	11/30/2015	DOT DRUG TEST	90.45		
	10508217	102218	12/15/2015 BENEFIT INTELLIGENCE, INC. (CONSULTADOC)	31	12/7/2015	MONTHLY CONSULT A DOC SERVICES	600.00		
	10508217	102134	12/3/2015 TRI-CITY EXPRESS CARE, PLLC	2621083	10/5/2015	POST OFFER DRUG TESTS	25.00		
	10508217	102134	12/3/2015 TRI-CITY EXPRESS CARE, PLLC	2658739	10/20/2015	POST OFFER DRUG TESTS	25.00		
	10508314	102145	12/3/2015 THE WINDMILL WINERY	Dec-15	11/30/2015	EMPLOYEE APPRECIATION LUNCHEON	4,869.76		
	10508314	102238	12/15/2015 PETTY CASH - FINANCE	15-Nov	12/1/2015	INTERVIEW LUNCHEON	30.33		
	10508314	102351	12/29/2015 PINAL CO. FEDERAL CREDIT UNION	12031025YRS01/16	12/17/2015	VISA GIFT CARD	785.00		
	10508401	102184	12/9/2015 SOCIETY FOR HUMAN RESOURCE	9006398000	12/1/2015	SHRM MEMBERSHIP FOR SCOTT BARBER	190.00		
	Sub-Total								6,633.91
<b>Community Development</b>									
	10510201	102246	12/15/2015 VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	90.37		
	10510217	102333	12/22/2015 WILLDAN	002-1617	11/16/2015	INSPECTIONS	425.00		
	10510401	102308	12/22/2015 ARIZONA FLOODPLAIN MNGT ASSOCIATION	8218	12/1/2015	ARIZONA FLOODPLAIN MEMBERSHIP - MARK ECKHOFF	50.00		
	10510401	102309	12/22/2015 ASSOCIATION OF STATE FLOODPLAIN	34126	12/8/2015	MEMBERSHIP - MARK ECKHOFF	140.00		
	10510402	34910176	12/15/2015 MARRIOTT HOTEL	113015 STMT	11/30/2015	AZ APA CONFERENCE @ TUCSON UNIVER	196.72		
	10510402	102238	12/15/2015 PETTY CASH - FINANCE	15-Nov	12/1/2015	TRAINING REIMBURSE PARKING FEE	18.00		
	Sub-Total								920.09
<b>Police - Administration</b>									
	10511201	102246	12/15/2015 VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	557.62		
	10511201	102246	12/15/2015 VERIZON WIRELESS	9755973212	11/21/2015	DATA CARDS	1,150.00		
	10511201	102152	12/8/2015 CENTURYLINK	VARIOUS 12/15	11/15/2015	POLICE911-9627	292.68		
	10511211	102256	12/18/2015 ARIZONA OFFICE OF TECHNOLOGY	IN136900	11/24/2015	COPIER FEES	403.10		
	10511215	102178	12/9/2015 BIA	Dec-15	11/30/2015	104233-ELECTRIC	138.68		
	10511215	102344	12/24/2015 ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	1,473.98		
	10511217	102183	12/9/2015 SHRED-IT USA	9408306860	11/19/2015	SHREDDING - POLICE	22.66		
	10511222	102329	12/22/2015 THE WATER SHED	7155	11/16/2015	ICE FOR PD	10.97		
	Sub-Total								4,049.69
<b>Police - Support Services</b>									
	10512207	102298	12/18/2015 UNITED EXTERMINATING	185057	12/1/2015	EXTERMINATING FEES	35.00		
	10512207	102298	12/18/2015 UNITED EXTERMINATING	185058	12/1/2015	EXTERMINATING FEES	35.00		
	10512207	102282	12/18/2015 LANGUAGE LINE SERVICES	3706511	10/31/2015	LANGUAGE LINE SERVICE	4.63		
	10512215	102344	12/24/2015 ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	2,831.35		
	10512215	102242	12/15/2015 SOUTHWEST GAS CORPORATION	Dec-15	12/9/2015	STREET	191.26		
	10512217	102124	12/3/2015 PINAL CO ANIMAL CARE & CONTROL	JAN-JUNE2015	11/20/2015	ANIMAL CONTROL BILL JAN 2015 - JUNE 2015	9,712.61		
	Sub-Total								12,809.85

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
<b>Police - Volunteer Services</b>								
Sub-Total								
<b>Police - Operations</b>								
10514302	102297	12/18/2015	TRITECH FORENSICS	126050	12/2/2015	BLOOD SPECIMEN KITS	107.20	
10514302	102292	12/18/2015	SAFARILAND, L.L.C.	115169166	10/30/2015	NIK TESTS	105.33	
						REIMBURSEMENT FOR ITEMS FOR TOWN HALLOWEEN		
10514302	102294	12/18/2015	SCOTT MORRIS	REIM103015	10/30/2015	EVENT	11.73	
10514304	102300	12/18/2015	UNIVERSAL POLICE SUPPLY INC	183793	10/22/2015	GLOVE POUCH/MACE HOLDER FOR RESERVE ISZICK	45.29	
10514304	102300	12/18/2015	UNIVERSAL POLICE SUPPLY INC	183794	10/22/2015	NAME BAR FOR RESERVE ISZICK	19.45	
10514304	102287	12/18/2015	PINAL COUNTY UNIFORMS	110	11/10/2015	PD POLO UNIFORM SHIRTS	36.94	
10514304	102300	12/18/2015	UNIVERSAL POLICE SUPPLY INC	183792	10/22/2015	UNIFORM/POLICE GEAR FOR RESERVE ISZICK	742.86	
10514401	102291	12/18/2015	ROCKY MOUNTAIN INFO NETWORK	19398	12/2/2015	ANNUAL MEMBERSHIP FEES	100.00	
Sub-Total								
								1,168.80
<b>Fire - Administration</b>								
10515201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	742.19	
10515201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	DATA CARDS	1,149.99	
10515207	102256	12/18/2015	ARIZONA OFFICE OF TECHNOLOGY	IN136901	11/24/2015	CONTRACT INVOICE	238.96	
10515207	102268	12/18/2015	EMERGENCY REPORTING	2015-4722	12/1/2015	YEARLY INVOICE, VISION PLUS,CAD AND ESO INTERFACE	5,754.97	
10515215	102178	12/9/2015	BIA	Dec-15	11/30/2015	104233-ELECTRIC	138.68	
10515215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	951.13	
10515308	102285	12/18/2015	NATIONAL FIRE PROTECTION ASSOC	6570822X	12/1/2015	RENEWAL OF NFCCS ALL ACCESS FOR 1YEAR ( 2-12-16)	1,305.00	
Sub-Total								
								10,280.92
<b>Fire - Station #1</b>								
10516302	102168	12/8/2015	ROADRUNNER OXYGEN SVC	51811	11/16/2015	OXYGEN CYLINDER REFILLS	18.68	
10516302	102156	12/8/2015	FLORENCE TRUE VALUE HARDWARE	220732	11/30/2015	PLUNGER	11.72	
10516302	102146	12/8/2015	AMERIGAS PROPANE	3046036266	11/17/2015	PROPANE STATION #1	177.49	
10516302	102272	12/18/2015	GLOBAL GOV'T/ED SOLUTIONS INC.	L24744400101	7/30/2015	REPLACE TV IN DAY ROOM STATION #1	945.50	
10516304	102174	12/8/2015	UNITED FIRE EQUIPMENT CO.	626238	11/17/2015	UNIFORM ALLOWANCE ROBISON	174.77	
10516304	102174	12/8/2015	UNITED FIRE EQUIPMENT CO.	626329	11/18/2015	UNIFORM ALLOWANCE ROBISON	47.56	
10516304	102174	12/8/2015	UNITED FIRE EQUIPMENT CO.	26512/626238	11/17/2015	UNIFORM ALLOWANCE ROBISON-CREDIT	(129.67)	
10516304	102174	12/8/2015	UNITED FIRE EQUIPMENT CO.	626017	11/12/2015	UNIFORM ALLOWANCE STRAYER	203.15	
10516304	102174	12/8/2015	UNITED FIRE EQUIPMENT CO.	626018	11/12/2015	UNIFORM ALLOWANCE STRAYER	38.86	
10516401	102270	12/18/2015	FIREHOUSE MAGAZINE	146171 4/5	12/1/2015	ANNUAL SUBSCRIPTION	24.95	
10516403	102261	12/18/2015	CENTRAL AZ COLLEGE	12/14 17/15	12/7/2015	PUBLIC SAFETY TRAINING FACILITY USE AGREEMENT	300.00	
10516403	102159	12/8/2015	JAKE SAMPLE	1117-1118/15	11/19/2015	TRAVEL REIMBURSEMENT	110.00	
Sub-Total								
								1,923.01
<b>Fire - Station #2</b>								
10517201	102223	12/15/2015	CENTURYLINK	Dec-15	12/1/2015	BK UP LINE @FIRE-9176	48.74	
10517201	102223	12/15/2015	CENTURYLINK	Dec-15	12/1/2015	FIRE HUNT HWY-7347	194.13	
10517201	102265	12/18/2015	COX COMMUNICATIONS	850222128801 1215	12/4/2015	PHONE LINES ST #2	102.19	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10517203	102172	12/8/2015	TOSHIBA BUSINESS SOLUTIONS,USA	12348742	11/17/2015	COPIER LEASE AND USAGE STATION #2	202.37	
10517212	102160	12/8/2015	JOHNSON UTILITIES	52108 1115	11/5/2015	WATER AT STATION #2	363.39	
10517212	102281	12/18/2015	JOHNSON UTILITIES	13808201 1215	12/5/2015	WATER AT STATION #2	101.56	
10517212	102160	12/8/2015	JOHNSON UTILITIES	82108 11/15	11/5/2015	WATER AT STATION #2 LANDSCAPING	73.58	
10517215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	878.42	
10517215	102185	12/9/2015	SOUTHWEST GAS CORPORATION	FIRE 11/15	12/8/2015	HUNT HWY-GAS	117.54	
10517304	102252	12/18/2015	ADAM C. RADNEY	REF-PTSHOE120215	12/2/2015	PT SHOE REIMBURSEMENT	100.00	
10517304	102299	12/18/2015	UNITED FIRE EQUIPMENT CO.	623465	10/8/2015	UNIFORM ALLOWANCE FOR ALLELN	114.03	
10517304	102299	12/18/2015	UNITED FIRE EQUIPMENT CO.	619479	8/18/2015	UNIFORM ALLOWANCE WORDEN	36.65	
10517321	102151	12/8/2015	BOUND TREE MEDICAL L.L.C	81976669	11/20/2015	LID INSERT FOR AIRWAY KING AND 1604 PELICAN CASE	332.59	
10517403	102261	12/18/2015	CENTRAL AZ COLLEGE	12/14 17/15	12/7/2015	PUBLIC SAFETY TRAINING FACILITY USE AGREEMENT	300.00	
Sub-Total								2,965.19

**Information Technology**

10519201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	790.62	
10519207	34910176	12/15/2015	SENDGRID	113015 STMT	11/30/2015	PURCHASE SENDGRID - SMS MESSAGING SERVICE - NEW WEBSITE	1.00	
10519207	34910176	12/15/2015	WWW.1AND1.COM	113015 STMT	11/30/2015	PURCHASE WWW.1AND1.COM - MONTHLY INTERNET - NEW WEBSITE	69.99	
10519301	102243	12/15/2015	STAPLES BUSINESS ADVANTAGE	8036182610	9/30/2015	PAPER - OFFICE SUPPLIES - 2 CASES	100.07	
10519302	34910176	12/15/2015	AMAZON.COM	113015 STMT	11/30/2015	PURCHASE AMAZON.COM - SENIOR CENTER - REPLACEMENT PLAYER - AUDIO	128.01	
10519323	34910176	12/15/2015	ENVATO	113015 STMT	11/30/2015	MISCELLANEOUS FEE FOREIGN CURRENCY FEE - TAXES AND FEES FOR ENVATO WORDPRESS PLUGINS	2.40	
10519323	34910176	12/15/2015	ENVATO	113015 STMT	11/30/2015	MISCELLANEOUS FEE FOREIGN CURRENCY FEE - TAXES AND FEES FOR THE ENVATO MARKETPLACE - WORDPRESS PLUGINS	0.60	
10519323	34910176	12/15/2015	ENVATO	113015 STMT	11/30/2015	MISCELLANEOUS FEE FOREIGN CURRENCY FEE - TAXES AND FEES FOR THE ENVATO MARKETPLACE - WORDPRESS WEBSITE PLUGINS	0.90	
10519323	34910176	12/15/2015	ADOBE SYSTEMS INCORPORATED	113015 STMT	11/30/2015	PURCHASE ADOBE *CREATIVE CLOUD - MONTHLY SUBSCRIPTION - ADOBE SOFTWARE - IT	54.34	
10519323	34910176	12/15/2015	APPLE	113015 STMT	11/30/2015	PURCHASE APL* ITUNES.COM/BILL - SOFTWARE - CRESTRON - IPADS - LIBRARY A/V AUTOMATION	113.03	
10519323	34910176	12/15/2015	NATIONAL BANK OF ARIZONA	113015 STMT	11/30/2015	PURCHASE BLS*PST WALKER - PST SOFTWARE - PUBLIC RECORDS	79.94	
10519323	34910176	12/15/2015	NATIONAL BANK OF ARIZONA	113015 STMT	11/30/2015	PURCHASE KEYWEST TECHNOLOGY INC - SOFTWARE FOR CHANNEL 11 - SCHEDULING	655.00	
10519323	34910176	12/15/2015	ENVATO	113015 STMT	11/30/2015	PURCHASE PAYPAL - WEBSITE WORDPRESS PLUGIN	30.00	
10519323	34910176	12/15/2015	ENVATO	113015 STMT	11/30/2015	PURCHASE PAYPAL - WORDPRESS WEBSITE PLUGIN	20.00	
10519410	34910176	12/15/2015	AMAZON.COM	113015 STMT	11/30/2015	PURCHASE AMAZON MKTPLACE PMTS - HDMI TO SDI CONVERTERS - CH11	79.98	
10519410	34910176	12/15/2015	AMAZON.COM	113015 STMT	11/30/2015	PURCHASE AMAZON MKTPLACE PMTS - SDI CONVERTER - CH11	66.98	
10519410	34910176	12/15/2015	NATIONAL BANK OF ARIZONA	113015 STMT	11/30/2015	PURCHASE SAFE HARBOR CO - SDI SWITCHER - CH11	465.31	
Sub-Total								2,658.17

**Fitness Center**

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10520215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	268.01	
10520302	102329	12/22/2015	THE WATER SHED	7175	11/30/2015	DRINKING WATER AND ICE FOR FITNESS CENTER	19.75	
Sub-Total								287.76
<b>Parks &amp; Recreation Administration</b>								
10521201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	144.45	
10521203	102296	12/18/2015	TOSHIBA BUSINESS SOLUTIONS,USA	12387704	12/1/2015	COPIER AT PARKS & RECREATION #36847	408.72	
10521215	102242	12/15/2015	SOUTHWEST GAS CORPORATION	Dec-15	12/9/2015	GAS-FITNESS CENER	40.57	
10521301	102123	12/3/2015	OFFICE DEPOT INC	808608409-001	11/24/2015	OFFICE SUPPLIES	35.94	
10521301	102123	12/3/2015	OFFICE DEPOT INC	808608448-001	11/24/2015	OFFICE SUPPLIES	4.75	
10521401	102258	12/18/2015	BMI	27263430	12/2/2015	ANNUAL MUSIC LICENSING FOR TOWN OF FLORENCE	335.00	
10521401	102192	12/10/2015	ARIZONA PARKS AND RECREATION ASSOCIATION	5580	12/3/2015	MEMBERSHIP FOR APRA- HUGHES, HARTZEL AND CARTER	490.00	
10521402	34910176	12/15/2015	NATIONAL RECREATION & PARK ASOCIATION	113015 STMT	11/30/2015	CREDIT VOUCHER NRPA HOUSING	(95.20)	
Sub-Total								1,364.23
<b>Parks Maintenance</b>								
10522201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	72.40	
10522211	102290	12/18/2015	RIGHT AWAY DISPOSAL	1105717	9/30/2015	40 YD. ROLL OFF STORM DAMAGE DEBRIS DISPOSAL	750.00	
10522215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	2,279.88	
10522302	102329	12/22/2015	THE WATER SHED	5882	6/30/2015	DRINKING WATER AND ICE FOR PARK MAINTENANCE	32.91	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220562	11/18/2015	PARK MAINTENANCE SUPPLIES	13.25	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220563	11/18/2015	PARK MAINTENANCE SUPPLIES	16.85	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220588	11/19/2015	PARK MAINTENANCE SUPPLIES	15.80	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220591	11/19/2015	PARK MAINTENANCE SUPPLIES	24.74	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220634	11/23/2015	PARK MAINTENANCE SUPPLIES	3.75	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220667	11/24/2015	PARK MAINTENANCE SUPPLIES	12.57	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	2206791	11/25/2015	PARK MAINTENANCE SUPPLIES	9.47	
10522302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220751	12/1/2015	PARK MAINTENANCE SUPPLIES	12.63	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220832	12/4/2015	PARK MAINTENANCE SUPPLIES	23.44	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220850	12/7/2015	PARK MAINTENANCE SUPPLIES	13.64	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220872	12/8/2015	PARK MAINTENANCE SUPPLIES	9.73	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220874	12/8/2015	PARK MAINTENANCE SUPPLIES	10.11	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220900	12/9/2015	PARK MAINTENANCE SUPPLIES	29.21	



GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220912	12/9/2015	PARK MAINTENANCE SUPPLIES	9.10	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220913	12/9/2015	PARK MAINTENANCE SUPPLIES	7.36	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220929	12/10/2015	PARK MAINTENANCE SUPPLIES	14.54	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220943	12/11/2015	PARK MAINTENANCE SUPPLIES	29.23	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220946	12/11/2015	PARK MAINTENANCE SUPPLIES	19.56	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220947	12/11/2015	PARK MAINTENANCE SUPPLIES	21.40	
10522302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220968	12/14/2015	PARK MAINTENANCE SUPPLIES	8.41	
10522304	102133	12/3/2015	SURF & SKI ENTERPRISES	147242	11/20/2015	PARK MAINTENANCE UNIFORMS	904.96	
10522304	102255	12/18/2015	ARAMARK	16568459	12/4/2015	POLO SHIRTS FOR MAINTENANCE SUPERVISOR- HARTZEL	168.34	
10522311	102212	12/10/2015	HOME DEPOT CREDIT SERVICES	2251911	11/18/2015	SMALL TOOLS	293.03	
10522311	102212	12/10/2015	HOME DEPOT CREDIT SERVICES	7590787	12/3/2015	SMALL TOOLS	143.20	
10522317	102204	12/10/2015	HOME DEPOT CREDIT SERVICES	3221825	11/17/2015	FLOWERS FOR MAIN ST. PLANTERS	103.88	
10522317	102304	12/18/2015	WILBUR-ELLIS COMPANY	9532969	11/5/2015	GRASS SEED FOR OVERSEEDING	186.47	
10522317	102193	12/10/2015	ARIZONA STATE PRISON-FLORENCE	A04115B20151112	11/16/2015	HALL	41.25	
10522317	102193	12/10/2015	ARIZONA STATE PRISON-FLORENCE	A04115B20151125	11/30/2015	HALL	48.75	
10522317	102204	12/10/2015	HOME DEPOT CREDIT SERVICES	2211865	11/18/2015	SMALL TOOLS FOR PARK MAINTENANCE	240.94	
Sub-Total								5,570.80
<b>Community Center</b>								
10523201	102225	12/15/2015	COX COMMUNICATIONS	228541501-1215	11/28/2015	CABLE SVC FOR LIBRARY/COMMUNITY CENTER	229.72	
10523207	102303	12/18/2015	WAXIE SANITARY SUPPLY	75660588	12/3/2015	EQUIPMENT AND SUPPLIES FOR COMMUNITY CENTER (LIBRARY/AQUATIC)	329.89	
10523215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	4,665.44	
10523302	102212	12/10/2015	HOME DEPOT CREDIT SERVICES	435269332	11/24/2015	CHRISTMAS DECORATIONS	322.73	
10523302	102211	12/10/2015	WALMART COMMUNITY # 0005 7118	1679	11/27/2015	CHRISTMAS LIGHTS FOR PARK FACILITIES	41.62	
10523302	102211	12/10/2015	WALMART COMMUNITY # 0005 7118	9394	11/25/2015	CHRISTMAS LIGHTS FOR PARK FACILITIES	148.93	
10523302	34910176	12/15/2015	DISPLAYS2GO	113015 STMT	11/30/2015	FLYER AND DISPLAY BOARDS - LIBRARY & COMMUNITY CENTER	242.14	
10523302	34910176	12/15/2015	DISPLAYS2GO	113015 STMT	11/30/2015	FLYER AND DISPLAY BOARDS - LIBRARY & COMMUNITY CENTER	1,302.44	
10523302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220518	11/14/2015	LIBRARY & COMMUNITY CENTER SUPPLIES	22.82	
10523302	102204	12/10/2015	HOME DEPOT CREDIT SERVICES	3221825	11/17/2015	SHELVES AND LOCK BOX	240.72	
10523302	102212	12/10/2015	HOME DEPOT CREDIT SERVICES	424899	11/17/2015	SHELVES AND LOCK BOX	39.67	
10523302	102211	12/10/2015	WALMART COMMUNITY # 0005 7118	7211	12/3/2015	SUPPLIES FOR COMMUNITY CENTER	26.63	
10523302	102211	12/10/2015	WALMART COMMUNITY # 0005 7118	9073	11/24/2015	SUPPLIES FOR COMMUNITY CENTER	243.03	
10523311	102204	12/10/2015	HOME DEPOT CREDIT SERVICES	3221825	11/17/2015	TOOL SET	75.61	
10523401	34910176	12/15/2015	MOOD MEDIA CORPORATE	113015 STMT	11/30/2015	MONTHLY SUBSCRIPTION FOR PANDORA.	24.95	
Sub-Total								7,956.34
<b>Aquatics Programs</b>								
10524201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	17.94	
10524201	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	PARKS/REC-0265	306.30	
10524215	102242	12/15/2015	SOUTHWEST GAS CORPORATION	Dec-15	12/9/2015	174 W 1ST-AQUATICS	90.54	
10524215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	2,837.74	
10524302	102204	12/10/2015	HOME DEPOT CREDIT SERVICES	3221825	11/17/2015	SHELVES AND LOCK BOX	150.00	
10524401	34910176	12/15/2015	MOOD MEDIA CORPORATE	113015 STMT	11/30/2015	MONTHLY SUBSCRIPTION FOR PANDORA.	24.95	
Sub-Total								3,427.47

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<b>Recreation Programs</b>								
	10525201	102246	12/15/2015 VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	155.54	
	10525302	102280	12/18/2015 JIM HEET PHOTOGRAPHY	70	11/25/2015	BASKETBALL PICS	315.23	
	10525302	102211	12/10/2015 WALMART COMMUNITY # 0005 7118	7212	12/3/2015	BB&AB ARTS AND CRAFT SUPPLIES	50.40	
	10525302	102329	12/22/2015 THE WATER SHED	4932	8/11/2015	DRINKING WATER AND ICE FOR RECREATION PROGRAMS	46.07	
	10525302	102329	12/22/2015 THE WATER SHED	7019	11/23/2015	DRINKING WATER AND ICE FOR RECREATION PROGRAMS	13.16	
	10525302	102329	12/22/2015 THE WATER SHED	7209	12/7/2015	DRINKING WATER AND ICE FOR RECREATION PROGRAMS	13.16	
	10525302	102236	12/15/2015 MARTY'S TROPHIES & AWARDS	32716	12/8/2015	TROPHIES FOR JR NBA SKILLS CHALLENGE	159.54	
	10525401	102192	12/10/2015 ARIZONA PARKS AND RECREATION ASSOCIATION	5578	12/3/2015	MEMBERSHIP FOR APRA- CETTA	65.00	
	10525401	102192	12/10/2015 ARIZONA PARKS AND RECREATION ASSOCIATION	5581	12/3/2015	MEMBERSHIP FOR APRA- FELIZ	65.00	
	10525401	102192	12/10/2015 ARIZONA PARKS AND RECREATION ASSOCIATION	5579	12/3/2015	MEMBERSHIP FOR APRA- KINNEY	65.00	
	10525401	102192	12/10/2015 ARIZONA PARKS AND RECREATION ASSOCIATION	5577	12/3/2015	MEMBERSHIP FOR APRA- MENDIVIL	65.00	
	10525401	102192	12/10/2015 ARIZONA PARKS AND RECREATION ASSOCIATION	5582	12/3/2015	MEMBERSHIP FOR APRA- NIXON	65.00	
Sub-Total								1,078.10
<b>Special Events</b>								
	10526201	102246	12/15/2015 VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	53.85	
	10526217	102182	12/9/2015 RON JOAQUIN	JRPARA-12/15	12/1/2015	ENTERTAINMENT FOR JR. PARADA 2015	600.00	
	10526217	102158	12/8/2015 HERMALENE WICK	JRPARADA 1115	11/30/2015	ENTERTAINMENT FOR JR. PARADA EVENT	150.00	
	10526217	102279	12/18/2015 JASON REYNOLDS	DEC 01 2015	12/1/2015	GRAPHIC DESIGN SPECIAL EVENT POSTERS	150.00	
	10526217	102162	12/8/2015 MARQUEZ, NICK	EVENT 120415	11/30/2015	PORTRAYAL OF SANTA CLAUS FOR CHRISTMAS ON MAIN	150.00	
	10526302	102211	12/10/2015 WALMART COMMUNITY # 0005 7118	7210	12/3/2015	CANDY FOR HALLOWEEN FRIGHT FEST EVENT	22.00	
	10526302	102254	12/18/2015 ALISON, FELIZ	REF-SPCEVENTS	12/10/2015	SUPPLIES	3.06	
	10526302	102254	12/18/2015 ALISON, FELIZ	REF-SPCEVENTS	12/10/2015	SUPPLIES	5.44	
	10526302	102254	12/18/2015 ALISON, FELIZ	REF-SPCEVENTS	12/10/2015	SUPPLIES	16.85	
	10526302	34910176	12/15/2015 AMAZON.COM	113015 STMT	11/30/2015	SNOW LIQUID FOR SNOW MACHINES - CHRISTMAS ON MAIN	127.98	
	10526302	102111	12/3/2015 FLORENCE TRUE VALUE HARDWARE	220685	11/25/2015	SPECIAL EVENT ITEMS	21.77	
	10526302	102211	12/10/2015 WALMART COMMUNITY # 0005 7118	7210	12/3/2015	SUPPLIES FOR 4TH OF JULY FY16	50.32	
	10526407	102259	12/18/2015 CASA GRANDE VALLEY NEWSPAPER INC.	93808001	11/20/2015	ADVERTISEMENTS FOR SPECIAL EVENTS	153.00	
	10526407	102259	12/18/2015 CASA GRANDE VALLEY NEWSPAPER INC.	93808002	11/26/2015	ADVERTISEMENTS FOR SPECIAL EVENTS	153.00	
	10526407	102259	12/18/2015 CASA GRANDE VALLEY NEWSPAPER INC.	93879701	11/27/2015	ADVERTISEMENTS FOR SPECIAL EVENTS	153.00	
Sub-Total								1,810.27

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
<b>Senior Center</b>								
	10528201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	35.88
	10528215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	854.86
	10528215	102242	12/15/2015	SOUTHWEST GAS CORPORATION	Dec-15	12/9/2015	SR CTR NATURAL GAS	73.63
	10528217	102288	12/18/2015	PINAL NUTRITION PROGRAM	Nov-15	11/30/2015	MEALS FOR NOVEMBER	1,046.48
	10528302	102176	12/8/2015	WALMART COMMUNITY # 0005 7118	3068	11/18/2015	KITCHEN SUPPLIES	368.85
	10528302	102176	12/8/2015	WALMART COMMUNITY # 0005 7118	9960	11/19/2015	KITCHEN SUPPLIES	56.81
	10528302	102326	12/22/2015	PETTY CASH - SENIOR CENTER	1116-1214/15	12/21/2015	PETTY CASH	165.19
	10528302	102169	12/8/2015	SMART & FINAL STORES CORP	4.93065E+12	11/19/2015	SUPPLIES FOR MEALS	58.11
	10528302	102293	12/18/2015	SAFEWAY INC.	807464-1201152835	12/1/2015	SUPPLIES FOR THE CENTER	4.67
	10528302	102169	12/8/2015	SMART & FINAL STORES CORP	4.93065E+12	11/19/2015	SUPPLIES FOR THE MONTH	131.20
	10528302	102169	12/8/2015	SMART & FINAL STORES CORP	4.93065E+12	11/19/2015	SUPPLIES FOR THE MONTH	161.07
							GIFT CARDS FOR THANKGIVING SENIORS IN NEED FROM	
	10528444	102176	12/8/2015	WALMART COMMUNITY # 0005 7118	TR03069	11/18/2015	DONATION ACCOUNT	250.00
	10528444	102250	12/18/2015	VALENTINO'S EATERY	SRCTRPIZZA	12/15/2015	MEAL FOR SENIORS FROM DONATION ACCOUNT	123.91
Sub-Total								3,330.66
<b>Library</b>								
	10529201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	53.85
	10529201	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	LIBRARY-0788	107.75
	10529302	102175	12/8/2015	UNIVERSAL MEDIA CORP	8338	11/20/2015	2-RING BINDER CD ALBUMS PAGES - 2 RING BINDERS	417.50
	10529302	102219	12/15/2015	BRODART CO	419654	12/2/2015	SUPPLIES	156.41
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011415632	11/18/2015	AUDIO BOOKS	105.59
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011416929	11/18/2015	AUDIO BOOKS	10.99
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	4011430637	12/1/2015	AUDIO BOOKS	30.23
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011415629	11/18/2015	BOOKS (FICTION)	99.45
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011415633	11/18/2015	BOOKS (FICTION)	76.44
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011416927	11/18/2015	BOOKS (FICTION)	5.99
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011416930	11/18/2015	BOOKS (FICTION)	16.48
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	4011430638	12/1/2015	BOOKS (FICTION)	73.35
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	4011433274	12/3/2015	BOOKS (FICTION)	33.52
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011416931	11/18/2015	BOOKS (NON-FIC)	192.46
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	4011430639	12/1/2015	BOOKS (NON-FIC)	84.99
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	4011433275	12/3/2015	BOOKS (NON-FIC)	57.75
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011415630	11/18/2015	BOOKS (YOUTH)	17.54
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011415631	11/18/2015	BOOKS (YOUTH)	59.99
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	4011416928	11/18/2015	BOOKS (YOUTH)	5.99
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	4011433273	12/3/2015	BOOKS (YOUTH)	13.82
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	4011433276	12/3/2015	BOOKS (YOUTH)	329.98
	10529308	102100	12/3/2015	BAKER & TAYLOR BOOKS	T28435250	11/11/2015	BOOKS/CD'S/DVD'S	39.71
	10529308	102100	12/3/2015	BAKER & TAYLOR BOOKS	T28555580	11/16/2015	BOOKS/CD'S/DVD'S	8.87
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	T28848850	11/18/2015	BOOKS/CD'S/DVD'S	22.46
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	T28848851	11/18/2015	BOOKS/CD'S/DVD'S	51.22
	10529308	102217	12/15/2015	BAKER & TAYLOR BOOKS	T29314520	11/24/2015	BOOKS/CD'S/DVD'S	32.21
	10529308	102217	12/15/2015	BAKER & TAYLOR BOOKS	T29314521	11/24/2015	BOOKS/CD'S/DVD'S	29.99
	10529308	102311	12/22/2015	BAKER & TAYLOR BOOKS	T30271410	12/1/2015	BOOKS/CD'S/DVD'S	89.96
	10529308	102150	12/8/2015	BAKER & TAYLOR BOOKS	AV605INST1441	11/18/2015	DVD PLAN	2,014.80
Sub-Total								4,239.29

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
<b>Engineering</b>								
10530201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	54.59	
Sub-Total								54.59
<b>General Government</b>								
10532201	102105	12/3/2015	CENTURYLINK	0238/0118 1115	11/1/2015	911-LOCATOR-0238	78.71	
10532201	102223	12/15/2015	CENTURYLINK	Dec-15	12/1/2015	ALI/SRLOCATOR-0238	78.71	
10532201	102278	12/18/2015	INCONTACT, INC.	224047	12/10/2015	TELEPHONE	799.37	
10532201	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	TN MAIN LINE-7500 & FIRE ALARM-0236	48.78	
10532201	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	TN MAIN LINE-7500 & FIRE ALARM-0236	81.90	
10532201	102263	12/18/2015	CENTURYLINK	12/15 0118	12/1/2015	TRUNKLINE-0118	681.42	
10532201	102105	12/3/2015	CENTURYLINK	0238/0118 1115	11/1/2015	TRUNKLINE-7500	681.44	
10532214	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	713.73	
10532214	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	S.K. ALARM-0705	146.34	
10532215	102242	12/15/2015	SOUTHWEST GAS CORPORATION	Dec-15	12/9/2015	COMMUNITY DEVELOPMENT GAS	34.61	
10532215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	3,899.23	
10532217	102148	12/8/2015	ARIZONA MUNICIPAL RISK-WC	BCLMGL008970	7/14/2015	AMRRP CLAIM NO.BCLMGL0008970	5,000.00	
10532217	102148	12/8/2015	ARIZONA MUNICIPAL RISK-WC	CL13014389	6/17/2015	CLAIM #13014389	5,000.00	
10532314	102187	12/9/2015	THE WATER SHED	6980	11/2/2015	WATER AND ICE	19.75	
10532314	102187	12/9/2015	THE WATER SHED	6982	11/2/2015	WATER AND ICE	22.31	
10532314	102187	12/9/2015	THE WATER SHED	7020	11/23/2015	WATER AND ICE	22.49	
10532314	102187	12/9/2015	THE WATER SHED	7063	1/30/2015	WATER AND ICE	13.16	
10532314	102187	12/9/2015	THE WATER SHED	7120	11/9/2015	WATER AND ICE	22.49	
10532314	102187	12/9/2015	THE WATER SHED	7156	11/16/2015	WATER AND ICE	13.16	
10532314	102187	12/9/2015	THE WATER SHED	7211	12/7/2015	WATER AND ICE	25.23	
Sub-Total								17,382.83
<b>Cemetery</b>								
10533211	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	4624604	11/16/2015	4 X 6 AMERICAN FLAG FOR CEMETERY	38.03	
10533211	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7892386	11/13/2015	4 X 6 AMERICAN FLAG FOR CEMETERY	32.04	
10533217	102113	12/3/2015	HANSEN ENGINEERING & SURVEYING, INC.	5480C	10/15/2015	BLOCK CORNERS	3,600.00	
10533217	102113	12/3/2015	HANSEN ENGINEERING & SURVEYING, INC.	5481X	10/15/2015	SURVEY SERVICES FOR SALAZAR ROAD	1,400.00	
10533317	102149	12/8/2015	ARIZONA STATE PRISON-FLORENCE	A04115A20151029	11/9/2015	INMATE LABOR / CEMETERY	56.25	
Sub-Total								5,126.32
<b>Engineering</b>								
10535301	102273	12/18/2015	GRAINGER, INC.	9912750321	12/8/2015	MEASURING WHEEL	79.39	
Sub-Total								79.39
<b>Economic Development</b>								
10551201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	54.59	
10551201	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	MCFARLAND-8030	48.70	
10551402	102238	12/15/2015	PETTY CASH - FINANCE	15-Nov	12/1/2015	CHAMBER LUNCHEON	12.00	
Sub-Total								115.29

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
<b>Capital Projects Fund</b>								
						TERRITORY SQUARE- CONSTRUCTION		
11277000	102305	12/18/2015	LOW MOUNTAIN CONSTRUCTION	APP NO14	11/30/2015	(LIBRARY/RECREATION COMPLEX)	323,749.87	
11518507	102135	12/3/2015	USABLUBOOK - ACCT 703717	800946	11/12/2015	CIP T-60 : AQUATAP PRO TAPPING KIT TOOL	3,501.77	
11518507	102207	12/10/2015	MORNING STAR FARMS	7586	12/2/2015	CIP T-60 : EXCAVATOR RENTAL FOR 1ST STREET PROJECT	2,000.00	
Sub-Total								329,251.64
<b>HURF</b>								
12518201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	703.52	
12518207	102191	12/10/2015	ARIZONA OFFICE OF TECHNOLOGY	IN136902	11/24/2015	COPIER CHARGES - 8/30-11/29/2015	951.25	
12518211	102154	12/8/2015	EMPIRE SOUTHWEST	EMPS3756966	11/20/2015	AUTO LEVELING BUCKET SYS PARTS FOR ST-003	661.45	
12518211	102196	12/10/2015	DAY AUTO SUPPLY, INC	668958	12/2/2015	AIR & OIL FILTERS FOR ST-053 (WELDER)	14.50	
12518211	102153	12/8/2015	DAY AUTO SUPPLY, INC	667960	11/20/2015	BATTERY FOR ST-054 (9 WHEEL ROLLER)	114.31	
12518211	102154	12/8/2015	EMPIRE SOUTHWEST	EMPS3758132	11/23/2015	LEVER FOR ST-003 (BACKHOE)	36.58	
12518215	102178	12/9/2015	BIA	Dec-15	11/30/2015	00353-ELECTRIC	233.75	
12518215	102178	12/9/2015	BIA	Dec-15	11/30/2015	10522-ELECTRIC	110.00	
12518215	102178	12/9/2015	BIA	Dec-15	11/30/2015	20509-ELECTRIC	46.20	
12518215	102178	12/9/2015	BIA	Dec-15	11/30/2015	21243-ELECTRIC	61.60	
12518215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	4,240.83	
12518215	102147	12/8/2015	APS	AR0200001357	10/30/2015	STREET LIGHT SHIELD FOR 6069 W ESTANCIA WAY	81.53	
12518215	102147	12/8/2015	APS	AR0200001359	11/10/2015	STREET LIGHT SHIELD FOR 7463 W WILLOW WAY	81.53	
						FLORENCE GARDENS MINNESOTA AVENUE		
12518217	102203	12/10/2015	HANSEN ENGINEERING & SURVEYING, INC.	5482C	10/19/2015	EASEMENTS/SURVEYING	1,300.00	
12518222	102132	12/3/2015	SUPERIOR CLEANING EQUIPMENT INC.	197805	10/2/2015	ADDITIONAL AMOUNT OWED FOR TAXES/ P.O.41618	107.90	
12518301	102108	12/3/2015	COOLIDGE ACE HARDWARE	134068/2	11/25/2015	PAPER STOCK	521.42	
12518302	102098	12/3/2015	APD POWER CENTER, INC.	18066	11/12/2015	16 BA-80 ALL PURPOSE SAW BLADES"	269.75	
12518302	102171	12/8/2015	THE WATER SHED	7017	11/23/2015	WATER & ICE FOR PUBLIC WORKS	42.04	
12518302	102171	12/8/2015	THE WATER SHED	7189	12/2/2015	WATER & ICE FOR PUBLIC WORKS	27.64	
12518302	102329	12/22/2015	THE WATER SHED	7255	12/14/2015	WATER & ICE FOR PUBLIC WORKS	23.03	
12518302	102329	12/22/2015	THE WATER SHED	7276	12/7/2015	WATER & ICE FOR PUBLIC WORKS	21.88	
12518302	102329	12/22/2015	THE WATER SHED	7308	12/16/2015	WATER & ICE FOR PUBLIC WORKS	29.95	
12518304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696134410	11/20/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	37.05	
12518304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696138893	12/4/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	34.88	
12518304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	69636647	11/27/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	42.05	
12518304	102210	12/10/2015	VICTOR GRAJEDA	168692	12/5/2015	UNIFORM ALLOWANCE FOR JEANS	236.65	
12518317	102149	12/8/2015	ARIZONA STATE PRISON-FLORENCE	A04115A20151029	11/9/2015	INMATE LABOR / ROW	22.50	
12518317	102149	12/8/2015	ARIZONA STATE PRISON-FLORENCE	A04115A20151112	11/16/2015	INMATE LABOR / ROW	90.00	
12518317	102193	12/10/2015	ARIZONA STATE PRISON-FLORENCE	A04115A20151125	11/30/2015	INMATE LABOR / ROW	97.50	
12518322	102195	12/10/2015	CEMEX	9431963629	10/15/2015	100 TONS OF ABC FOR STOCK PILE	294.64	
						EMERGENCY PURCHASE - BLACK MARKING PAINT FOR		
12518322	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220887	12/8/2015	HUNT/ATTAWAY SIGNAL LIGHT	42.10	
						RENTAL OF PRESSURE WASHER AND SURFACE CLEANER/		
12518322	102132	12/3/2015	SUPERIOR CLEANING EQUIPMENT INC.	197805	10/2/2015	MAIN ST. INTERSECTION	1,300.00	
12518322	102155	12/8/2015	ERGON ASPHALT & EMULSIONS INC	9401399859	11/20/2015	TACK OIL	77.82	
						FRED PRYOR SEMINARS - COMMUNICATION SKILLS (J.		
12518403	34910176	12/15/2015	FRED PRYOR SEMINARS	113015 STMT	11/30/2015	HANSEN/J. JONAS)	49.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
						FRED PRYOR SEMINARS - TRANSITION FROM STAFF TO		
12518403	34910176	12/15/2015	FRED PRYOR SEMINARS	113015 STMT	11/30/2015	SUPERVISOR (JENN HANSEN)	199.00	
12518403	102118	12/3/2015	JENNIFER HANSEN	110615	11/24/2015	PER DIEM FOR LUNCH (COMMUNICATION WORKSHOP)	18.00	
						PER DIEM FOR MILEAGE AND LUNCH (TRANSITION FROM		
12518403	102118	12/3/2015	JENNIFER HANSEN	11/1015	11/24/2015	STAFF TO SUPER. SEMINAR)	85.83	
						TRAFFIC SIGNAL SIGNAGE FOR ATTAWAY & HUNT		
12566521	102260	12/18/2015	CENTERLINE SUPPLY WEST, INC.	74729	12/8/2015	INTERSECTION IMP PROJECT	955.75	
Sub-Total								13,263.43

**Fleet  
Maintenance**

22502209	102206	12/10/2015	MICHAEL BACA	385315	12/2/2015	BLANKET PO FOR ADMIN VEHICLE WASHINGS	100.00	
22510209	102314	12/22/2015	DAY AUTO SUPPLY, INC	670090	12/15/2015	AIR & OIL FILTERS FOR AD-001 (COMM DEV)	17.56	
22510306	102314	12/22/2015	DAY AUTO SUPPLY, INC	670090	12/15/2015	OIL FOR AD-001 (COMM DEV)	21.68	
22511305	102112	12/3/2015	GCR TIRES & SERVICE	827-50124	11/18/2015	4 TIRES FOR PD G-697GN (ADMIN)	349.59	
22511305	102196	12/10/2015	DAY AUTO SUPPLY, INC	668694	11/30/2015	BATTERY FOR PD G-697GN (ADMIN)	111.49	
22513209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669922	12/14/2015	50' OF HEATER HOSE FOR ALL FLEET	17.12	
22513209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668751	12/1/2015	BATTERY CLEANER FOR ALL FLEET	5.27	
22513209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669332	12/7/2015	BRAKLEEN & SHOP TOWELS FOR ALL FLEET	28.27	
22513209	102266	12/18/2015	DAY AUTO SUPPLY, INC	668683	11/30/2015	COOLANT FOR PD G-561DS (VOLUNTEER)	28.24	
22513209	102266	12/18/2015	DAY AUTO SUPPLY, INC	668686	11/30/2015	COOLANT FOR PD G-561DS (VOLUNTEER)	28.24	
22513209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669148	12/4/2015	OIL FILTER FOR PD G-561DS (VOLUNTEER)	5.62	
22513209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669933	12/14/2015	TIRE SENSOR BANDS FOR ALL FLEET	14.54	
22513209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667596	11/17/2015	WINDOW WASH CONCENTRATE FOR ALL FLEET	5.43	
22513305	102266	12/18/2015	DAY AUTO SUPPLY, INC	668683	11/30/2015	BATTERY WARRENTY FOR PD G-651DS (VOLUNTEER)	42.00	
22513306	102266	12/18/2015	DAY AUTO SUPPLY, INC	669148	12/4/2015	OIL FOR PD G-561DS (VOLUNTEER)	26.02	
22514209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669922	12/14/2015	50' OF HEATER HOSE FOR ALL FLEET	17.12	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668346	11/25/2015	AIR & OIL FILTER FOR PD G-859FJ (PATROL)	27.53	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669426	12/8/2015	AIR & OIL FILTERS FOR PD G-311HB (PATROL)	22.76	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	668765	12/1/2015	AIR & OIL FILTERS FOR PD G-476EN (PATROL)	21.00	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669175	12/4/2015	AIR FILTER FOR PD G-869GE	16.40	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669740	12/11/2015	AIR, OIL FILTERS & WATER PUMP FOR PD-987GB (PATROL)	131.36	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668751	12/1/2015	BATTERY CLEANER FOR ALL FLEET	5.27	
22514209	102307	12/22/2015	ARIZONA EMERGENCY PRODUCTS	INV0013561	12/4/2015	BATTERY DRAIN ISSUE PD G-043FM (PATROL)	244.93	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669332	12/7/2015	BRAKLEEN & SHOP TOWELS FOR ALL FLEET	28.27	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668660	11/30/2015	COOLANT FOR PD G-859FJ (PATROL)	20.64	
						COOLANT TANK & CONTROL ARM FOR PD G-032ET		
22514209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669815	12/11/2015	(PATROL)	207.86	
22514209	102153	12/8/2015	DAY AUTO SUPPLY, INC	668650	11/30/2015	CREDIT ORG INV #662931 (PATROL FUEL PUMP)	(295.06)	
22514209	102314	12/22/2015	DAY AUTO SUPPLY, INC	670053	12/15/2015	DOOR RETAINER CLIPS FOR PD G-032ET (PATROL)	5.75	
22514209	102227	12/15/2015	EARNHARDT SERVICE #25440 OR 7118	464986	12/4/2015	DRIVERS SIDE HANDLE FOR PD G-859FJ (PATROL)	66.18	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669518	12/9/2015	FRT BRAKE PADS & ROTORS FOR PD G-044FM (PATROL)	278.26	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669770	12/11/2015	HEADLIGHT BULB FOR PD G-987GB (PATROL)	9.55	
22514209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669989	12/14/2015	LEFT SIDE MIRROR FOR PD G-032ET (PATROL)	86.85	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669058	12/3/2015	OIL FILTER & TAIL LIGHT BULB FOR PD G850FJ (PATROL)	6.71	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669544	12/9/2015	OIL FILTER ADAPTER FOR PD G-476EN (PATROL)	404.62	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	668942	12/2/2015	OIL FILTER ADAPTER GASKET FOR PD G-476EN (PATROL)	11.60	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668401	11/25/2015	OIL FILTER ADAPTER GASKET FOR PD G-859FJ (PATROL)	11.60	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669147	12/4/2015	OIL FILTER FOR PD G-009FM (PATROL)	5.62	
22514209	102314	12/22/2015	DAY AUTO SUPPLY, INC	670106	12/15/2015	OIL FILTER FOR PD G-032ET (PATROL)	5.87	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669497	12/9/2015	OIL FILTER FOR PD G-044FM (PATROL)	5.87	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669123	12/4/2015	OIL FILTER FOR PD G-102DL (PATROL)	5.62	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669122	12/4/2015	OIL FILTER FOR PD G-848GE (PATROL)	5.29	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669156	12/4/2015	OIL FILTER FOR PD G-869GE (PATROL)	5.20	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669673	12/10/2015	OIL FILTER FOR PD G-922GL (PATROL)	5.52	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669647	12/10/2015	OIL PRESSURE LIGHT FOR PD G-476EN (PATROL)	14.63	
22514209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669162	12/4/2015	SERPENTINE BELT FOR PD G-009FM (PATROL)	38.80	
22514209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669442	12/8/2015	SWAY ARM BUSHINGS FOR PD G-009FM (PATROL)	39.09	
22514209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669933	12/14/2015	TIRE SENSOR BANDS FOR ALL FLEET	14.54	
22514209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667596	11/17/2015	WINDOW WASH CONCENTRATE FOR ALL FLEET	5.45	
22514209	102208	12/10/2015	SAFELITE FULFILLMENT, INC.	05725-037340	12/7/2015	WINDSHIELD FOR PD G-043FM (PATROL)	202.11	
22514305	102109	12/3/2015	DAY AUTO SUPPLY, INC	667220	11/12/2015	CREDIT ORG INV #665706	(16.31)	
22514306	102314	12/22/2015	DAY AUTO SUPPLY, INC	670106	12/15/2015	OIL FOR PD G-032ET (PATROL)	34.70	
22514306	102196	12/10/2015	DAY AUTO SUPPLY, INC	668346	11/25/2015	OIL FOR PD G-859FJ (PATROL)	30.36	
22514306	102196	12/10/2015	DAY AUTO SUPPLY, INC	669147	12/4/2015	OIL FOR PD G-009FM (PATROL)	30.36	
22514306	102266	12/18/2015	DAY AUTO SUPPLY, INC	669497	12/9/2015	OIL FOR PD G-044FM (PATROL)	26.02	
22514306	102196	12/10/2015	DAY AUTO SUPPLY, INC	669123	12/4/2015	OIL FOR PD G-102DL (PATROL)	26.02	
22514306	102266	12/18/2015	DAY AUTO SUPPLY, INC	669426	12/8/2015	OIL FOR PD G-311HB (PATROL)	34.50	
22514306	102266	12/18/2015	DAY AUTO SUPPLY, INC	668765	12/1/2015	OIL FOR PD G-476EN (PATROL)	26.02	
22514306	102196	12/10/2015	DAY AUTO SUPPLY, INC	669122	12/4/2015	OIL FOR PD G-848GE (PATROL)	34.41	
22514306	102196	12/10/2015	DAY AUTO SUPPLY, INC	669058	12/3/2015	OIL FOR PD G-850FJ (PATROL)	26.02	
22514306	102196	12/10/2015	DAY AUTO SUPPLY, INC	669156	12/4/2015	OIL FOR PD G-869GE (PATROL)	40.25	
22514306	102266	12/18/2015	DAY AUTO SUPPLY, INC	669740	12/11/2015	OIL FOR PD G-987GB (PATROL)	26.03	
22514306	102153	12/8/2015	DAY AUTO SUPPLY, INC	668113	11/23/2015	REAR AXLE LUBE FOR PD G-096FR (PATROL)	10.86	
22518209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669922	12/14/2015	50' OF HEATER HOSE FOR ALL FLEET	17.12	
22518209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668751	12/1/2015	BATTERY CLEANER FOR ALL FLEET	5.27	
22518209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669763	12/11/2015	BLUE DEF FLUID FOR ST-061	43.44	
22518209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669332	12/7/2015	BRAKLEEN & SHOP TOWELS FOR ALL FLEET	28.27	
22518209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669158	12/4/2015	CREDIT	(185.33)	
22518209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669690	12/10/2015	SPRAY HOSE FOR ST-023	33.65	
22518209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669933	12/14/2015	TIRE SENSOR BANDS FOR ALL FLEET	14.54	
22518209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667596	11/17/2015	WINDOW WASH CONCENTRATE FOR ALL FLEET	5.43	
22518209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669940	12/14/2015	WIPER BLADES FOR ST-081	34.76	
22518306	102266	12/18/2015	DAY AUTO SUPPLY, INC	669673	12/10/2015	OIL FOR PD G-922GL	34.50	
22518306	102269	12/18/2015	FERRELLGAS	RNT6130648	10/23/2015	PROPANE TANK RENTAL FOR PW YARD	64.02	
22518306	102109	12/3/2015	DAY AUTO SUPPLY, INC	667285	11/13/2015	TRANS FLUID FOR ST-081	58.18	
22521209	102283	12/18/2015	MICHAEL BACA	385318	12/7/2015	CAR WASH FOR AD-005 (ADMIN)	20.00	
22522209	102205	12/10/2015	MANATEE TIRE & AUTO INC., DBA	152650	12/3/2015	4-WHEEL ALIGNMENT FOR PR-4 (PARKS MAINT)	48.95	
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667503	11/16/2015	AIR & OIL FILTERS FOR PR-1 & PR-4 (PARKS MAINT)	38.71	
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667895	11/20/2015	CREDIT ORG INV #667620	(90.55)	
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667549	11/17/2015	FUEL FILTER FOR PR-004 (PARKS MAINT)	9.44	
22522209	102196	12/10/2015	DAY AUTO SUPPLY, INC	669017	12/3/2015	GAS CAP FOR PR-004 (PARKS MAINT)	16.19	
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667582	11/17/2015	HOOD LIFT SUPPORT FOR PR-004 (PARKS MAINT)	59.65	
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667704	11/18/2015	P/S HIGH PRESSURE HOSE FOR PR-004 (PARKS MAINT)	0.85	
						POWER STEERING PUMP & CORE FOR PR-004 (PARKS MAINT)		
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667620	11/17/2015	MAINT)	134.78	
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667821	11/19/2015	TRANSMISSION FILTER KIT FOR PR-004 (PARKS MAINT)	39.97	
22522209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667786	11/19/2015	WIPER BLADES FOR PR-004 (PARKS MAINT)	13.02	
22522305	102199	12/10/2015	GCR TIRES & SERVICE	827-50338	10/21/2015	4 TIRES FOR PR -009 (PARKS MAINT)	451.15	
22522306	102109	12/3/2015	DAY AUTO SUPPLY, INC	667503	11/16/2015	OIL FOR PR-1 & PR-4 (PARKS MAINT)	56.38	
22522306	102109	12/3/2015	DAY AUTO SUPPLY, INC	667821	11/19/2015	TRANSMISSION OIL FOR PR-004 (PARKS MAINT)	46.00	
22528209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668345	11/25/2015	AIR & OIL FILTERS FOR SC-004	16.58	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
22528306	102196	12/10/2015	DAY AUTO SUPPLY, INC	668345	11/25/2015	OIL FOR SC-004 NEW ECM INSTALLED,FASHED & TOWING FOR ST-029	20.31	
22571209	102170	12/8/2015	TEMPE DODGE KIA	485789	11/10/2015	(SANITATION)	1,063.38	
22574209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669922	12/14/2015	50' OF HEATER HOSE FOR ALL FLEET	17.12	
22574209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668751	12/1/2015	BATTERY CLEANER FOR ALL FLEET	5.27	
22574209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669332	12/7/2015	BRAKLEEN & SHOP TOWELS FOR ALL FLEET	28.27	
22574209	102314	12/22/2015	DAY AUTO SUPPLY, INC	668875	12/2/2015	TAIL LIGHT SOCKET FOR WW-002	10.78	
22574209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669933	12/14/2015	TIRE SENSOR BANDS FOR ALL FLEET	14.54	
22574209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667596	11/17/2015	WINDOW WASH CONCENTRATE FOR ALL FLEET	5.43	
22574305	102196	12/10/2015	DAY AUTO SUPPLY, INC	668745	12/1/2015	BATTERIES FOR WW-007	49.49	
22575209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669922	12/14/2015	50' OF HEATER HOSE FOR ALL FLEET	17.12	
22575209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668874	12/2/2015	AIR & OIL FILTERS FOR WW-026	10.92	
22575209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668751	12/1/2015	BATTERY CLEANER FOR ALL FLEET	5.27	
22575209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669332	12/7/2015	BRAKLEEN & SHOP TOWELS FOR ALL FLEET	28.27	
22575209	102314	12/22/2015	DAY AUTO SUPPLY, INC	668875	12/2/2015	TAIL LIGHT SOCKET FOR WW-002	5.39	
22575209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669933	12/14/2015	TIRE SENSOR BANDS FOR ALL FLEET	14.54	
22575209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667596	11/17/2015	WINDOW WASH CONCENTRATE FOR ALL FLEET	5.43	
22575305	102196	12/10/2015	DAY AUTO SUPPLY, INC	668745	12/1/2015	BATTERIES FOR WW-007	24.75	
22575306	102196	12/10/2015	DAY AUTO SUPPLY, INC	668874	12/2/2015	OIL FOR WW-026	15.18	
22576209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669922	12/14/2015	50' OF HEATER HOSE FOR ALL FLEET	17.12	
22576209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668874	12/2/2015	AIR & OIL FILTERS FOR WW-026	10.91	
22576209	102196	12/10/2015	DAY AUTO SUPPLY, INC	668751	12/1/2015	BATTERY CLEANER FOR ALL FLEET	5.28	
22576209	102266	12/18/2015	DAY AUTO SUPPLY, INC	669332	12/7/2015	BRAKLEEN & SHOP TOWELS FOR ALL FLEET	28.29	
22576209	102314	12/22/2015	DAY AUTO SUPPLY, INC	668875	12/2/2015	TAIL LIGHT SOCKET FOR WW-002	5.39	
22576209	102314	12/22/2015	DAY AUTO SUPPLY, INC	669933	12/14/2015	TIRE SENSOR BANDS FOR ALL FLEET	14.52	
22576209	102109	12/3/2015	DAY AUTO SUPPLY, INC	667596	11/17/2015	WINDOW WASH CONCENTRATE FOR ALL FLEET	5.43	
22576305	102196	12/10/2015	DAY AUTO SUPPLY, INC	668745	12/1/2015	BATTERIES FOR WW-007	24.74	
22576306	102196	12/10/2015	DAY AUTO SUPPLY, INC	668874	12/2/2015	OIL FOR WW-026	15.18	
22588304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696134410	11/20/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	6.23	
22588304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696138893	12/4/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	6.23	
22588304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	69636647	11/27/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	13.76	
22588311	102314	12/22/2015	DAY AUTO SUPPLY, INC	670081	12/15/2015	FUELLINE TOOL FOR SHOP (SMALL TOOLS)	24.36	
22588311	102153	12/8/2015	DAY AUTO SUPPLY, INC	668066	11/23/2015	SMALL HAND TOOLS FOR ST-055 (SERVICE TRUCK)	106.16	
22588311	102314	12/22/2015	DAY AUTO SUPPLY, INC	669928	12/14/2015	WELDING HELMET BATTERIES (SMALL TOOLS)	18.44	
Sub-Total								5,471.59
<b>Facility Maintenance</b>								
32502207	102197	12/10/2015	DH PACE COMPANY INC.	ACR/15293	9/23/2015	1ST SEMIANNUAL SERVICE TO ROLL UP DOORS AT MULTIPLE SITES.	2,135.00	
32502207	102101	12/3/2015	BENSON SYSTEMS	150345	11/16/2015	BLANKET P.O. FOR BENSON ALARM MONITORING SERVICE / FIRE & SECURITY	35.95	
32502207	102101	12/3/2015	BENSON SYSTEMS	150346	11/16/2015	BLANKET P.O. FOR BENSON ALARM MONITORING SERVICE / FIRE & SECURITY	44.95	
32502207	102101	12/3/2015	BENSON SYSTEMS	150347	11/16/2015	BLANKET P.O. FOR BENSON ALARM MONITORING SERVICE / FIRE & SECURITY	39.95	
32502207	102101	12/3/2015	BENSON SYSTEMS	150348	11/16/2015	BLANKET P.O. FOR BENSON ALARM MONITORING SERVICE / FIRE & SECURITY	32.95	



GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
32502207	102101	12/3/2015	BENSON SYSTEMS	150349	11/16/2015	BLANKET P.O. FOR BENSON ALARM MONITORING SERVICE / FIRE & SECURITY	72.90	
32502207	102101	12/3/2015	BENSON SYSTEMS	150350	11/16/2015	BLANKET P.O. FOR BENSON ALARM MONITORING SERVICE / FIRE & SECURITY	72.90	
32502207	102173	12/8/2015	UNITED EXTERMINATING	173278	11/11/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	45.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	181667	11/23/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182703	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182704	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	15.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182705	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182706	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182707	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182708	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	35.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182709	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	35.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182710	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	45.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182711	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	45.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	182988	11/3/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	45.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185060	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	35.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185061	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185062	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	10.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185063	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	10.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185064	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	10.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185065	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185066	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	25.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185067	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	35.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185068	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	35.00	
32502207	102173	12/8/2015	UNITED EXTERMINATING	185069	12/1/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	45.00	
32502207	102245	12/15/2015	UNITED EXTERMINATING	183675	11/24/2015	BLANKET P.O. FOR UNITED EXTERMINATING/ (6 MONTHS)	35.00	
32502207	102267	12/18/2015	DEVRIES BACKFLOW	PD-120815	12/8/2015	BLANKET PO FOR BACKFLOW PREVENTION SERVICE	222.31	
32502207	102122	12/3/2015	MORENO REPAIR	269370	11/10/2015	BLANKET PO FOR MINOR HVAC REPAIRS	196.31	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
32502207	102284	12/18/2015	MORENO REPAIR	269382	11/30/2015	BLANKET PO FOR MINOR HVAC REPAIRS	154.78	
32502207	102284	12/18/2015	MORENO REPAIR	269391	12/13/2015	BLANKET PO FOR MINOR HVAC REPAIRS	204.13	
32502207	100145	Multiple	MORENO REPAIR	410568	7/23/2015	HVAC WORK FOR ALL TOWN DEPARTMENTS (BLANKET PO)	(363.05)	
32502207	100145	Multiple	MORENO REPAIR	410583	8/10/2015	HVAC WORK FOR ALL TOWN DEPARTMENTS (BLANKET PO)	(319.57)	
32502207	100256	Multiple	MORENO REPAIR	410570	8/5/2015	HVAC WORK FOR ALL TOWN DEPARTMENTS (BLANKET PO)	-	
32502207	102338	12/23/2015	MORENO REPAIR	410568	7/23/2015	HVAC WORK FOR ALL TOWN DEPARTMENTS (BLANKET PO)	202.18	
32502207	102338	12/23/2015	MORENO REPAIR	410570	9/8/2015	HVAC WORK FOR ALL TOWN DEPARTMENTS (BLANKET PO)	319.57	
32502207	102338	12/23/2015	MORENO REPAIR	410583	8/10/2015	HVAC WORK FOR ALL TOWN DEPARTMENTS (BLANKET PO)	160.87	
32502207	102214	12/15/2015	AMERICAN FIRE EQUIPMENT	SM25322	11/14/2015	TOWN HALL, FIRE STATION 1, POLICE ADMIN, I.T. REPAIRS TO FIRE SAFETY EQUIPMENT / SILVER KING,	885.58	
32502207	102214	12/15/2015	AMERICAN FIRE EQUIPMENT	SM25323	11/14/2015	TOWN HALL, FIRE STATION 1, POLICE ADMIN, I.T. REPAIRS TO FIRE SAFETY EQUIPMENT / SILVER KING,	854.00	
32502207	102214	12/15/2015	AMERICAN FIRE EQUIPMENT	SM25324	11/14/2015	TOWN HALL, FIRE STATION 1, POLICE ADMIN, I.T. REPAIRS TO FIRE SAFETY EQUIPMENT / SILVER KING,	854.00	
32502207	102214	12/15/2015	AMERICAN FIRE EQUIPMENT	SM25325	11/14/2015	TOWN HALL, FIRE STATION 1, POLICE ADMIN, I.T.	854.00	
32502208	102153	12/8/2015	DAY AUTO SUPPLY, INC	668217	11/24/2015	BATTERY FOR N. FLORENCE COMM GENERATOR	103.25	
32502208	102153	12/8/2015	DAY AUTO SUPPLY, INC	669643	11/30/2015	CREDIT ORG INV #668196 (GENERATRO BATTERY) TWO BATTERIES & CORES FOR N. FLORENCE SEWER GENERATOR	(156.53)	
32502208	102153	12/8/2015	DAY AUTO SUPPLY, INC	668196	11/23/2015	GENERATOR	563.35	
32502302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220541	11/16/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	6.30	
32502302	102111	12/3/2015	FLORENCE TRUE VALUE HARDWARE	220598	11/19/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	16.83	
32502302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220871	12/8/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	26.78	
32502302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220940	12/11/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	11.98	
32502302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220984	12/15/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	18.15	
32502302	102271	12/18/2015	FLORENCE TRUE VALUE HARDWARE	220986	12/15/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	2.87	
32502302	102318	12/22/2015	FLORENCE TRUE VALUE HARDWARE	221011	12/16/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	7.37	
32502302	102318	12/22/2015	FLORENCE TRUE VALUE HARDWARE	221031	12/17/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	5.85	
32502302	102318	12/22/2015	FLORENCE TRUE VALUE HARDWARE	221032	12/17/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	5.85	
32502302	102318	12/22/2015	FLORENCE TRUE VALUE HARDWARE	221049	12/17/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	4.88	
32502302	102318	12/22/2015	FLORENCE TRUE VALUE HARDWARE	221070	12/18/2015	BLANKET P.O. TO PURCHASE OPERATING SUPPLIES FOR MINOR NON-EMERGENCY REPAIRS	4.21	
32502304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696134410	11/20/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	0.81	
32502304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696138893	12/4/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	0.81	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
32502304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	69636647	11/27/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	8.33	
32502315	102303	12/18/2015	WAXIE SANITARY SUPPLY	75664122	12/4/2015	BLANKET P.O / CUSTODIAL SUPPLIES	597.45	
32502315	102247	12/15/2015	WAXIE SANITARY SUPPLY	75649902	11/25/2015	BLANKET PO FOR REPLACEMENT VACUUM AND ROLLER PADS	587.27	
32502315	102138	12/3/2015	WAXIE SANITARY SUPPLY	75620350	11/10/2015	CUSTODIAL SUPPLIES INCLUDING FLOORING CHEMICALS FOR TOWN BUILDINGS	4.38	
32502316	102106	12/3/2015	CINTAS CORPORATION LOCK 696	696134411	11/20/2015	BLANKET PO - MATS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	9.17	
32502316	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696136648	11/27/2015	BLANKET PO - MATS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	9.17	
32502316	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696138894	12/4/2015	BLANKET PO - MATS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	9.17	
32502316	102325	12/22/2015	NEW-TECH ELECTRIC & COMMUNICATION LLC	198	12/19/2015	BLANKET PO - MINOR ELECTRICAL REPAIRS FOR TOWN FACILITIES	125.00	
32502316	102325	12/22/2015	NEW-TECH ELECTRIC & COMMUNICATION LLC	200	12/19/2015	BLANKET PO - MINOR ELECTRICAL REPAIRS FOR TOWN FACILITIES	125.00	
32502316	102325	12/22/2015	NEW-TECH ELECTRIC & COMMUNICATION LLC	201	12/19/2015	BLANKET PO - MINOR ELECTRICAL REPAIRS FOR TOWN FACILITIES	485.00	
32502316	102325	12/22/2015	NEW-TECH ELECTRIC & COMMUNICATION LLC	202	12/19/2015	BLANKET PO - MINOR ELECTRICAL REPAIRS FOR TOWN FACILITIES	245.00	
32502316	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696134410	11/20/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	35.53	
32502316	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696138893	12/4/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	35.53	
32502316	102264	12/18/2015	CINTAS CORPORATION LOCK 696	69636647	11/27/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	35.53	
32532321	102328	12/22/2015	STRATTON RESTORATION	38644	11/17/2015	FLORENCE RODEO GROUNDS RESTORATION/ STORM DAMAGE	63,286.28	
Sub-Total								73,560.28
<b>Water</b>								
51219000	102094	12/3/2015	TEMPORARY VENDOR	423075	11/24/2015	REFUND WATER DEPOSIT	-	
51219000	102095	12/3/2015	TEMPORARY VENDOR	510774	11/24/2015	REFUND WATER DEPOSIT	150.00	
51219000	102096	12/3/2015	TEMPORARY VENDOR	218449	11/24/2015	REFUND WATER DEPOSIT	150.00	
51219000	102103	12/3/2015	TEMPORARY VENDOR	414902	11/24/2015	REFUND WATER DEPOSIT	75.00	
51219000	102115	12/3/2015	TEMPORARY VENDOR	407503	11/24/2015	REFUND WATER DEPOSIT	225.00	
51219000	102116	12/3/2015	TEMPORARY VENDOR	101404	11/24/2015	REFUND WATER DEPOSIT	150.00	
51219000	102120	12/3/2015	TEMPORARY VENDOR	510504	11/24/2015	REFUND WATER DEPOSIT	150.00	
51219000	102121	12/3/2015	TEMPORARY VENDOR	507707	11/24/2015	REFUND WATER DEPOSIT	75.00	
51219000	102130	12/3/2015	TEMPORARY VENDOR	500413	11/24/2015	REFUND WATER DEPOSIT	150.00	
51219000	102140	12/3/2015	TEMPORARY VENDOR	423075	11/24/2015	REFUND WATER DEPOSIT	150.00	
51219000	102164	12/8/2015	TEMPORARY VENDOR	504603	12/3/2015	REFUND WATER DEPOSIT	66.42	
51219000	102231	12/15/2015	TEMPORARY VENDOR	218804-OP	12/9/2015	REFUND WATER DEPOSIT	150.00	
51219000	102240	12/15/2015	TEMPORARY VENDOR	127905	12/9/2015	REFUND WATER DEPOSIT	180.71	
51219000	102241	12/15/2015	TEMPORARY VENDOR	102207	12/9/2015	REFUND WATER DEPOSIT	18.22	
51219000	102335	12/23/2015	TEMPORARY VENDOR	10307807-HYD	12/18/2015	REFUND WATER DEPOSIT	130.50	
51219000	102339	12/23/2015	TEMPORARY VENDOR	111914	12/18/2015	REFUND WATER DEPOSIT	26.57	
51219000	102343	12/23/2015	TEMPORARY VENDOR	509049	12/18/2015	REFUND WATER DEPOSIT	71.37	
51219100	102336	12/23/2015	TEMPORARY VENDOR	1563170	12/18/2015	REFUND HYD WATER DEPOSIT	843.91	
51219100	102334	12/23/2015	APACHE UNDERGROUND & EXCAVATING	REF-HYD3157	12/17/2015	WATER HYD DEPOSIT REFUND	1,000.00	
51219100	102337	12/23/2015	JOHNSON UTILITIES	HYD-2950	12/17/2015	WATER HYD DEPOSIT REFUND	975.00	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
51371446	102117	12/3/2015	TEMPORARY VENDOR	431122	11/25/2015	OVERPAYMENT	75.20	
51371446	102129	12/3/2015	TEMPORARY VENDOR	10212611-OP	11/25/2015	OVERPAYMENT	1.73	
51371446	102157	12/8/2015	TEMPORARY VENDOR	11205007OP	12/3/2015	OVERPAYMENT	21.29	
51371446	102216	12/15/2015	TEMPORARY VENDOR	10105403	12/9/2015	OVERPAYMENT	42.70	
51371446	102231	12/15/2015	TEMPORARY VENDOR	218804-OP	12/9/2015	OVERPAYMENT	41.15	
51371446	102232	12/15/2015	TEMPORARY VENDOR	431122-OP	12/9/2015	OVERPAYMENT	75.20	
51371446	102244	12/15/2015	TEMPORARY VENDOR	10209501-OP	12/9/2015	OVERPAYMENT	63.25	
51574201	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	100 SPLANT RD-0246	50.11	
51574201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	278.99	
51574201	102223	12/15/2015	CENTURYLINK	Dec-15	12/1/2015	W/WW ALARM LINE-8356	58.51	
51574207	102128	12/3/2015	RICOH USA, INC.	5039124173	11/13/2015	BLANKET PO: MONTHLY BILLING FOR COPIER (6 MONTHS)	60.29	
51574211	102196	12/10/2015	DAY AUTO SUPPLY, INC	668955	12/2/2015	OIL & FILTERS FOR WW-028 (W/W PUMP)	110.83	
51574211	102136	12/3/2015	VERMEER SALES SOUTHWEST, INC.	155499	11/18/2015	PARTS FOR VAC UNIT - VALVE HANDLE, CAMLOC HANDLES PURCHASE VERMEER SALES SW-AZ: 2 GLASS BOWLS FOR	161.06	
51574211	34910176	12/15/2015	VERMEER SALES SOUTHWEST, INC.	113015 STMT	11/30/2015	THE VAC.	40.31	
51574215	102178	12/9/2015	BIA	Dec-15	11/30/2015	21242-ELECTRIC	1,425.58	
51574215	102178	12/9/2015	BIA	Dec-15	11/30/2015	21245-ELECTRIC	2,044.30	
51574215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	14,522.06	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	ASSISTANCE #4605 TASK 1.1- W/WW-ADEQ REGULATORY REPORTING	1,398.74	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	ASSISTANCE	1,230.50	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	#4605 TASK 1.2- REGULATORY SUPPORT	2,013.63	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	#4605 TASK 1.2- REGULATORY SUPPORT	3,791.83	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-A	8/31/2015	#4605 TASK 1.3 - PLAN REVIEW/PROFESSIONAL SERVICES	18,163.00	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	#4605 TASK 1.3 - PLAN REVIEW/PROFESSIONAL SERVICES	3,202.00	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	#4605 TASK 1.3 - PLAN REVIEW/PROFESSIONAL SERVICES	194.00	
51574217	102323	12/22/2015	LEGEND TECHNICAL SVCS., INC.	1517473	11/30/2015	ANATLYTICAL TESTING FOR WATER	352.00	
51574217	102194	12/10/2015	CASA GRANDE COURIER, INC.	1036	12/2/2015	COURIER FEES NOV 2015 WATER	252.00	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	PLAN REVIEW/PROFESSIONAL SERVICES	1,260.00	
51574217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	PLAN REVIEW/PROFESSIONAL SERVICES	6,711.00	
51574301	102108	12/3/2015	COOLIDGE ACE HARDWARE	134068/2	11/25/2015	PAPER STOCK	65.18	
51574302	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7612016	11/13/2015	10 HEAVY WEIGHT RAIN SUITS	293.17	
51574302	102098	12/3/2015	APD POWER CENTER, INC.	18066	11/12/2015	16 BA-80 ALL PURPOSE SAW BLADES"	269.75	
51574302	102331	12/22/2015	USABLUEBOOK - ACCT 703717	813519	12/1/2015	DIGITAL DUAL CYLINDER SCALES FOR WELL #1 & WELL #5	3,993.45	
51574302	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7792660	11/13/2015	FLASHLIGHTS FOR WATER/WASTEWATER	97.44	
51574302	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7902043	11/13/2015	FLASHLIGHTS FOR WATER/WASTEWATER	65.09	
51574302	102331	12/22/2015	USABLUEBOOK - ACCT 703717	810284	11/24/2015	TESTING SUPPLIES: WATER WELL SAMPLING TAPS	46.31	
51574302	102314	12/22/2015	DAY AUTO SUPPLY, INC	668405	11/25/2015	TWYST FLASHLIGHT FOR WATER DEPT	42.38	
51574302	102171	12/8/2015	THE WATER SHED	7017	11/23/2015	WATER & ICE FOR PUBLIC WORKS	9.02	
51574302	102171	12/8/2015	THE WATER SHED	7189	12/2/2015	WATER & ICE FOR PUBLIC WORKS	5.93	
51574302	102329	12/22/2015	THE WATER SHED	7255	12/14/2015	WATER & ICE FOR PUBLIC WORKS	4.94	
51574302	102329	12/22/2015	THE WATER SHED	7276	12/7/2015	WATER & ICE FOR PUBLIC WORKS	4.68	
51574302	102329	12/22/2015	THE WATER SHED	7308	12/16/2015	WATER & ICE FOR PUBLIC WORKS	6.43	
51574304	102106	12/3/2015	CINTAS CORPORATION LOCK 696	696134411	11/20/2015	BLANKET PO - UNIFORMS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	7.02	


GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
51574304	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696136648	11/27/2015	BLANKET PO - UNIFORMS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	7.02	
51574304	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696138894	12/4/2015	BLANKET PO - UNIFORMS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	7.02	
51574311	102098	12/3/2015	APD POWER CENTER, INC.	180813	11/5/2015	16 BA-80 ALL PURPOSE SAW BLADES"	554.75	
51574320	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7836080	11/13/2015	MISC PARTS FOR STANDPIPE REPAIR	107.20	
51574320	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7902043	11/13/2015	MISC PARTS FOR STANDPIPE REPAIR	39.82	
51574403	34910176	12/15/2015	FRED PRYOR SEMINARS	113015 STMT	11/30/2015	FRED PRYOR SEMINARS - COMMUNICATION SKILLS (J. HANSEN/J. JONAS)	24.50	
51574403	102119	12/3/2015	JOY JONAS	11/1615	11/24/2015	PER DIEM FOR LUNCH (COMMUNICATION SEMINAR)	9.00	
51581507	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	#4605 TASK 4.2 CIP WU26 NORTH RESERVOIR UPGRADES	12,563.00	
51581507	102320	12/22/2015	GARNEY COMPANIES, INC.	10	12/25/2015	CIP WU-26 NORTH RESERVOIR & BOOSTER PUMP STATION	57,662.23	
Sub-Total								138,264.29
<b>Sewer</b>								
52575201	102246	12/15/2015	VERIZON WIRELESS	9755973212	11/21/2015	CELL PHONES	278.99	
52575201	102223	12/15/2015	CENTURYLINK	Dec-15	12/1/2015	W/WW ALARM LINE-8356	58.51	
52575207	102128	12/3/2015	RICOH USA, INC.	5039124173	11/13/2015	BLANKET PO: MONTHLY BILLING FOR COPIER (6 MONTHS) EMERGENCY REPAIRS AT SWWTP REPLACED ACUATOR	30.15	
52575208	102321	12/22/2015	GEUTHER ELECTRICAL, LLC	1775	12/9/2015	RAM ON DECANT GATE.	240.00	
52575208	102200	12/10/2015	GEUTHER ELECTRICAL, L.L.C.	1744	11/30/2015	INSTALL GFCI AT UV TROUGH @ SWWTP	244.58	
52575208	102200	12/10/2015	GEUTHER ELECTRICAL, L.L.C.	1746	11/30/2015	INSTALL GFCI- EFFLUENT TURBIDITY METER@SWWTP	466.27	
52575208	102200	12/10/2015	GEUTHER ELECTRICAL, L.L.C.	1745	11/30/2015	INSTALL POWER FEED TO DECANTER PUMP @ SWWTP	1,527.91	
52575208	102314	12/22/2015	DAY AUTO SUPPLY, INC	667709	11/18/2015	MISC PARTS FOR REPAIR @ SWWTP PARTS TO REPAIR PISTA GRIT @ SWWTP PROBE, FLOAT	45.71	
52575208	102139	12/3/2015	WESTERN ENVIRONMENTAL EQUIPMENT CO.	W4412	11/20/2015	CHECK VALVE, SOLENOID	947.72	
52575208	34910176	12/15/2015	FARNSWORTH WHOLESALE COMPANY	113015 STMT	11/30/2015	PURCHASE FARNSWORTH WHOLESALE CO: MISC PARTS FOR REPAIR OF SWWTP DECANTER.	220.56	
52575208	34910176	12/15/2015	FLORENCE TRUE VALUE HARDWARE	113015 STMT	11/30/2015	PURCHASE FLORENCE TRUE VALUE: COUPLINGS ADAPTERS CLAMPS VALVE FOR REPAIRS AT SWWTP.	34.04	
52575208	34910176	12/15/2015	FLORENCE TRUE VALUE HARDWARE	113015 STMT	11/30/2015	PURCHASE FLORENCE TRUE VALUE: MISC PARTS FOR SWWTP REPAIRS: COUPLINGS ADAPTERS VALVE CLAMPS ETC.	76.76	
52575208	34910176	12/15/2015	FLORENCE TRUE VALUE HARDWARE	113015 STMT	11/30/2015	PURCHASE FLORENCE TRUE VALUE: MISC PARTS TO REPAIR BISULFATE FEED WATER LINE AT SWWTP: PVC PIPE COUPLINGS ADAPTERS PVC CEMENT ETC.	42.61	
52575208	34910176	12/15/2015	FLORENCE TRUE VALUE HARDWARE	113015 STMT	11/30/2015	PURCHASE FLORENCE TRUE VALUE: MISC PARTS TO REPAIR CL2 LINE AT SWWTP: OUTLET COUPLING PVC BALL	143.45	
52575208	102209	12/10/2015	USABLUEBOOK - ACCT 703717	807952	11/20/2015	SWWTP: REPLACEMENT FLOATS	487.80	
52575211	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	4914768	11/16/2015	4 TIRES FOR PRESSURE WASHERS, 2 TIRES FOR HAND TRUCK	43.46	
52575211	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7932692	11/13/2015	4 TIRES FOR PRESSURE WASHERS, 2 TIRES FOR HAND TRUCK	32.60	
52575211	102127	12/3/2015	PRO-TEC ENVIRONMENTAL, INC.	15111201	11/12/2015	CLEAN POST EQ BASIN @ SWWTP	2,155.00	
52575211	102306	12/22/2015	A.C. SANITATION SERVICE, LLC	8387-110	12/3/2015	LANDFILL FEES	16,910.32	
52575211	102196	12/10/2015	DAY AUTO SUPPLY, INC	668955	12/2/2015	OIL & FILTERS FOR WW-028 (W/W PUMP)	55.42	
52575215	102344	12/24/2015	ARIZONA PUBLIC SERVICE	Nov-15	12/8/2015	ELECTRIC	19,941.94	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
						#4605 TASK 1.1- W/WW-ADEQ REGULATORY REPORTING		
52575217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	ASSISTANCE	699.38	
						#4605 TASK 1.1- W/WW-ADEQ REGULATORY REPORTING		
52575217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	ASSISTANCE	615.25	
52575217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	#4605 TASK 1.2- REGULATORY SUPPORT	1,006.81	
52575217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	#4605 TASK 1.2- REGULATORY SUPPORT	1,895.91	
52575217	102323	12/22/2015	LEGEND TECHNICAL SVCS., INC.	1517472	11/30/2015	ANALYTICAL TESTING FOR NWWTP	2,220.60	
52575217	102323	12/22/2015	LEGEND TECHNICAL SVCS., INC.	1517558	11/30/2015	ANALYTICAL TESTING FOR NWWTP	280.00	
52575217	102194	12/10/2015	CASA GRANDE COURIER, INC.	1036	12/2/2015	COURIER FEES NOV 2015 SWWTP	1,044.00	
52575301	102108	12/3/2015	COOLIDGE ACE HARDWARE	134068/2	11/25/2015	PAPER STOCK	32.59	
52575302	102195	12/10/2015	CEMEX	9432190654	11/17/2015	2 TONS OF ABC FOR SWWTP	39.58	
52575302	102198	12/10/2015	ELITE SHUTTERS & BLINDS, L.L.C.	12967	11/9/2015	BLINDS FOR SWWTP LAB BUILDING WINDOWS & DOORS	729.00	
52575302	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7792660	11/13/2015	FLASHLIGHTS FOR WATER/WASTEWATER	97.44	
52575302	102349	12/29/2015	HOME DEPOT CREDIT SERVICES	7902043	11/13/2015	FLASHLIGHTS FOR WATER/WASTEWATER	65.09	
52575302	102201	12/10/2015	GRAINGER, INC.	9901736893	11/24/2015	JENNY 2HP, 30 GAL AIR COMPRESSOR	1,188.45	
52575302	102331	12/22/2015	USABLUBOOK - ACCT 703717	810324	11/24/2015	LAB SUPPLIES: BOTTLES, JARS, WASH BOTTLES, ETC	497.38	
						LAB SUPPLIES: CELLULOSE SPONGES & STAINLESS STEEL		
52575302	102331	12/22/2015	USABLUBOOK - ACCT 703717	810319	11/24/2015	SPONGE.	111.75	
52575302	102331	12/22/2015	USABLUBOOK - ACCT 703717	810317	11/24/2015	LAB SUPPLIES: VOLUMETRIC FLASK BRUSHES	60.80	
52575302	102190	12/10/2015	ARIZONA GLOVE & SAFETY	7382864	12/2/2015	ORANGE HAND CLEANER W/PUMICE AND DISPENSER	93.74	
						PURCHASE WM SUPERCENTER #3751: PAPER TOWELS		
52575302	34910176	12/15/2015	WALMART COMMUNITY # 0005 7118	113015 STMT	11/30/2015	BLEACH SOAP ETC.	23.22	
52575302	102301	12/18/2015	WALMART COMMUNITY # 0005 7118	1169	11/24/2015	SUPPLIES: BLEACH, PAPERTOWELS. FOR SWWTP	51.84	
52575302	102209	12/10/2015	USABLUBOOK - ACCT 703717	804552	11/17/2015	SWWTP: SAMPLER LONG HANDLE DIPPER CUP	263.98	
52575302	102171	12/8/2015	THE WATER SHED	7017	11/23/2015	WATER & ICE FOR PUBLIC WORKS	4.50	
52575302	102171	12/8/2015	THE WATER SHED	7189	12/2/2015	WATER & ICE FOR PUBLIC WORKS	2.96	
52575302	102329	12/22/2015	THE WATER SHED	7255	12/14/2015	WATER & ICE FOR PUBLIC WORKS	2.47	
52575302	102329	12/22/2015	THE WATER SHED	7276	12/7/2015	WATER & ICE FOR PUBLIC WORKS	2.35	
52575302	102329	12/22/2015	THE WATER SHED	7308	12/16/2015	WATER & ICE FOR PUBLIC WORKS	3.20	
52575302	102198	12/10/2015	ELITE SHUTTERS & BLINDS, L.L.C.	12966	11/9/2015	WINDOW TINTING FOR SWWTP LAB BUILDING DOORS	200.00	
						BLANKET PO - MATS FOR WATER/WASTEWATER STAFF		
52575304	102106	12/3/2015	CINTAS CORPORATION LOCK 696	696134411	11/20/2015	(FOR 6 MONTHS)	6.74	
						BLANKET PO - UNIFORMS FOR WATER/WASTEWATER		
52575304	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696136648	11/27/2015	STAFF (FOR 6 MONTHS)	6.74	
						BLANKET PO - UNIFORMS FOR WATER/WASTEWATER		
52575304	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696138894	12/4/2015	STAFF (FOR 6 MONTHS)	6.74	
52575304	102102	12/3/2015	BRETT HILTON	REIM-UNIPT112415	10/31/2015	REIMBURSEMENT FOR UNIFORM WORK PANTS NTE \$300	48.59	
52575310	102131	12/3/2015	SOLENIIS LLC	131010121	11/17/2015	CATIONIC POLYMER FOR BELT PRESS @ BOTH WWTPS	1,730.63	
52575310	102202	12/10/2015	HACH COMPANY	9684670	11/24/2015	CHEMICAL FOR CL2 AUTO CAT 9000	61.72	
						LAB CHEMICALS: CHLORINE REAGENT, KTO ELECTRODE		
52575310	102275	12/18/2015	HACH COMPANY	9697309	12/4/2015	FILLING	315.37	
52575310	102135	12/3/2015	USABLUBOOK - ACCT 703717	799043	11/10/2015	POLYMER DISPERSANT FOR CLEAN UP	371.69	
52575310	102114	Multiple	HILL BROTHERS CHEMICAL CO.	5084765	9/17/2015	RESTOCK OF SODIUM BISULFATE FOR SWWTP 8 DRUMS	-	
52575310	102276	12/18/2015	HILL BROTHERS CHEMICAL CO,	5085972	11/17/2015	UN1791-HYPOCHLORITE SOLUTION LIQUID BLEACH	1,772.84	
52575310	102276	12/18/2015	HILL BROTHERS CHEMICAL CO,	5086074	11/23/2015	UN1791-HYPOCHLORITE SOLUTION LIQUID BLEACH	1,859.32	
52575320	102318	12/22/2015	FLORENCE TRUE VALUE HARDWARE	220684	11/25/2015	EMERGENCY PURCHASE - SWWTP LINE REPAIR	52.38	
52575320	102318	12/22/2015	FLORENCE TRUE VALUE HARDWARE	220765	12/2/2015	EMERGENCY PURCHASE - SWWTP LINE REPAIR	28.19	
						PURCHASE FARNSWORTH WHOLESALE CO: MISC PARTS		
52575320	34910176	12/15/2015	FARNSWORTH WHOLESALE COMPANY	113015 STMT	11/30/2015	FOR MISC LINE REPAIRS AT SWWTP	614.96	
						FRED PRYOR SEMINARS - COMMUNICATION SKILLS (J.		
52575403	34910176	12/15/2015	FRED PRYOR SEMINARS	113015 STMT	11/30/2015	HANSEN/J. JONAS)	12.25	
52575403	102119	12/3/2015	JOY JONAS	11/1615	11/24/2015	PER DIEM FOR LUNCH (COMMUNICATION SEMINAR)	4.50	

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
52576201	102152	12/8/2015	CENTURYLINK	VARIOUS 12/15	11/15/2015	NWW PLANT-2394	53.27	
52576207	102128	12/3/2015	RICOH USA, INC.	5039124173	11/13/2015	BLANKET PO: MONTHLY BILLING FOR COPIER (6 MONTHS)	30.15	
52576211	102316	12/22/2015	FARNSWORTH WHOLESALE COMPANY	S2573970001	12/1/2015	NWWTP : FOR REPAIRS TO THE AIR DISTRIBUTION LINE	1,108.16	
52576211	102316	12/22/2015	FARNSWORTH WHOLESALE COMPANY	S2573970002	12/2/2015	NWWTP : FOR REPAIRS TO THE AIR DISTRIBUTION LINE	14.02	
52576211	102196	12/10/2015	DAY AUTO SUPPLY, INC	668955	12/2/2015	OIL & FILTERS FOR WW-028 (W/W PUMP)	55.41	
52576215	102178	12/9/2015	BIA	Dec-15	11/30/2015	21241-ELECTRIC	3,083.28	
52576217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	ASSISTANCE	699.38	
						#4605 TASK 1.1- W/WW-ADEQ REGULATORY REPORTING		
52576217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	ASSISTANCE	615.25	
52576217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	#4605 TASK 1.2- REGULATORY SUPPORT	1,006.81	
52576217	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	#4605 TASK 1.2- REGULATORY SUPPORT	1,895.91	
52576217	102323	12/22/2015	LEGEND TECHNICAL SVCS., INC.	1517471	11/30/2015	ANALYTICAL TESTING FOR NWWTP	1,002.00	
52576217	102323	12/22/2015	LEGEND TECHNICAL SVCS., INC.	1517557	11/30/2015	ANALYTICAL TESTING FOR NWWTP	128.00	
52576217	102194	12/10/2015	CASA GRANDE COURIER, INC.	1036	12/2/2015	COURIER FEES NOV 2015 NWWTP	1,044.00	
52576301	102108	12/3/2015	COOLIDGE ACE HARDWARE	134068/2	11/25/2015	PAPER STOCK	32.59	
						PURCHASE WM SUPERCENTER #3751: PAPER TOWELS		
52576302	34910176	12/15/2015	WALMART COMMUNITY # 0005 7118	113015 STMT	11/30/2015	BLEACH SOAP ETC.	23.22	
52576302	102301	12/18/2015	WALMART COMMUNITY # 0005 7118	1169	11/24/2015	SUPPLIES: BLEACH, PAPERTOWELS, FOR NWWTP	51.84	
52576302	102171	12/8/2015	THE WATER SHED	7017	11/23/2015	WATER & ICE FOR PUBLIC WORKS	4.50	
52576302	102171	12/8/2015	THE WATER SHED	7189	12/2/2015	WATER & ICE FOR PUBLIC WORKS	2.96	
52576302	102329	12/22/2015	THE WATER SHED	7255	12/14/2015	WATER & ICE FOR PUBLIC WORKS	2.47	
52576302	102329	12/22/2015	THE WATER SHED	7276	12/7/2015	WATER & ICE FOR PUBLIC WORKS	2.35	
52576302	102329	12/22/2015	THE WATER SHED	7308	12/16/2015	WATER & ICE FOR PUBLIC WORKS	3.20	
52576304	102106	12/3/2015	CINTAS CORPORATION LOCK 696	696134411	11/20/2015	BLANKET PO - MATS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	6.74	
52576304	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696136648	11/27/2015	BLANKET PO - UNIFORMS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	6.74	
52576304	102313	12/22/2015	CINTAS CORPORATION LOCK 696	696138894	12/4/2015	BLANKET PO - UNIFORMS FOR WATER/WASTEWATER STAFF (FOR 6 MONTHS)	6.74	
52576304	102102	12/3/2015	BRETT HILTON	REIM-UNIPT112415	10/31/2015	REIMBURSEMENT FOR UNIFORM WORK PANTS NTE \$300	48.59	
52576310	102131	12/3/2015	SOLENIS LLC	131010121	11/17/2015	CATIONIC POLYMER FOR BELT PRESS @ BOTH WWTPS	1,730.63	
52576310	102114	Multiple	HILL BROTHERS CHEMICAL CO.	5084765	9/17/2015	RESTOCK OF SODIUM BISULFATE FOR NWWTP 8 DRUMS	-	
						FRED PRYOR SEMINARS - COMMUNICATION SKILLS (J.		
52576403	34910176	12/15/2015	FRED PRYOR SEMINARS	113015 STMT	11/30/2015	HANSEN/J. JONAS)	12.25	
52576403	102119	12/3/2015	JOY JONAS	11/1615	11/24/2015	PER DIEM FOR LUNCH (COMMUNICATION SEMINAR)	4.50	
52581501	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-B	8/31/2015	#4605 TASK 2.2 CIP U-83 SWWTP ADMIN BUILDING	4,407.00	
52581507	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-A	8/31/2015	#4605 TASK 6.3 WU-08 SWWTP & FILTERS CONST. DOCS (FILTRATION SYSTEM)	1,905.55	
52581507	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	4785-A	8/31/2015	#4605 TASK 6.3 WU-08 SWWTP & FILTERS CONST. DOCS (FILTRATION SYSTEM)	11,671.00	
52581507	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	#4605 TASK 6.3 WU-08 SWWTP & FILTERS CONST. DOCS (FILTRATION SYSTEM)	382.00	
52581507	102302	12/18/2015	WATER WORKS ENGINEERS, L.L.C.	5151	11/30/2015	#4605 TASK 6.3 WU-08 SWWTP & FILTERS CONST. DOCS (FILTRATION SYSTEM)	15,010.44	
Sub-Total								108,159.70

GL Account	Check Number	Check Issue Date	Merchant Name	Invoice Number	Invoice Date	Description	Check Amount	Department Sub-Total
<b>Sanitation</b>								
53219000	102144	12/3/2015	TEMPORARY VENDOR	704213	11/30/2015	REFUND G/B DEPOSIT	24.00	
53219000	102213	12/15/2015	TEMPORARY VENDOR	712611	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102215	12/15/2015	TEMPORARY VENDOR	711341	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102220	12/15/2015	TEMPORARY VENDOR	719851	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102222	12/15/2015	TEMPORARY VENDOR	720731	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102224	12/15/2015	TEMPORARY VENDOR	711020	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102226	12/15/2015	TEMPORARY VENDOR	787170	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102228	12/15/2015	TEMPORARY VENDOR	701020	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102229	12/15/2015	TEMPORARY VENDOR	788430	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102233	12/15/2015	TEMPORARY VENDOR	707631	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102234	12/15/2015	TEMPORARY VENDOR	787100	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102235	12/15/2015	TEMPORARY VENDOR	783400	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102239	12/15/2015	TEMPORARY VENDOR	701980	12/10/2015	REFUND G/B DEPOSIT	51.00	
53219000	102251	12/18/2015	TEMPORARY VENDOR	709592	12/16/2015	REFUND G/B DEPOSIT	25.50	
53219000	102341	12/23/2015	TEMPORARY VENDOR	717432	12/22/2015	REFUND G/B DEPOSIT	51.00	
53219000	102348	12/29/2015	TEMPORARY VENDOR	709053	12/28/2015	REFUND G/B DEPOSIT	51.00	
53219000	102350	12/29/2015	TEMPORARY VENDOR	792010	12/28/2015	REFUND G/B DEPOSIT	25.50	
53371453	102348	12/29/2015	TEMPORARY VENDOR	709053	12/28/2015	OVERPAYMENT	10.50	
53571217	102167	12/8/2015	RIGHT AWAY DISPOSAL	1110856	11/1/2015	RAD BILLING INSTITUTIONAL	643.56	
53571217	102167	12/8/2015	RIGHT AWAY DISPOSAL	1130687	12/1/2015	RAD BILLING INSTITUTIONAL	7,346.00	
53571217	102327	12/22/2015	RIGHT AWAY DISPOSAL	1162598	12/1/2015	RAD BILLING INSTITUTIONAL	7,346.00	
53571217	102167	12/8/2015	RIGHT AWAY DISPOSAL	1110955	10/31/2015	RAD CONTACT RESIDENTIAL	5.24	
53571217	102167	12/8/2015	RIGHT AWAY DISPOSAL	1110854	11/1/2015	RAD CONTACT RESIDENTIAL ADDTIONIAL	98.74	
53571217	102181	12/9/2015	RIGHT AWAY DISPOSAL	1133837	12/1/2015	RAD SANIATION CONTRACT RESIDENTIAL	44,762.51	
53571217	102181	12/9/2015	RIGHT AWAY DISPOSAL	1135212	11/30/2015	RAD SANIATION CONTRACT RESIDENTIAL	12.50	
53571217	102181	12/9/2015	RIGHT AWAY DISPOSAL	1135452	12/1/2015	RAD SANIATION CONTRACT RESIDENTIAL	37.92	
53571230	102262	12/18/2015	CENTRAL AZ SOLID WASTE INC	TRF-1511	11/30/2015	LANDFILL DISPOSAL FEES - NOV. 2015	4,414.30	
53571304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696134410	11/20/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	3.03	
53571304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	696138893	12/4/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	3.03	
53571304	102264	12/18/2015	CINTAS CORPORATION LOCK 696	69636647	11/27/2015	BLANKET PO - UNIFORMS FOR PW STAFF (FOR 6 MONTHS)	3.03	
Sub-Total								65,475.36



	<b>TOWN OF FLORENCE COUNCIL ACTION FORM</b>	<b><u>AGENDA ITEM</u></b> <b>8a.</b>
<b>MEETING DATE:</b> February 1, 2016  <b>DEPARTMENT:</b> Administration  <b>STAFF PRESENTER:</b> Lisa Garcia Deputy Town Manager/Town Clerk  <b>SUBJECT:</b> Appointment to Town of Florence Boards and Commissions		<input checked="" type="checkbox"/> <b>Action</b> <input type="checkbox"/> <b>Information Only</b> <input type="checkbox"/> <b>Public Hearing</b> <input type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Regulatory</b> <input type="checkbox"/> <b>1<sup>st</sup> Reading</b> <input type="checkbox"/> <b>2<sup>nd</sup> Reading</b> <input type="checkbox"/> <b>Other</b>

**RECOMMENDED MOTION/ACTION:**

Appointment of members to the open boards and commission seats.

**BACKGROUND/DISCUSSION:**

Advertisements were placed on the Town website, on Channel 11, and in the Florence Reminder noticing the availability of board and commission seats. The Town began advertising for seats in early October 2015 and will continue to collect applications until all vacancies are filled.

The following is an excerpt for the Florence Town Code regarding Board and Commission:

**32.002 MEMBERSHIP.**

- A. All boards, commissions and committees of the municipality shall have five members unless a motion, resolution or ordinance creating the board, commission or committee specifies a different number of members.
- B. Each board, commission or committee shall as nearly as possible have an integrated or balanced membership with representatives of each race, sex and geographical area of the municipality.
- C. The Council shall, in making the appointment, take into consideration each person's knowledge, background, interest, experience and availability to perform the work and duties of the board, commission or committee. The applicant's political affiliation shall also be considered in making the appointment.
- D. A member of any board, commission or committee may concurrently serve on any other board, commission or committee of the municipality provided that there is no conflict created by the concurrent service, or unless a motion, resolution or ordinance creating the board, commission or committee specifies otherwise.

- E. All members shall be bona fide residents of the municipality and a registered voter, if 18 years of age or older, unless a motion, resolution or ordinance creating a board, commission or committee specifies otherwise, and shall serve without pay or compensation, except that a member shall be reimbursed for his or her actual and necessary expenses incurred in the performance of his or her official duties, provided that the expenses are approved by the Council prior to being incurred. Town employees or appointed officers shall not be eligible for appointment to any board, commission and committee, but may be requested to provide staff support thereto.

**32.003 APPOINTING COMMITTEE AND APPOINTMENTS.**

- A. The Mayor may create an Appointing Committee, and designate a Chairperson for board, commission and committee appointments. This subcommittee shall be made up of three members of the Council or appropriate board, commission or committee. The Mayor may appoint himself or herself to the Appointing Committee. The purpose of the Appointing Committee is to interview applicants and recommend candidates to the Council.
- B. If no subcommittee is created, the Council shall conduct interviews and appoint individuals to the appropriate board, commission or committee. All members of boards, commissions and committees created under this subchapter shall be appointed by members of the Council.
- C. Upon a vacancy occurring on any board, commission or committee for any reason, a new member shall be appointed by the Council to fill only the unexpired term.
- D. The Council may appoint alternates to serve on boards, commissions and committees when a vacancy occurs. Alternates may attend meetings but shall not participate until the times as a vacancy has occurred and the alternate has filled the vacancy. If the Council appoints more than one alternate for a particular board, commission or committee, the Council shall designate the alternates as first alternate, second alternate, and so on, such that immediately upon a vacancy, the first alternate shall fill the vacancy without the need for further Council action.

The liaisons have reviewed the applications and are forwarding the following recommendations to Council. Recommendations are based on each applicant's first choice and no member serving on more than one board at a time. If Council would rather conduct interviews, the Mayor is agreeable.

**FINANCIAL IMPACT:**

None

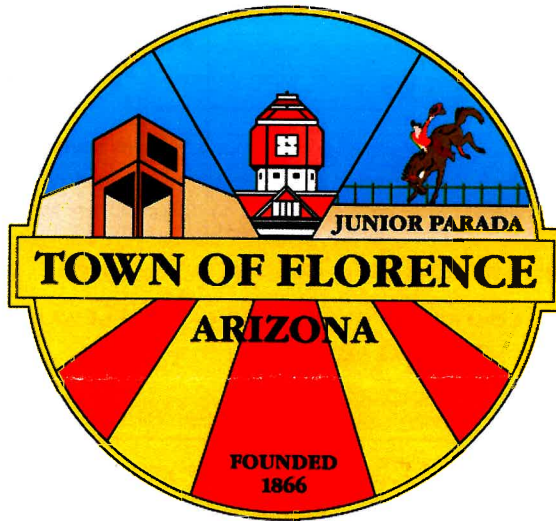
**STAFF RECOMMENDATION:**

Mayor's recommendations for appointment are as follows:

- I. Appointment of Chris Reid, Lynn Smith, Betty Wheeler and K. Natasha Schmidt to the Historic District Advisory Commission with terms to expire December 31, 2018.
- II. Appointment of Denise Kollert to the Joint Library Advisory Board with a term to expire December 31, 2017.
- III. Appointment of Don H. Pinson to the Parks and Recreation Advisory Board with a term to expire December 31, 2018.
- IV. Appointment of Gary J. Pranzo, Larry Putrick and Carl Bell to the Planning and Zoning Commission with terms to expire December 31, 2018.

**ATTACHMENTS:**

Applications  
Boardmember Lists



# Board and Commission Application

NAME H. Christine Reid

DATE \_\_\_\_\_

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_

## Board and Commission Application

Name: <u>H. CHRISTINE REID</u>	Date:
E-Mail Address: <u>2010dogwood@gmail.com</u>	
Street Address: <u>125 W. RUGGLES Florence.</u>	Mailing Address: <u>P.O. Box 1358</u>
Home Telephone: <u>520-568-3185</u>	Work Telephone: <u>568-4382</u>
Occupation: <u>RESEARCHER/SPECIAL EVENTS COORDINATOR</u>	Best Time to Call: <u>before 10:30 Am at home</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name: <u>PINAL COUNTY HISTORICAL MUSEUM</u>	
Work/Business Address: <u>715 S. MAIN ST FLORENCE AZ</u>	
Length of Residency in Florence: <u>19 yrs</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>HISTORIC DISTRICT ADVISORY COMMISSION Since 1999</u> <u>HOME TOWN COMMITTEE - 2012 to current</u>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	2
<u>HDAC</u>	

If appointed, how much time would you be able to devote to the board or commission?  
 Hours per week? as much as needed Hours per month? \_\_\_\_\_

Employment History		
Employment Period	Employer's Name and Address	Title
<u>1999-current</u>	<u>Pinal County Historical Museum</u>	<u>Researcher/Special Project Coordinator</u>

Education		
Name of School, College or University you attended	Degree	Year
<u>Baltimore Community College</u>	<u>AA</u>	<u>1968</u>
<u>University of Maryland</u>		<u>1970</u>

Civic Activities – Service Organizations

Home Town Planning, Jr. Parade Parade admin.,

What personal and professional experience or background can you contribute to the board or commission? Have served on the commission for many years - understand the policies, priorities and procedures, familiar with historical architecture & history of Florence,

What is the most significant contribution you can make as a member of the board or commission for which you are applying? \_\_\_\_\_

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. Many years experience of supporting & contributing to special town events - especially home tour historic district tour for Markers background. Deep respect & concern for preservation of historical integrity of district

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: A. Christine Reed

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**

# CITIZEN'S GUIDE.....Florence's Boards and Commissions

## Arts and Culture Commission

*Duties:* Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

*Membership:* Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

*Meetings:* Meetings are held the 3<sup>rd</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Board of Adjustment

*Duties:* Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

*Membership:* The seven members of Council serve as the Board of Adjustments.

*Meetings:* As needed during regular Council Meetings

## Downtown Redevelopment Commission

*Duties:* Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

*Membership:* Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

*Meetings:* Meetings are held the 4<sup>th</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Historic District Advisory Commission

*Duties:* Maintains the historical integrity of the buildings within the district.

*Membership:* Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

*Meetings:* Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main St

## Industrial Development Authority

*Duties:* In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

*Membership:* Seven regular members appointed by the Town Council for Six-year terms.

*Meetings:* The authority meetings are posted 24 in advance with time, date, and location of meeting

## Library Advisory Board

*Duties:* To promote the interests of the Florence Public Library.

*Membership:* Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

*Meetings:* Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

## Parks & Recreation Board

*Duties:* Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

*Membership:* Five members appointed by the Town Council for a three-year terms.

*Meetings:* Meetings are held the 4<sup>th</sup> Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

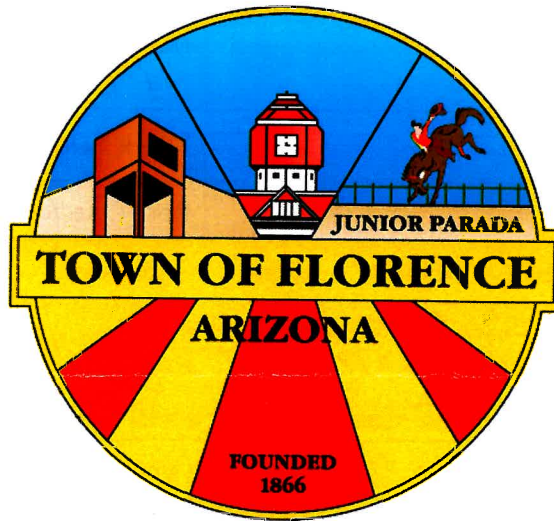
## Planning & Zoning Commission

*Duties:* Analyze, review and make recommendations to the Council regarding land use and development related issues.

*Membership:* Five members and one alternate\* appointed by the Town Council for three-year terms.

*Meetings:* Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

**\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.**



# Board and Commission Application

NAME Lynn Smith

DATE 12-28-15

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_



## Board and Commission Application

Name: <u>Lynn Smith</u>	Date: <u>12-28-15</u>	
E-Mail Address: <u>thesmithslynn@aol.com</u>		
Street Address: <u>192 N. Bailey</u>	Mailing Address: <u>PO Box 1810</u>	
Home Telephone:	Work Telephone:	
Occupation: <u>retired</u>	Best Time to Call: <u>anytime</u>	
Do you own commercial property or operate a business in Florence? <u>yes</u>		
Work/Business Name: <u>rented property upstairs + downstairs (315 N. Main)</u>		
Work/Business Address:		
Length of Residency in Florence: <u>16 yrs</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please give name of board, commission and/or committee and dates served:		
<u>Historic District Advisory → 2000 - present?</u> <u>don't remember</u>		
BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)		
1	<u>Historic District Adv.</u>	
2		
If appointed, how much time would you be able to devote to the board or commission? Hours per week? <u>any amount</u> Hours per month? _____		
<b>Employment History</b>		
Employment Period	Employer's Name and Address	Title
<u>1991-94</u>	<u>Bellingrath Garden + Home</u>	<u>Mobile AL - Home Tour Guide</u>
<u>1980-84</u>	<u>Anwatokee's House of Future / Frank Lloyd Wright Foundation</u>	<u>Tourguide + Guard</u>
<u>1975-80</u>	<u>Art teacher / Manteca CA School Dist.</u>	<u>Art Teacher for Adults</u>
<b>Education</b>		
Name of School, College or University you attended	Degree	Year
<u>Arizona State University</u>	<u>B.A. Art + History</u>	<u>57-161</u>
Civic Activities - Service Organizations		
<u>Pinal County Historic Museum Volunteer as Chairman of Collections Management Committee</u>		

What personal and professional experience or background can you contribute to the board or commission? I have been on the board for sometime.

I studied art history and the museum's archives have added to my understanding of Historic Florence.

What is the most significant contribution you can make as a member of the board or commission for which you are applying? I have lived in an adobe home 16 years

I have had it on tour 5 times. I know the problems of owning a historic home & the two-story commercial on Main St.

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I own 2 properties in the district so I really care about the district.

I have been an active member of the Home Tours.

I want the district to flourish, not decline

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Ryan Smith

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*

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## Board of Adjustment

*Duties:* Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

*Membership:* The seven members of Council serve as the Board of Adjustments.

*Meetings:* As needed during regular Council Meetings

## Downtown Redevelopment Commission

*Duties:* Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

*Membership:* Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

*Meetings:* Meetings are held the 4<sup>th</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Historic District Advisory Commission

*Duties:* Maintains the historical integrity of the buildings within the district.

*Membership:* Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

*Meetings:* Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main St

## Industrial Development Authority

*Duties:* In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

*Membership:* Seven regular members appointed by the Town Council for Six-year terms.

*Meetings:* The authority meetings are posted 24 in advance with time, date, and location of meeting

## Library Advisory Board

*Duties:* To promote the interests of the Florence Public Library.

*Membership:* Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

*Meetings:* Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

## Parks & Recreation Board

*Duties:* Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

*Membership:* Five members appointed by the Town Council for a three-year terms.

*Meetings:* Meetings are held the 4<sup>th</sup> Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

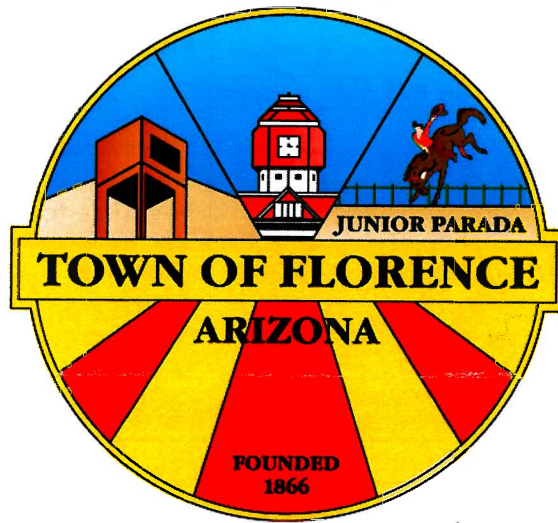
## Planning & Zoning Commission

*Duties:* Analyze, review and make recommendations to the Council regarding land use and development related issues.

*Membership:* Five members and one alternate\* appointed by the Town Council for three-year terms.

*Meetings:* Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.



# Board and Commission Application

NAME Betty Wheeler

DATE 12/27/2015

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_

## Board and Commission Application

Name: <u>Betty Wheeler</u>	Date: <u>12/27/2015</u>	
E-Mail Address: <u>bwheeler89@cox.net</u>		
Street Address: <u>6606 W. Mockingbird Ct, Florence</u>	Mailing Address: <u>SAA</u>	
Home Telephone: <u>520-509-1121</u>	Work Telephone:	
Occupation: <u>Retired</u>	Best Time to Call: <u>8-12</u>	
Do you own commercial property or operate a business in Florence?		
Work/Business Name:		
Work/Business Address:		
Length of Residency in Florence: <u>7</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please give name of board, commission and/or committee and dates served:		
<u>Historic District Advisory Commission</u>		
BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)		
1 <u>HDAC</u>	2	
If appointed, how much time would you be able to devote to the board or commission?		
Hours per week? <u>2 hrs</u>	Hours per month? <u>8 hrs</u>	
<b>Employment History</b>		
Employment Period	Employer's Name and Address	Title
<u>2002-2008</u>	<u>City of Talent, Talent, OR</u>	<u>City Manager</u>
<u>1986-2001</u>	<u>Town of Middlebury, Middlebury VT 05753</u>	<u>Town Mgr</u>
<u>1983-1986</u>	<u>Town of Castleton, Castleton, VT</u>	<u>Town Manager</u>
<b>Education</b>		
Name of School, College or University you attended	Degree	Year
<u>Univ. of California - Berkeley, CA</u>	<u>B.S. in Bus Adm.</u>	<u>1965</u>
Civic Activities - Service Organizations		
<u>Volunteer at PCHS Museum</u>		

What personal and professional experience or background can you contribute to the board or commission? Good working knowledge of City Gov't  
work with Planning Commission

What is the most significant contribution you can make as a member of the board or commission for which you are applying? Knowledge of Gov't and process.  
Volunteer at Historical Museum

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. Involvement with PCHS Museum.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Betty Wheeler

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*  
**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**

# CITIZEN'S GUIDE.....Florence's Boards and Commissions

## Arts and Culture Commission

*Duties:* Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

*Membership:* Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

*Meetings:* Meetings are held the 3<sup>rd</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Board of Adjustment

*Duties:* Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

*Membership:* The seven members of Council serve as the Board of Adjustments.

*Meetings:* As needed during regular Council Meetings

## Downtown Redevelopment Commission

*Duties:* Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

*Membership:* Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

*Meetings:* Meetings are held the 4<sup>th</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Historic District Advisory Commission

*Duties:* Maintains the historical integrity of the buildings within the district.

*Membership:* Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

*Meetings:* Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main St

## Industrial Development Authority

*Duties:* In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

*Membership:* Seven regular members appointed by the Town Council for Six-year terms.

*Meetings:* The authority meetings are posted 24 in advance with time, date, and location of meeting

## Library Advisory Board

*Duties:* To promote the interests of the Florence Public Library.

*Membership:* Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

*Meetings:* Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

## Parks & Recreation Board

*Duties:* Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

*Membership:* Five members appointed by the Town Council for a three-year terms.

*Meetings:* Meetings are held the 4<sup>th</sup> Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

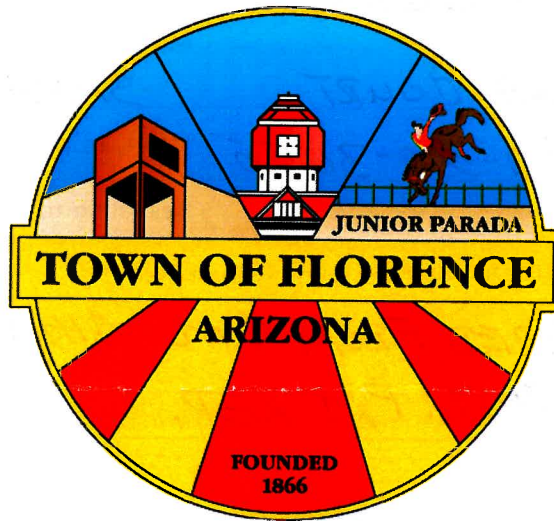
## Planning & Zoning Commission

*Duties:* Analyze, review and make recommendations to the Council regarding land use and development related issues.

*Membership:* Five members and one alternate\* appointed by the Town Council for three-year terms.

*Meetings:* Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.



# Board and Commission Application

NAME K. NATASHA SCHMIDT

DATE 12/29/15

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_



## Board and Commission Application

Name: <u>K. NATASHA SCHMIDT</u>		Date: <u>12/29/15</u>
E-Mail Address: <u>MOHRLE@Q.COM</u>		
Street Address: <u>3668 W. SARATOGA COURT</u>		Mailing Address: <u>SAME</u>
Home Telephone: <u>Cell - 520-510-3655</u>		Work Telephone: <u>—</u>
Occupation: <u>RETIRED</u>		Best Time to Call:
Do you own commercial property or operate a business in Florence? <u>YES</u>		
Work/Business Name: <u>RETIRED FROM UAL - CHICAGO 36 YRS.</u>		
Work/Business Address: <u>INTL. F/C REP.</u>		
Length of Residency in Florence: <u>7</u>		Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please give name of board, commission and/or committee and dates served:		
<u>HDAC - 1 YR.</u>		

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	<u>HDAC</u>	2	
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If appointed, how much time would you be able to devote to the board or commission?  
Hours per week? WHATEVER TIME Hours per month? REQUIRED

Employment History		
Employment Period	Employer's Name and Address	Title
	<u>SEE ABOVE</u>	

Education		
Name of School, College or <u>University</u> you attended	Degree	Year
<u>2 YRS. HANNOVER, GERMANY</u>		

Civic Activities – Service Organizations
<u> </u>

What personal and professional experience or background can you contribute to the board or commission? \_\_\_\_\_  
\_\_\_\_\_

What is the most significant contribution you can make as a member of the board or commission for which you are applying? \_\_\_\_\_  
\_\_\_\_\_

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. \_\_\_\_\_  
\_\_\_\_\_

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: \_\_\_\_\_

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*  
**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**

# CITIZEN'S GUIDE.....Florence's Boards and Commissions

## Arts and Culture Commission

*Duties:* Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

*Membership:* Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

*Meetings:* Meetings are held the 3<sup>rd</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Board of Adjustment

*Duties:* Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

*Membership:* The seven members of Council serve as the Board of Adjustments.

*Meetings:* As needed during regular Council Meetings

## Downtown Redevelopment Commission

*Duties:* Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

*Membership:* Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

*Meetings:* Meetings are held the 4<sup>th</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Historic District Advisory Commission

*Duties:* Maintains the historical integrity of the buildings within the district.

*Membership:* Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

*Meetings:* Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main St

## Industrial Development Authority

*Duties:* In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

*Membership:* Seven regular members appointed by the Town Council for Six-year terms.

*Meetings:* The authority meetings are posted 24 in advance with time, date, and location of meeting

## Library Advisory Board

*Duties:* To promote the interests of the Florence Public Library.

*Membership:* Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

*Meetings:* Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

## Parks & Recreation Board

*Duties:* Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

*Membership:* Five members appointed by the Town Council for a three-year terms.

*Meetings:* Meetings are held the 4<sup>th</sup> Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

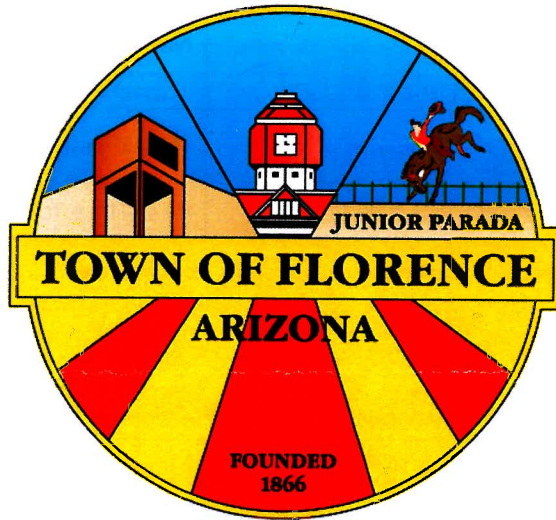
## Planning & Zoning Commission

*Duties:* Analyze, review and make recommendations to the Council regarding land use and development related issues.

*Membership:* Five members and one alternate\* appointed by the Town Council for three-year terms.

*Meetings:* Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.



# Board and Commission Application

NAME Denise Kollert

DATE 12/28/15

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_

## Board and Commission Application

Name: <u>Denise Koller</u>	Date: <u>12-28-15</u>
E-Mail Address: <u>denball123@gmail.com</u>	
Street Address: <u>802 - E. McFarland Blvd.</u>	Mailing Address: <u>Same</u>
Home Telephone: <u>520-868-8177</u>	Work Telephone: <u>—</u>
Occupation: <u>Retired</u>	Best Time to Call: <u>most anytime</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>8 1/2 years</u> Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>Library</u>	

**BOARD OR COMMISSION PREFERENCE(S):** Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	2
<u>Library</u>	

If appointed, how much time would you be able to devote to the board or commission?  
 Hours per week? What is needed      Hours per month? what is needed

Employment History		
Employment Period	Employer's Name and Address	Title
<del> </del>		
<del> </del>		
<del> </del>		
Education		
Name of School, College or University you attended	Degree	Year
<u>Garfield Hs. H.S. - in Ohio</u>	<u>graduated</u>	<u>1962</u>
<u>Some acting courses at Community College</u>		
Civic Activities – Service Organizations		
<u>NCHH</u>		

What personal and professional experience or background can you contribute to the board or commission? I have been on the library board for 6 years

What is the most significant contribution you can make as a member of the board or commission for which you are applying? I am interested because I believe libraries are a very important part of a community and I voted in many times at council meetings for our new library building

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I have served for the last 6 years on the library board first as an alternate then a member then as chairperson.

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

I further understand that to be considered for appointment to a board or commission I must be at least eighteen (18) years of age (except youth representatives), a qualified elector, and a resident of Florence unless a motion, resolution, or ordinance creating a board or commission specifies otherwise.

I further understand that my attendance at all regularly scheduled meetings is critical even if I am an alternate member and that the Town Council may appoint a replacement for members who are chronically absent from regular meetings. If a member is absent without an excuse from three (3) or more consecutive meetings, the Town Council may remove this member from the board or commission and appoint another (subject to Town Council approval) to serve the remainder of the term. I also understand that this application is considered a public record.

Applicant's Signature: Denise Kollert

All applications are kept on file for one year. During that time, your application will be considered when there is an opening for the board or Commission for which you have applied.

- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**

# CITIZEN'S GUIDE.....Florence's Boards and Commissions

## Arts and Culture Commission

*Duties:* Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

*Membership:* Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

*Meetings:* Meetings are held the 3<sup>rd</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Board of Adjustment

*Duties:* Serves as a quasi-judiciary board that hears variances, appeals and ordinance interpretations relating to regulations contained in the Zoning Ordinance.

*Membership:* The seven members of Council serve as the Board of Adjustments.

*Meetings:* As needed during regular Council Meetings

## Downtown Redevelopment Commission

*Duties:* Agent for exercise of powers prescribed in A.R.S. Section 36-1476- Downtown Redevelopment Commission.

*Membership:* Five members appointed by the Town Council for a term of four years. The Mayor designates both the chair and vice-chair of the commission. Commissioners may or may not be residents of the municipality and may or may not be serving concurrently on other Town boards or commissions.

*Meetings:* Meetings are held the 4<sup>th</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Historic District Advisory Commission

*Duties:* Maintains the historical integrity of the buildings within the district.

*Membership:* Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

*Meetings:* Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main St

## Industrial Development Authority

*Duties:* In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

*Membership:* Seven regular members appointed by the Town Council for Six-year terms.

*Meetings:* The authority meetings are posted 24 in advance with time, date, and location of meeting

## Library Advisory Board

*Duties:* To promote the interests of the Florence Public Library.

*Membership:* Five regular members appointed by the Town Council for two-year terms. Member must reside within the Florence Unified School District.

*Meetings:* Meetings are held the 3<sup>rd</sup> Wednesday of the month at 6 pm at Florence Community Library, 1000 South Willow Street

## Parks & Recreation Board

*Duties:* Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

*Membership:* Five members appointed by the Town Council for a three-year terms.

*Meetings:* Meetings are held the 4<sup>th</sup> Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

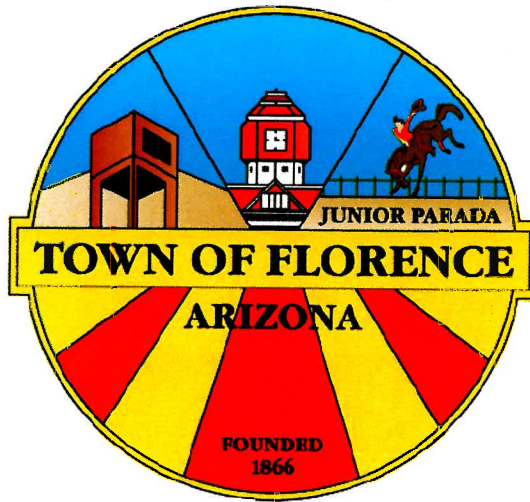
## Planning & Zoning Commission

*Duties:* Analyze, review and make recommendations to the Council regarding land use and development related issues.

*Membership:* Five members and one alternate\* appointed by the Town Council for three-year terms.

*Meetings:* Meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 6:30 pm at Florence Town Hall, 775 North Main Street

\* Alternates are not selected to fill in for board, commission or committee members that do not attend meetings. Alternates may attend meetings and are encouraged to do so as their attendance will enhance their overall knowledge and abilities and help them prepare for future appointment. However, alternates may not formally participate in the board, committee or commission decisions unless and until there is a vacancy, at which time they are automatically appointed to the open position.



# Board and Commission Application

NAME Don H. Pinson

DATE 1/22/16

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_



### Board and Commission Application

Name: <u>Don H. Pinson</u>	Date: <u>1/22/16</u>
E-Mail Address:	
Street Address: <u>177 S. Beush St - Florence</u>	Mailing Address: <u>PO Box 1165 - 85132</u>
Home Telephone: <u>520/868-4872</u>	Work Telephone:
Occupation: <u>Retired</u>	Best Time to Call: <u>any time</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name:	
Work/Business Address:	
Length of Residency in Florence: <u>40 yrs</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>Parks + Recreation - 6 yrs to 12/31/15</u> <u>Industrial Development Authority 1975 to 1993</u>	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)			
1	<u>Parks + Rec</u>	2	<u>Flo. IDA</u>

If appointed, how much time would you be able to devote to the board or commission?	
Hours per week? _____	Hours per month? <u>8</u>

Employment History		
Employment Period	Employer's Name and Address	Title
<u>1978 - 2002</u>	<u>AZ. Dept. of Corrections</u>	<u>Retired as a Major</u>
<u>1969 - 1976</u>	<u>1st Natl. Bank of AZ.</u>	<u>Manager</u>

Education		
Name of School, College or University you attended	Degree	Year
<u>NAU</u>	<u>NO</u>	<u>1955-56</u>
<u>U of AZ</u>	<u>NO</u>	<u>1956-60</u>

Civic Activities - Service Organizations
<u>Presently only Parks + Rec. Board</u>

What personal and professional experience or background can you contribute to the board or commission? Familiarity With the P+R Board - years of management and Supervision experience with the Bank + the State

What is the most significant contribution you can make as a member of the board or commission for which you are applying? My interest in the Parks + Rec. Department and my desire to see it flourish

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. My years of Service on the Industrial Development Authority and the fact that I was recruited to serve on the Parks + Rec. Board

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

I understand that boards and commissions shall have no administrative authority unless specifically required by Federal or State Law, or Intergovernmental Agreement. Members of boards and commissions shall serve without compensation.

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Applicant's Signature: Don H. Jensen

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- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*  
**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**

# CITIZEN'S GUIDE.....Florence's Boards and Commissions

## Arts and Culture Commission

**Duties:** Advises the Town Council on policies and plans pertaining to public art and the humanities in Florence.

**Membership:** Five members and one alternate appointed by the Town Council for three year terms. Members must be Florence residents or business owner.

**Meetings:** Meetings are held the 3<sup>rd</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Board of Adjustment

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**Meetings:** Meetings are held the 4<sup>th</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Historic District Advisory Commission

**Duties:** Maintains the historical integrity of the buildings within the district.

**Membership:** Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

**Meetings:** Meetings are held the last Wednesday of the month at 7 pm at Florence Town Hall, 775 North Main St

## Industrial Development Authority

**Duties:** In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

**Membership:** Seven regular members appointed by the Town Council for Six-year terms.

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## Parks & Recreation Board

**Duties:** Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

**Membership:** Five members appointed by the Town Council for a three-year terms.

**Meetings:** Meetings are held the 4<sup>th</sup> Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

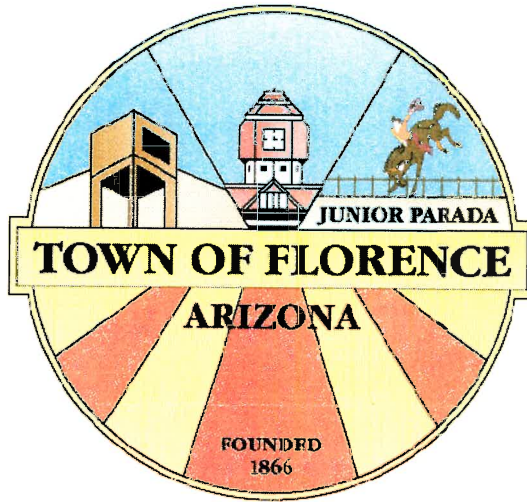
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# Board and Commission Application

NAME Gary Pranzo

DATE \_\_\_\_\_

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_

Renewal  
Board and Commission Application

Name: Gary Pranzo		Date: 12/30/15
E-Mail Address: gary@pranzocarpany.com		
Street Address: 420 N. QUARTZ ST		Mailing Address: P.O. Box 577
Home Telephone: 520 709 0707		Work Telephone: SAME
Occupation: Carpenter		Best Time to Call: who knows
Do you own commercial property or operate a business in Florence? yes		
Work/Business Name: Pranzo Carpentry		
Work/Business Address: 420C N. QUARTZ BOX 2580		
Length of Residency in Florence: 13 yrs		Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please give name of board, commission and/or committee and dates served:		
P+Z		

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	2
P+Z	

If appointed, how much time would you be able to devote to the board or commission?  
 Hours per week? what ever it takes Hours per month? \_\_\_\_\_

Employment History (optional)		
Employment Period	Employer's Name and Address	Title
N/A to Volunteers		

Education (optional)		
Name of School, College or University you attended	Degree	Year
N/A to Volunteers		

Civic Activities – Service Organizations
MAIN STREET

What personal and professional experience or background can you contribute to the board or commission? X - Real Estate Broker - ENGINEERING

What is the most significant contribution you can make as a member of the board or commission for which you are applying? I'll show up

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. I was asked & agreed

I understand that if a subject is presented for discussion to a board or commission where you have a conflict of interest, I will excuse myself from the discussion and abstain from voting. (For more information on conflict of interest, please contact the Town Attorney).

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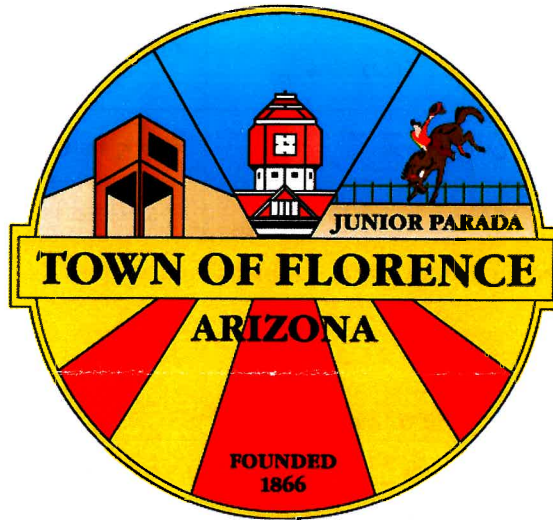
Applicant's Signature: AJ Prunzo

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- Please notify the Town Clerk's Office at 520-868-7552 if you move or no longer wish to be considered for appointment.
- Please feel free to attach a resume and/or copies of any certificates pertinent to the appointment you are seeking.
- Mail or deliver your completed application to: Town of Florence, Town Clerk's Office, 775 North Main Street, P.O. Box 2670, Florence, AZ 85132

\* Application must be completely filled out in order to be considered \*

**THANK YOU FOR YOUR INTEREST IN THE TOWN OF FLORENCE**



# Board and Commission Application

NAME LARRY PUTDECK

DATE 1/12/16

Date Received: \_\_\_\_\_

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_

### Board and Commission Application

Name: <u>LARRY PUTRECK</u>	Date: <u>1/17/16</u>
E-Mail Address: <u>promzero@cox.net</u>	
Street Address: <u>6434 W. Willow Way Florence</u>	Mailing Address:
Home Telephone: <u>520-209-3389</u>	Work Telephone:
Occupation: <u>Consultant</u>	Best Time to Call: <u>any time</u>
Do you own commercial property or operate a business in Florence? <u>NO</u>	
Work/Business Name:	
Work/Business Address: <u>as above</u>	
Length of Residency in Florence: <u>6</u>	Are you a Registered Voter <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>P &amp; Z</u>	
If yes, please give name of board, commission and/or committee and dates served:	

BOARD OR COMMISSION PREFERENCE(S): Refer to last page for list of boards and commissions (Please list <u>no more</u> than two boards, commissions in order of preference)			
1	<u>P &amp; Z</u>	2	<u>IDA</u>

If appointed, how much time would you be able to devote to the board or commission?  
 Hours per week? as required Hours per month? \_\_\_\_\_

Employment History		
Employment Period	Employer's Name and Address	Title
<u>current</u>	<u>Promzero Consultants (as above)</u>	<u>President</u>

Education		
Name of School, College or University you attended	Degree	Year
<u>Bary University</u>	<u>BA</u>	
<u>El Camino College</u>	<u>AA</u>	

Civic Activities – Service Organizations

Pinal County P & Z commission

Pinal County Republican Committee



What personal and professional experience or background can you contribute to the board or commission? 6 years on Town P&Z Commission  
10+ years Aviation Industry

What is the most significant contribution you can make as a member of the board or commission for which you are applying? Project Mgt experience

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. community service  
support CMC meetings 87519450, Christian Men's  
Group

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Applicant's Signature: [Handwritten Signature]

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*Meetings:* Meetings are held the 4<sup>th</sup> Tuesday of the month at 6 pm at Florence Town Hall, 775 North Main Street

## Historic District Advisory Commission

*Duties:* Maintains the historical integrity of the buildings within the district.

*Membership:* Seven members appointed by the Mayor and Council for a three year term, 4 of which shall be property owners within the district. Three or fewer shall have qualifications in one of the following areas historic preservation, architecture, planning, history, archeology, or related field. Three or fewer may also be filled by elected or appointed representatives of the municipality and its various commissions and authorities. Three or fewer places may be filled by at large residents of the municipality.

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## Industrial Development Authority

*Duties:* In addition to the powers granted to an industrial development authority bylaw, the authority has the powers to acquire, whether by purchase, exchange, gift, and lease or otherwise establish, construct, improve, maintain equip and furnish one or more projects. The authority has the power to lease, sell, exchange, or donate any or all of its projects. The authority as all other powers as defined by ARS 35-706.

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## Parks & Recreation Board

*Duties:* Advises Town Council and staff on issues pertaining to parks, open space, trails and recreation.

*Membership:* Five members appointed by the Town Council for a three-year terms.

*Meetings:* Meetings are held the 4<sup>th</sup> Thursday of the quarter at 6 pm at Florence Town Hall, 775 North Main Street

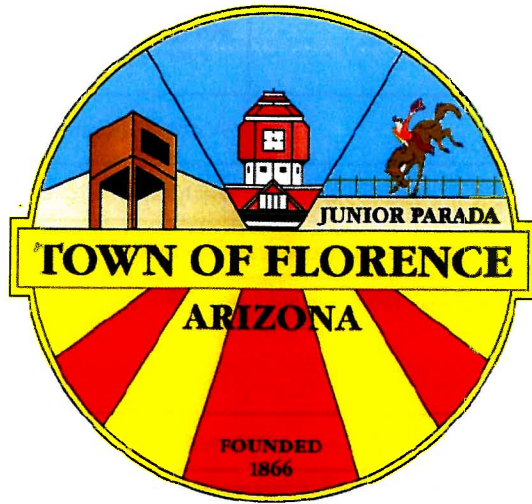
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# Board and Commission Application

NAME Conl Bell

DATE 1-14-16

Date Received: 1-14-16

Appointed on: \_\_\_\_\_ to \_\_\_\_\_ Board/Commission

Term Expires: \_\_\_\_\_

## Board and Commission Application

Name: <u>Carl</u>	Date: <u>1-14-16</u>
E-Mail Address: <u>deadbugs@centurylink.net</u>	
Street Address: <u>565 S. CENTRAL</u>	Mailing Address: <u>PO Box 2021</u>
Home Telephone: <u>520-560-4614</u>	Work Telephone: <u>520-868-0011</u>
Occupation: <u>Self employed</u>	Best Time to Call: <u>open</u>
Do you own commercial property or operate a business in Florence? <u>Yes</u>	
Work/Business Name: <u>CARL'S TERMITES AND PEST.</u>	
Work/Business Address:	
Length of Residency in Florence: <u>25 Years</u>	Are you a Registered Voter? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you now, or have you ever served on a board, commission or committee for the Town of Florence? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please give name of board, commission and/or committee and dates served:	
<u>P-2</u>	

**BOARD OR COMMISSION PREFERENCE(S):** Refer to last page for list of boards and commissions (Please list no more than two boards, commissions in order of preference)

1	2
<u>P-2</u>	

If appointed, how much time would you be able to devote to the board or commission?  
 Hours per week? what is needed Hours per month? \_\_\_\_\_

Employment History		
Employment Period	Employer's Name and Address	Title
<u>1995-</u>	<u>CARL'S Termites &amp; Pesti</u>	<u>President</u>

Education		
Name of School, College or University you attended	Degree	Year
<u>CAC</u>	<u>NO</u>	

Civic Activities – Service Organizations
<u>AM Legion - MASOUS</u>

What personal and professional experience or background can you contribute to the board or commission? Live IN TOWN

What is the most significant contribution you can make as a member of the board or commission for which you are applying? REALTOR

Please state in what ways you have been involved in the Florence community and what prompted you to apply for appointment to the Town's boards and commissions. Free Time Retiring

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Applicant's Signature: [Handwritten Signature]

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## Historic District Advisory Commission (HDAC)

Four (4) property owners/commissioners shall live in the Historic District.  
(7 members with three year terms)

HDAC meets the last Wednesday of the month at 6:00 p.m.

### **Chairman**

Betty Wheeler (Anthem)  
6606 W. Mockingbird Ct.  
Florence, Arizona 85132  
Home: (520) 509-1121  
[Bwheeler8@cox.net](mailto:Bwheeler8@cox.net)  
Appointed: 1/7/2013  
Expires: 12/31/2015

### **Vice-Chairman**

Cathy Adam (District)  
P O Box 1825  
240 E. Ruggles St.  
Florence, Arizona 85132  
Home: (520) 858-2033  
[Tanaka.adam@yahoo.com](mailto:Tanaka.adam@yahoo.com)  
Appointed: 1/5/2015  
Expires: 12/31/2017

### **Christine Reid (District)**

P O Box 1358  
125 W. Ruggles Street  
Florence, Arizona 85132  
Home: (520) 868-3185  
Work: (520) 868-4382  
Cell: (520) 510-3539  
[westerngirl66@yahoo.com](mailto:westerngirl66@yahoo.com)  
Appointed: 1/7/2013  
Expires: 12/31/2015

### **Lynn Smith (District)**

P O Box 1810  
192 N. Bailey Street  
Florence, Arizona 85132  
Home: (520) 868-4473  
Work: (520) 868-4382  
[thesmithslynn@aol.com](mailto:thesmithslynn@aol.com)  
Appointed: 1/7/2013  
Expires: 12/31/2015

### **K. Natasha Schmidt (Anthem)**

3668 W. Saratoga Court  
Florence, Arizona 85132  
Home: (520) 723-7939  
Cell: (520) 510-3655  
[mohrle@q.com](mailto:mohrle@q.com)  
Appointed: 3/16/2015  
Expires: 12/31/2015

### **Debbie Novotny (District)**

P O Box 661  
188 S. Willow  
Florence, Arizona 85132  
Home: (520) 705-0228  
Work: (520) 868-5811  
[debbienovo@gmail.com](mailto:debbienovo@gmail.com)  
Appointed: 1/5/2015  
Expires: 12/31/2017

### **Vacant**

Appointed:  
Expires: 12/31/2017

### **Council Liaison**

#### **Council Member Rebecca Guilin**

594 W. 14<sup>th</sup> Street  
Florence, Arizona 85132  
Home: (520) 868-3254  
Cell: (520) 705-1402

### **Staff Liaison**

#### **Gilbert Olgin**

P O Box 2670  
Florence, Arizona 85132  
Office: (520) 868-7542  
[Gilbert.Olgin@florenceaz.gov](mailto:Gilbert.Olgin@florenceaz.gov)

# Library Advisory Board

(2 Year Term)

Meets the Third Wednesday of the Month at 6:00 p.m.  
5 members

## **Denise E. Kollert, Chairman**

802 E. McFarland Blvd.  
Florence, AZ 85132  
Home: (520) 868-8177  
[Denkill123@gmail.com](mailto:Denkill123@gmail.com)  
Appointed: 2/18/2014  
Expires: 12/31/2015

## **Talma Harmon, Secretary**

P O Box 1944  
515 N. Warner  
Florence, AZ 85132  
Cell: (520) 450-2183  
Work: (520) 866-4037  
[quitah@hotmail.com](mailto:quitah@hotmail.com)  
Appointed: 1/5/2015  
Expires: 12/31/2016

## **Kamian Harmon**

P O Box 1944  
515 N. Warner  
Florence AZ 85132  
Cell: (520) 208-4235  
[kharmon@scvuhs.org](mailto:kharmon@scvuhs.org)  
Appointed: 9/2/2014  
Expires: 12/31/2015

## **Sheree Berger**

P O Box 324  
409 Ashley Way  
Florence, AZ 85132  
Home: (520) 868-5288  
Work: (520) 866-3500  
Cell: (520) 518-1526  
[shereeberger@hotmail.com](mailto:shereeberger@hotmail.com)  
Appointed: 1/5/2015  
Expires: 12/31/2016

## **Eugene Horan**

3686 N. Princeton Ct.  
Florence, AZ 85132  
Home: (520) 723-1339  
Cell: (520)-431-1638  
[gene.horan@mac.com](mailto:gene.horan@mac.com)  
Appointed: 1/5/2015  
Expires: 12/31/2016

Alternate:

## **Trudy Kelm**

P O Box 615  
150 S. Central  
Florence AZ 85132  
Home: (520) 868-4764  
[trudyk24@yahoo.com](mailto:trudyk24@yahoo.com)  
Appointed: 1/5/2015  
Expires: 12/31/2016

## **Council Liaisons**

### **Councilmember Vallarie Woolridge**

534 W. 14<sup>th</sup> Street  
P O Box 2670  
Florence, AZ 85132  
Home: (520) 868-3204  
Cell: (520) 560-2211

## **Staff Liaison**

### **Rosemary Bebris**

1000 S. Willow Street  
Florence, AZ 85132  
(520) 868-9471  
[rosemary.bebris@florenceaz.gov](mailto:rosemary.bebris@florenceaz.gov)



# Parks & Recreation Board

(3 Year Term)

Meets Fourth Thursday of the Month

At 6:00 pm

5 members

## Chairman

**Vacant**

Expires: 12/31/2017

## Vice-Chairman

**Don Pinson**

P O Box 1165

177 S. Bush Street

Florence, AZ 85132

Home: (520) 868-4872

Cell: (520) 518-1625

[dandnpinson@cgmailbox.com](mailto:dandnpinson@cgmailbox.com)

Appointed: 1/7/2013

Expires: 12/31/2015

## Robert Smidt

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590 N. King Street

Florence, AZ 85132

Work: (520) 868-7250

Home: (520) 868-9554

[bobnterismidt@msn.com](mailto:bobnterismidt@msn.com)

Appointed: 1/5/2015

Expires: 12/31/2017

## Linda Fenstermaker

3625 N. Princeton Ct.

Florence, AZ 85132

(760) 686-8286

[lindylu92345@yahoo.com](mailto:lindylu92345@yahoo.com)

Appointed: 4/20/2015

Expires: 12/31/2017

## Donald Woolridge

P O Box 482

534 W. 14<sup>th</sup> Street

Florence, AZ 85132

Home: (520) 868-3204

Work: (520) 868-4772

[dlwoolridge@cox.net](mailto:dlwoolridge@cox.net)

Appointed: 2/18/2014

Expires: 12/31/2016

## Council Liaison

**Councilmember Tara Walter**

2231 N. Smithsonian Drive

Florence, AZ 85132

[tara.walter@florenceaz.gov](mailto:tara.walter@florenceaz.gov)

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## Staff Liaison

**Bryan Hughes**

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Florence, AZ 85132

[bryan.hughes@florenceaz.gov](mailto:bryan.hughes@florenceaz.gov)

Office: (520) 868-7582

Cell: (520) 840-1443

**Planning and Zoning Commission  
(3 Year Term)  
Meets the First and Third Thursday of the Month at 6:00p.m.  
5 members**

**Chairman**

**Gary J. Pranzo**

420 N. Quartz St.  
P O Box 577  
Florence AZ 85132  
Home: (520) 868-0591  
Cell: (520) 709-0707  
[gary@pranzocarpentry.com](mailto:gary@pranzocarpentry.com)  
Appointed: 5/19/14  
Expires: 12/31/2015

**Vice-Chair**

**Larry R. Putrick**

6434 W. Willow Way  
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[premaero@cox.net](mailto:premaero@cox.net)  
Appointed: 1/7/2013  
Expires: 12/31/2015

**James Petty**

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Work: (520) 866-6545  
[nobasura@earthlink.net](mailto:nobasura@earthlink.net)  
Appointed: 1/7/2013  
Expires: 12/31/2015

**Vacant**

Expires: 12/31/2017

**Vacant**

Expires: 12/31/2017

**Council Liaison**

Council Member Bill Hawkins  
130 Campbell Road  
P O Box 1378  
Florence, Arizona 85132  
Cell: (520) 705-1601

**Staff Liaisons**

Mark Eckhoff  
P O Box 2670  
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Gilbert Olgin  
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# TOWN OF FLORENCE

## Community Development Department

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### MEMO

To: Brent Billingsley, AICP, CFM  
Town Manager

From: Mark Eckhoff, AICP, CFM  
Community Development Director

Date: February 1, 2016 Town Council Meeting

Re: Activity Report

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Ongoing projects and updates:

- The attached permit spreadsheet shows that the Town issued 10 single-family home permits for December of 2015. That meant that we had a total of 176 single-family home permits issued for the 2015 calendar year.
- Eight proposals were received in response to the Town's RFP for a consultant to assist the Town in the preparation of a Strategic Plan. The Town Manager selected members of the management team to review and score the proposals. I was asked to lead the group through the review, scoring, interview and final selection process. Interviews were conducted on January 25<sup>th</sup> prior to the date of this report being prepared. The expectation is that the team will enter into discussions and negotiations with the preferred consulting team. After such, staff will prepare a discussion and action item on this matter for Council's consideration.
- The Community Development Department was given the mission of working with the Arizona State Historic Preservation Office (SHPO) and the Pinal County Assessor's Office to help better inform Florence historic property owners of potential tax incentives. Staff conducted a presentation on January 27<sup>th</sup> at Florence Town Hall and released the following notice to the public ahead of this meeting:

*Owning, rehabbing, and maintaining a historic property can be very expensive. To encourage historic property ownership and help offset some of these costs, the Town of Florence Community Development Department is hosting an informational session on possible tax incentive options for homeowners of contributing properties in our Historic District or whose home is on the National Register outside of our Historic District.*

*The presentation is scheduled for January 27 at Florence Town Hall, located at 775 North Main Street at 6:00 pm. There is no cost for this informational session.*

*The government created a Federal Tax Credit Program and State Incentive for historic properties on the National Register of Historic Places. At the informational session, experts from the Arizona State Historic Preservation Office (SHPO) and the Pinal County Assessor's Office explain the benefits that can be achieved in the form of tax incentives or credits that can be earned by an owner rehabilitating a historic property. A portion of the discussion focuses on the Federal Investment Tax Credit Program, which authorizes a 20 percent investment tax credit coupled with accelerated depreciation, for income-producing properties. In addition, the State of Arizona's property tax reduction program for non-income producing properties listed on the National Register will also be discussed.*

*Experts in attendance include:*

*Eric Vondy, SHPO Preservation Incentives Programs Coordinator;  
Bob Frankeberger, SHPO Architect/CLG Coordinator; and  
Laura Andonie, Chief Deputy Assessor at the Pinal County Assessor's Office.*

*In addition, Casa Grande Historic Preservation Commission (HPC) and historic property owners, within the National Register, have been invited to attend. For questions regarding this informational session, contact Community Development Staff at (520) 868-7542 or (520) 868-7572.*

- Community Development staff is working on new GIS Historical Data to be collected for the Historic District and this information includes marker location, current conditions of Historic properties, damaged Historic properties and updating digital inventory sheets. Eventually, this new collected information will be available to the public through GIS and webpage technology.
- Staff is working on completing an administrative Design Review application for two new digital signs. The signs are to be added to the Giant's Super Stop Gas Station off of Diversion Dam Road and Giant's (Chevron's) gas station off of Pinal Parkway Avenue.
- Staff received a Design Review application in regards to replacing Jack Depew's Storage Facility (west of the Florence Military Reservation) with an automotive repair and carwash facility.
- Currently, staff is assisting Behavioral Systems Southwest located at 950 East Diversion Dam Road on a Design Review application to possibly add a new office structure to the site.

- Staff completed the RCA for the Major General Plan Amendment Schedule for 2016. The RCA was presented to Town Council at the January 19, 2016 meeting.
- Staff is working on an application for the acceptance of a new emergency access easement and the abandonment of existing emergency access easement all in proximity to Spirt Loop Way within the Sun City area of the Anthem at Merrill Ranch Road.
- Staff is working with the Clerk's office on filling seats on the Planning and Zoning Commission and HDAC.
- Community Development, Public Works and Fire staff met with a citizen interested in purchasing lots on the north end of Minnesota Avenue in Florence Gardens. Staff is looking for ways to develop an interim emergency turnaround at the top of this road until a final solution for this dead end road is developed.
- Sunbelt Holdings has met with this Department and Public Works to discuss their desire to pursue additional entitlements on their property along Arizona Farms Road in the near future. They would like to start platting their land and preparing for possible homebuilder interest in 2016-2017.
- The engineers for the Mesquite Trails project are discussing the possible sale of this planned community with this Department and the Public Works Department.
- The owners of the Desert Ridge and Western Crossings properties are discussing their existing project entitlements with this Department.
- We are excited to report that construction on the new Taco Bell in downtown Florence is going very well. Assuming all continues to go smoothly, this restaurant should be open before the date of this Council meeting.
- The owners of the Florence Burger King visited this Department to discuss potential renovations that they might be making to their store in the future. They also mentioned that they might consider relocating to another site in Florence if they were to find a preferable property. There has yet to be any movement on this matter since the initial discussion.
- The Planning and Zoning Commission approved a Design Review application for a new catering kitchen building at the Windmill Winery. This will be a wonderful addition to the community and the Windmill Winery. Town staff is now working with the owner on the preparation of the required plans for this project.
- As of this date, staff is still waiting to obtain additional information regarding the plans for the former hospital building on Adamsville Road.

- As of this writing, it appears that there are no purchasers for the historic home on Ruggles Street that lost its roof during a storm. In addition, the adobe structure is wearing away from a lack of maintenance over the past few years. Members of the HDAC and Town staff are looking for ways to save this building from being demolished, which is the owner's desire.
- Staff is working with Gem Cox and Conquest Arms on the process of restoring the former Gentry's building. Conquest Arms received approval to open their retail shop while we continue discussions on other building improvements that will expand the usage (planned occupancies) of the building. Unfortunately, progress on some of the building improvements that were deferred to phase in the business opening have stalled. Staff is working with the business and building owner to get the project back on schedule. Though not in the works in the immediate future, we're looking forward to working with the owner on façade improvement for this significant structure on Main Street.
- Staff continues to meet with Pinal County staff to discuss their plans to expand the County Superior Court building. A major expansion is proposed and the plan reviews and inspections will be handled by the Town. A Design Review application for this project was approved by the Planning and Zoning Commission.
- S Power's Sandstone solar project, which is generally located south of the Anthem at Merrill Ranch development, is under construction. This 40+ MW project is about twice the size of the existing Copper Crossing solar farm along Bella Vista Road. Everything is proceeding smoothly on this project and a dedication ceremony is planned for February. Per the Planning Commission's request, staff is accepting a Decommissioning Plan and Utility Bond for this project.
- Sunpower is moving forward with their solar farm project east of Florence. We have successfully finalized the annexation, General Plan Amendment, Rezoning and Design Review cases related to this project. We are now working on their Map of Dedication Plat, which has been altered over the past few weeks due to some issues developing with ingress and egress. Construction plans have been approved and development on this site has commenced.
- Staff and SRP continue to work on our first SRP Aesthetics Fund Project (Abel Sub-station wall). Checking in with SRP, it looks like we should see physical activity on this project in the first quarter of 2016. In addition, the Town received another \$100,000 allocation that can be used for future SRP aesthetics projects within Florence. Staff checked in with SRP and we're still on track with this project kicking off this quarter.

- Staff is working on an update to the Town's Floodplain Management Ordinance per the request of the Arizona Department of Water Resources (ADWR) and per our recent Community Assistance Contract with ADWR. We have officially commenced the adoption process for these new regulations by posting notice of the proposed revised fees related to this item (State law requires a minimum 60 day notice period). In addition, public notice was posted for Council's planned hearing on this item in February.
- The building permit for the Cuen building restoration was issued on November 13, 2015. Staff has made repeated attempt to discuss the owner's schedule on this project, but not firm dates have been provided as of this writing.
- Community Development staff has identified a few potential projects for the Town's CIP, including the update of the Town's General Plan, concurrent with the update of the Town's Parks, Trail and Open Space Master Plan, and identification of future development phases for Territory Square.
- Staff recently supplied the ADOT North-South Corridor consultants with additional information on the status of projects that might be impacted by potential Corridor options. Staff, again, used this opportunity to reinforce our preferences for the corridor per our General Plan and past resolutions. I am joining the Town Manager for a meeting with ADOT to discuss this project at the end of January.
- I am joining the Town Manager for a meeting with ADOT Passenger Rail project at the end of January.
- After a long delay in construction activity, the first phase of the Mosaic Church project in the Anthem at Merrill Ranch community made notable progress over the past month. Unfortunately, construction appears to have slowed down again.
- Staff is working on new subdivisions planned for the Anthem at Merrill Ranch community.
- Staff is working on a Map of Dedication for General Drive within the Anthem at Merrill Ranch community.
- Over the past few months, staff is getting more inquiries regarding group homes and particularly foster group homes.
- I am working with the Town Attorney and others on our sign code update project. Staff has a draft document prepared, but it is not quite ready for distribution. The working group will strive to have a draft document ready for discussion and review in this first quarter. A work-session will be planned to encourage discussion on this project.

- Staff is working to expand the DC Zoning District as such will help to encourage mixed use development in the central business district and the maximization of downtown buildings and lots. This is an ongoing project due to the fact that we collect permission from property owners before pursuing any changes in zoning.
- Staff is assisting the interim Grants Coordinator with the implementation of the CDBG Housing Rehabilitation project. Several rehab projects are for historic homes so efforts are being made to try and preserve historic features of the homes while addressing livability and safety issues as cost-effectively as possible.
- Staff is working with historic property owners to get new historic markers installed on their properties. We are also working with the HDAC and the American Legion on a special marker that is proposed for the American Legion building.
- Staff attended a meeting with Pinal County regarding potential updates to the County-wide Roads of Regional Significance Plan.
- Staff is working with several parties interested in annexing into the Town of Florence. Many of these parties have land located within the former Magic Ranch and Arizona Farms annexation areas. Some have land outside of these areas. Staff is researching all possible annexations and working on likely annexation scenarios with property owners, as well as Pinal County staff. Staff will be seeking the new Town Manager and Council's direction on whether to formally pursue any new annexations.
- I offered to be a member of the MAG Population Technical Committee, which should be beneficial as we look head to the 2020 Census. I am waiting for MAG to make this appointment official.
- Our Senior Building Inspector offered to serve on the MAG Building Codes Committee. This should help us as we look to adopt the 2012 International Building and Fire Codes (currently using the 2006 Codes, as it is customary to lag a code cycle or two for implementation and cost factors). We are waiting for MAG to make this appointment official.
- Community Development, like all departments, has been working on the budget materials for the coming fiscal year.
- Community Development staff, namely our GIS Coordinator, loaded more GIS maps on the Town's webpage to help our customers access information 24 hours a day. The GIS Coordinator showcased these new tools to Council in January.



- With Council's recent approval of the development incentives for the Florence Apartments renovation project, construction plans were submitted to the Town and are under review. We expect to see the commencement of some construction activity on this project in early 2016.
- Our new Town Planner, William Randolph, has been working with the 2016 Home Tour team and property owners on the tour. He has been repeatedly complimented by team members for his hard work on this annual event.
- We have been able to bring our former Senior Inspector, Carroll Michael, on board on a temporary, part-time basis until we commence the hiring process for the unfilled Inspector position. This is continuing to be a huge help, especially with being able to allocate additional resources towards code compliance.
- I attended, as did our Senior Inspector and Senior Planner, the Chamber's First Thursday event in January that recognized and welcomed our new Town Manager.
- I attended an all-day ULI Trends Day meeting on January 20<sup>th</sup> along with Jennifer Evans at no charge to the Town. This was a great opportunity to get a pulse on development trends and growth projections for 2016 and to obtain professional development credits at no cost to the Town.
- In February, I will be attending a two day disaster training workshop put on by the Salvation Army. The focus on this session is on relating, caring and attending to folks that have been impacted by a significant loss, e.g., fire, flooding, etc. This will be a good supplement to the traditional NIMS and FEMA training obtained thus far. Furthermore, there was no charge to this training.
- In 2015, I completed a four year term as President-Elect, President and Past President of the Arizona Planning Association. I am still serving on a local sessions planning committee that is setting up locally (Arizona) focused conference sessions for the 2016 American Planning Association Annual National Conference in Phoenix. Through this engagement, I've had the opportunity to propose a session for the 2016 Conference that I will co-lead along with the Director of Local First Arizona. We have developed an amazing panel that will focus a session on adaptive reuse and the benefits of supporting locally (Arizona) owned businesses. I have also had this this session approved for the next Historic Preservation conference.
- Specific GIS Updates are as noted below:
  - Developing maps for review possible annexation scenarios.
  - Coordination with utility companies for addressing information.
  - Completed the Census Boundary Area Survey for 2016.
  - Presented GIS web tools at January Council meeting.

- Sent out letters notifying county addressed location in the town limits of an address change.
- Created a downtown map for the kiosk in down for Jennifer Evans.
- Coordinated with the Fire Department for hydrant inspections.
- Worked with Pinal County 911 to update their dispatch map for Fire.
- Home Tour 2016 Map Updates.
- Began work on the 2016 Street Atlas.
- Created maps for planning meetings on the Windmill Winery.
- Performed Monthly GIS Data Update from County.
- Provided update to SmartGov parcel records.
- Worked with ESRI Tech Support on issues with our ArcGIS Online Platform.
- Conducted File Maintenance on GIS saved files.
- Modified the Fire Response Areas in Town to more accurately reflect the drive times from each station.
- Worked with IT to get the GIS Web Tools on the Town website.
- Worked with IT to identify network problems accessing files on GIS servers.
- Performed NIMs training.
- Created additional Park Maps for Bryan Hughes.
- Provided a list of plats recorded in the Anthem Area for the Finance Department.
- Made changes to the Web Tools to correct new issues that were found by the end user.
- Began work on this year's Road to Country Thunder map.
- Worked with utility companies to identify their service area for the next iteration of web tools to be created.
- Monthly data maintenance on hydrants, street centerlines, and addresses.

### TOWN OF FLORENCE Building Permits for 2005 Thru 2015

Month	SFR 2005	SFR 2006	SFR 2007	SFR 2008	SFR 2009	SFR 2010	SFR 2011	SFR 2012	SFR 2013	SFR 2014	SFR 2015	M/F thru 2014	M/F 2015	M/H 2005	M/H 2006	M/H 2007	M/H 2008	M/H 2009	M/H 2010	M/H 2011	M/H 2012	M/H 2013	M/H 2014	M/H 2015	C/I 2005	C/I 2006	C/I 2007	C/I 2008	C/I 2009	C/I 2010	C/I 2011	C/I 2012	C/I 2013	C/I 2014	C/I 2015	Other 2005	Other 2006	Other 2007	Other 2008	Other 2009	Other 2010	Other 2011	Other 2012	Other 2013	Other 2014	
Jan.	1	6	29	51	1	20	4	7	20	16	10	0	0	1	3	4	3	1	2	1	1	0	1	1	0	0	1	5	0	0	1	0	0	1	0	1	30	13	28	23	42	33	32	32	35	61
Feb.	3	53	27	46	0	23	5	7	10	8	4	0	0	0	4	5	3	2	3	0	2	0	0	0	0	0	1	2	2	3	3	0	2	0	2	4	21	3	27	28	22	33	22	30	27	50
Mar.	13	51	58	48	3	29	5	8	20	14	21	0	0	3	6	6	4	2	1	2	0	2	1	0	0	4	3	3	5	1	2	1	1	4	0	16	20	32	29	44	12	34	30	48	35	
April	2	38	36	50	23	17	26	4	27	11	24	0	0	2	9	5	1	0	1	4	0	0	2	2	0	1	2	7	1	4	3	2	3	3	4	12	10	16	30	48	29	32	20	38	45	
May	1	50	53	53	33	24	16	20	14	15	18	0	0	3	13	1	0	1	1	1	1	1	0	2	0	3	3	9	1	0	2	1	1	3	3	12	10	26	14	14	28	31	33	41	24	
June	5	90	52	52	28	23	11	22	15	8	16	0	0	4	4	2	0	2	2	1	0	0	0	0	0	2	2	1	2	1	4	0	6	2	6	19	12	21	33	27	33	23	35	19	26	
July	3	32	54	57	35	15	5	12	11	20	24	0	0	2	5	1	0	0	1	0	0	0	1	0	0	2	3	2	1	0	6	6	1	6	3	9	16	22	36	26	14	17	24	24	18	
Aug.	0	19	32	38	16	6	13	12	19	9	12	0	0	1	1	3	0	0	0	1	0	0	0	0	1	0	0	0	9	3	1	1	1	4	4	1	5	10	28	27	28	15	19	23	39	14
Sept.	35	6	1	31	10	6	7	14	8	12	11	0	0	2	2	1	0	1	0	0	0	0	0	0	2	1	1	3	2	1	0	6	0	1	8	3	11	16	9	38	23	20	17	18	28	35
Oct.	2	16	21	23	11	5	7	12	14	13	10	0	0	4	6	2	2	0	0	0	2	2	0	0	5	4	2	2	2	1	1	0	4	4	3	17	16	30	56	21	20	18	40	56	28	
Nov.	2	20	17	18	24	5	8	8	11	7	16	0	0	4	2	2	1	0	3	1	0	0	1	0	9	1	3	4	2	0	0	1	1	6	3	19	35	16	30	33	37	41	33	41	33	
Dec.	33	26	31	0	17	0	5	12	13	11	10	0	0	2	7	4	1	3	0	1	0	1	0	0	2	2	1	1	1	2	2	0	0	10	2	57	27	18	20	25	23	31	42	34	29	
<b>Total</b>	<b>100</b>	<b>407</b>	<b>411</b>	<b>467</b>	<b>201</b>	<b>173</b>	<b>112</b>	<b>138</b>	<b>182</b>	<b>144</b>	<b>176</b>	<b>0</b>	<b>0</b>	<b>28</b>	<b>62</b>	<b>36</b>	<b>15</b>	<b>12</b>	<b>14</b>	<b>12</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>17</b>	<b>21</b>	<b>25</b>	<b>47</b>	<b>22</b>	<b>13</b>	<b>28</b>	<b>14</b>	<b>22</b>	<b>52</b>	<b>33</b>	<b>228</b>	<b>188</b>	<b>273</b>	<b>364</b>	<b>353</b>	<b>297</b>	<b>317</b>	<b>360</b>	<b>430</b>	<b>398</b>	

1. SFR = New Single Family Residential Homes

2. M/F = New Multi-Family Residential (duplexes, triplexes, apartments, etc.)

3. M/H = Manufactured Homes, Mobile Homes and Park Models

4. C/I = Commercial/Industrial New/Tenant Improvements

5. Other = Pools, Sheds, Fences, Signs, etc.

In the month of November there was an increase in citations, in which definitely reflects the 39.2% increase in December's revenue.

# COURT FINANCIAL REPORT

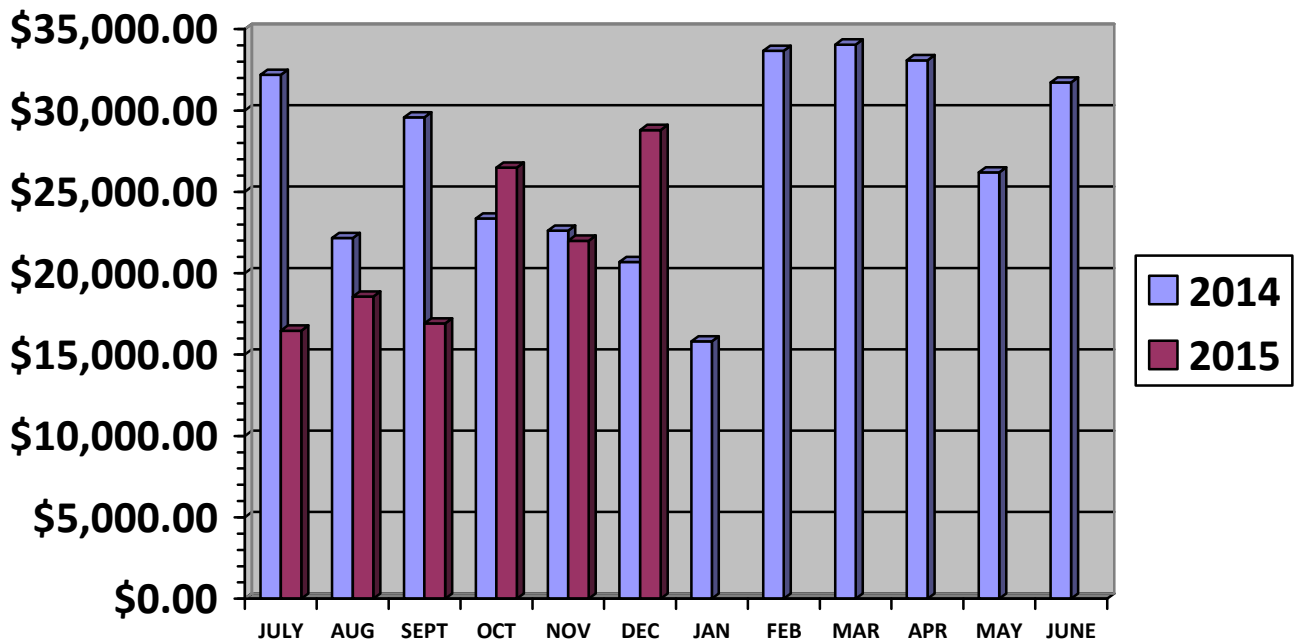
DECEMBER 2015

IRENE ENRIQUEZ – Senior Court Clerk

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DISTRIBUTION TYPE	DECEMBER 2015 (CURRENT)	DECEMBER 2014
<b>FINE, FEES, &amp; TRAFFIC</b>	\$10,659.43	\$8,462.59
<b>STATE SURCHARGES</b>	9,014.40	6,816.94
<b>STATE JCEF</b>	562.90	203.02
<b>LOCAL JCEF</b>	303.10	108.97
<b>STATE FINES</b>	461.74	1480.01
<b>FLORENCE POLICE FUND</b>	1,215.95	407.46
<b>RESTITUTION</b>	10.00	8.00
<b>BONDS</b>	3,172.00	670.00
<b>PUBLIC DEFENDER FEE</b>	1.76	23.87
<b>JAIL HOUSING FEES</b>	716.55	1,374.78
<b>JUSTICE COURT FEES</b>	58.71	38.61
<b>GENERAL FUND</b>	500.48	17.73
<b>FARE SPECIAL COLLECTION FEE</b>	1,583.15	900.21
<b>FARE DELINQUENCY FEE</b>	431.37	175.00
<b>VICTIMS RIGHTS ENFORC.</b>	104.37	0.00
<b>DEPT OF PUB SAFETY FUND</b>	0.00	0.00
<b>DOMESTIC VIOLENCE ASSESS</b>	0.00	0.00
<b>VARIOUS PD AGENCIES</b>	0.00	0.00

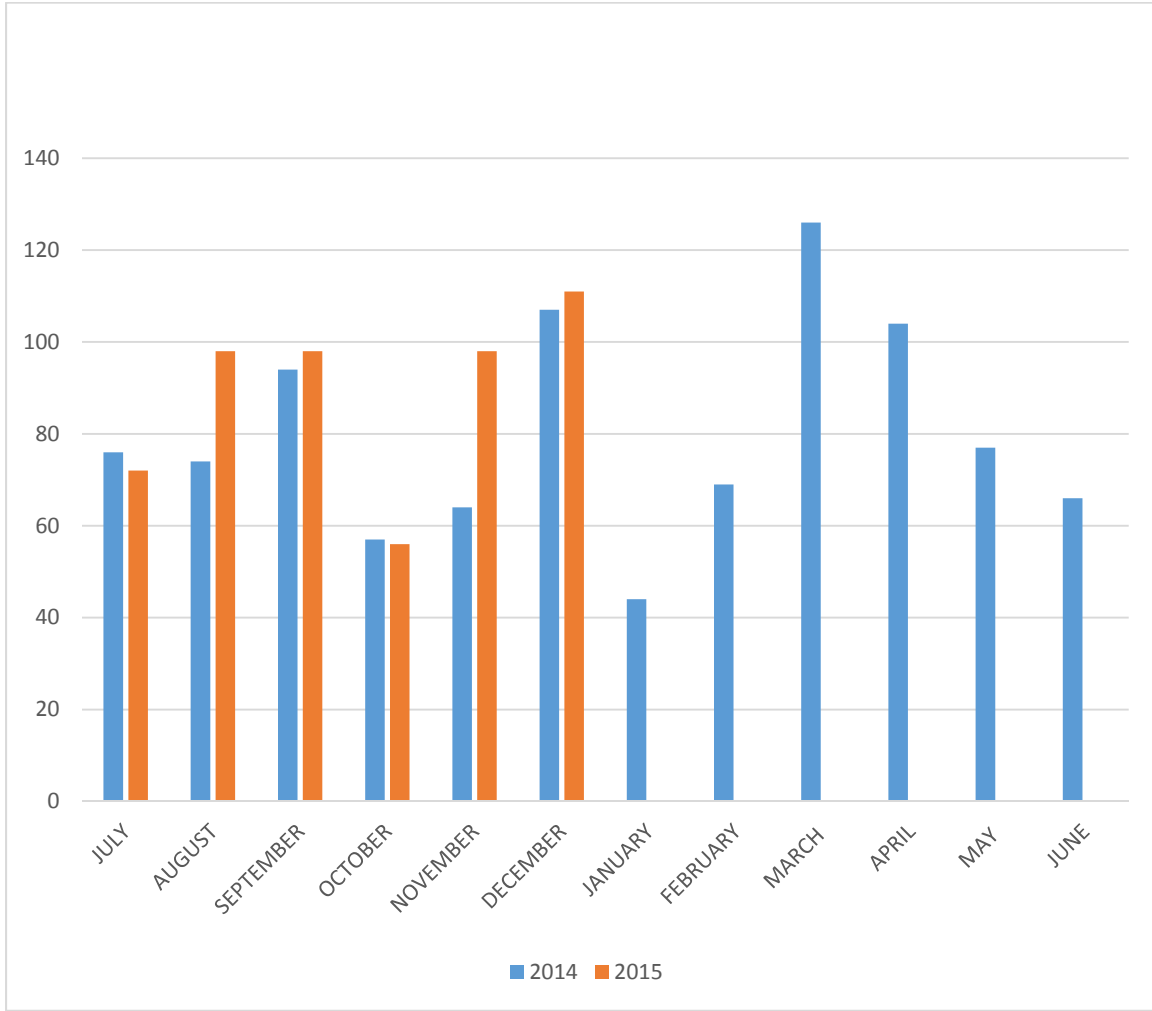
COUNTY REVENUE	58.71	38.61
STATE REVENUE	12,157.93	9,575.18
TOWN REVENUE	13,397.27	10,395.40
VARIOUS PD AGENCIES	0.00	0.00
RESTITUTION AND BONDS	<u>3,182.00</u>	<u>678.00</u>
<b><u>TOTAL MONTHLY REVENUE:</u></b>	<b>\$28,795.91</b>	<b>\$ 20,687.19</b>



## Monthly Revenue 2014 vs. 2015

**39.2% Increase from 2014**

## COMPLAINTS AND CITATION FILED DECEMBER



	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2014 -	76	74	94	57	64	107	44	69	126	104	77	66
2015 -	72	98	98	56	98	111						

## CITATION BREAKDOWN

Below are the types of cases filed for the month of December 2015

CIVIL TRAFFIC VIOLATIONS	-	92
CRIMINAL TRAFFIC	-	13
CRIMINAL	-	4
DUI	-	2
DOMESTIC VIOLENCE	-	0

## CASES IN COLLECTIONS

Amount in Collections:	\$85,149.48
Amount Collected in December 2015:	<u>\$9,904.73</u>
Amount remaining:	\$78,119.65





# Finance Department Memorandum

**To:** Brent Billingsley, Town Manager  
**From:** Gabriel Garcia, Finance Director  
**Date:** January 21, 2016  
**Re:** Finance Department Report

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## **Budget**

- Continued work on budgets for General Fund, Capital, HURF, Enterprise Funds, Debt Service, Community Facilities Districts, and Internal Service Funds.
- Revised revenue projections for ½ year and quarterly amounts
- Continued work with Management regarding next year's expenditure limitation

## **Financial Reporting**

- See attached monthly financial report (cash-basis) for December 2015.
- Working on committee to revise purchasing and p-card policy.

The following charts and graphs are for financial activity (cash basis) for December 2015 (unaudited).

Comparison of Revenue and Expenditures to Budget for the Town's Major Funds

Fund	Revenue			Expenditures		
	Budget	Actual	% Collected	Budget	Actual	% Expended
General	\$ 13,843,100	\$ 6,136,192	44%	\$ 14,997,100	\$ 6,604,279	44%
Capital Improvement	1,230,000	573,901	47%	5,207,800	1,349,481	26%
Highway User Revenue	3,885,200	1,185,834	31%	6,495,900	1,132,202	17%
Construction Tax - 4%	58,000	72,672	125%	-	-	0%
Food Tax - 2%	271,500	81,299	30%	-	-	0%
Town Water	2,852,400	1,401,293	49%	5,000,900	1,072,872	21%
Town Sewer	3,990,000	1,882,463	47%	9,559,700	1,738,190	18%
Sanitation	702,200	358,310	51%	876,000	361,446	41%
<b>Total</b>	<b>\$ 26,832,400</b>	<b>\$ 11,691,964</b>	<b>44%</b>	<b>\$ 42,137,400</b>	<b>\$ 12,258,470</b>	<b>29%</b>

- Reported on cash basis. Revenues reflect a one- to two- month lag in collections.

Development Impact Fee Collections and Expenditures

Fee Fund	Beg. Fund Balance	Fee Collected	Interest	Ending Fund Balance
501 Sanitation	\$ 46,630	\$ -	\$ 102	\$ 46,732
505 Transportation	910,925	61,559	3,708	976,192
506 General Government	-	-	-	-
508 Police	304,199	51,976	1,321	357,496
509 Fire/EMS	454,127	53,101	1,909	509,137
510 Parks	15,851	4,400	76	20,327
511 Library	16,720	17,276	111	34,107
596 Florence Water	114,744	7,920	463	123,127
597 Florence Sewer	367,967	12,198	1,457	381,622
598 North Florence Water	10,034	-	39	10,073
599 North Florence Sewer	12,502	-	49	12,551
<b>Total</b>	<b>\$ 2,253,699</b>	<b>\$ 208,430</b>	<b>\$ 9,235</b>	<b>\$ 2,471,364</b>

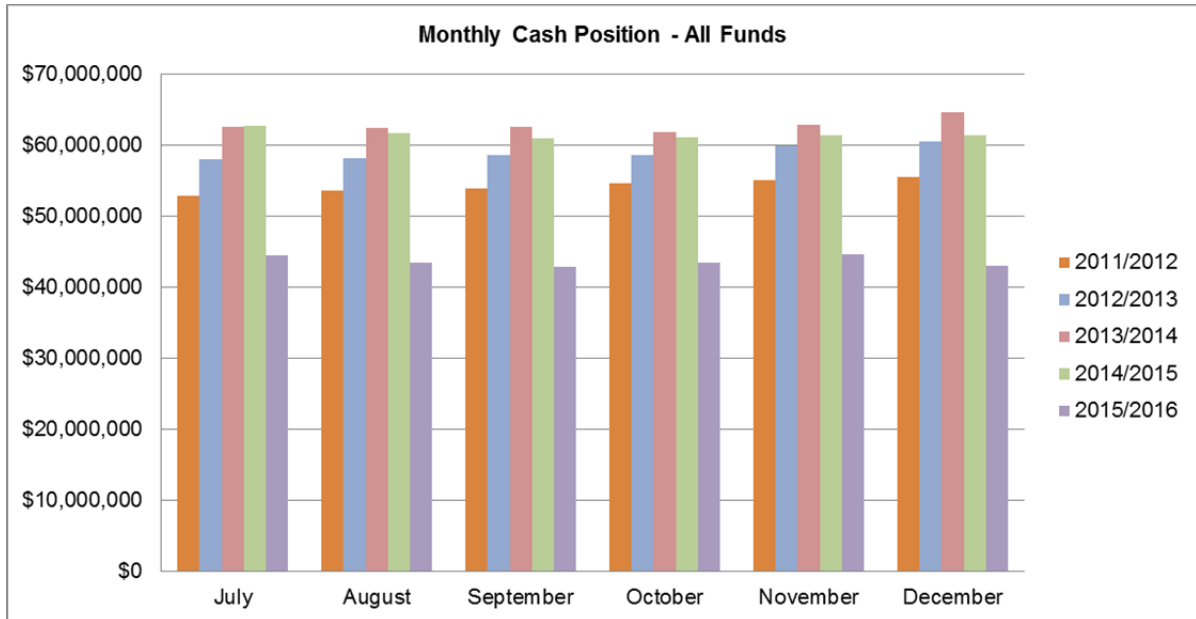
Comparison of General Fund Revenue and Expenditures Actual to Budget

<b>GENERAL FUND</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget to Actual</b>
<b><u>Revenue by Category</u></b>			
Taxes	\$ 3,345,400	\$ 1,354,123	40%
Licenses and Permits	521,000	277,732	53%
Franchise Fees and Taxes	592,600	180,701	30%
Intergovernmental	6,818,400	3,058,157	45%
CE Inspection Fees	9,600	123,885	1290%
Civil Engineering Fees	31,100	9,905	32%
Community Development Fees	132,600	107,388	81%
Charges-General Government	204,200	33,091	16%
Cemetery Fees	23,500	15,425	66%
Public Safety-Police	61,900	13,727	22%
Parks and Recreation	158,400	69,056	44%
Fines and Forfeitures	195,800	55,723	28%
Interest Earnings	85,000	68,280	80%
Public Safety-Fire	97,800	27,866	28%
Library	6,700	2,235	33%
Miscellaneous	43,400	25,854	60%
Downtown Redevelopment	6,200	2,244	36%
Government Access Channel	7,700	1,903	25%
Seniors Fees	23,700	8,840	37%
Operating Transfer	1,478,100	700,008	47%
<b>Total Revenue</b>	<b>\$ 13,843,100</b>	<b>\$ 6,136,143</b>	<b>44%</b>
<b><u>Expenditures by Department</u></b>			
Town Council	\$ 145,100	\$ 55,260	38%
Administration	677,800	328,638	48%
Courts	222,500	80,704	36%
Legal	482,600	389,141	81%
Finance & Grants	926,200	409,480	44%
Human Resources	257,100	121,110	47%
Community Development	709,900	289,296	41%
Police Services	4,238,900	1,886,502	45%
Fire Services	3,062,900	1,418,178	46%
Information Technology	460,300	209,933	46%
Parks & Recreation Services	2,151,400	926,203	43%
Library	416,200	194,349	47%
Engineering	60,100	61,895	103%
General Government	1,004,500	166,903	17%
Cemetery	17,300	13,662	79%
Economic Development	164,300	53,025	32%
<b>Total Expenditures</b>	<b>\$ 14,997,100</b>	<b>\$ 6,604,279</b>	<b>44%</b>

- Taxes, franchise fees and intergovernmental revenues reflect a one- to two- month lag in collections

Cash and Investments – Bank Balances and Monthly Yield

Investment Report						
Account - cash balance	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
NB/AZ - General Checking	\$ 5,272,532	\$ 4,359,971	\$ 3,767,489	\$ 4,295,531	\$ 5,440,614	\$ 3,767,103
LGIP - 7256	\$ 8,890	\$ 8,891	\$ 8,892	\$ 8,892	\$ 8,893	\$ 8,893
LGIP - 5953	\$ 208,896	\$ 208,926	\$ 208,956	\$ 208,956	\$ 208,986	\$ 209,015
Stifel Nicolaus - Investments	\$ 39,017,582	\$ 38,950,447	\$ 38,956,832	\$ 38,933,457	\$ 38,961,017	\$ 39,002,582
NB/AZ - PD Evidence	\$ 6,023	\$ 5,775	\$ 5,775	\$ 5,776	\$ 4,026	\$ 4,026
<b>Total cash</b>	<b>\$ 44,513,923</b>	<b>\$ 43,534,010</b>	<b>\$ 42,947,944</b>	<b>\$ 43,452,612</b>	<b>\$ 44,623,536</b>	<b>\$ 42,991,619</b>
Account - monthly yield	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
National Bank Arizona	0.05%	0.05%	0.05%	0.05%	0.05%	0.05%
LGIP - 7256	0.09%	0.11%	0.11%	0.11%	0.11%	0.21%
LGIP - 5953	0.13%	0.17%	0.17%	0.17%	0.17%	0.22%
Stifel Nicolaus - Investments	1.14%	1.14%	1.14%	1.14%	1.14%	1.39%



# Fire Department

## MEMORANDUM

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**DATE:** January 4, 2016

**TO:** Brent Billingsley, Town Manager

**FROM:** David Strayer, Fire Chief

**SUBJECT:** Summary of December 2015 and Plans for January 2016

The fire responses for 2015-2013 are as follows:

December 2015 Type of Calls	Location of Calls December 2015					Totals
	<i>Florence Proper</i>	<i>Florence Gardens</i>	<i>Anthem</i>	<i>Prisons</i>	<i>Mutual Aid</i>	
Brush Fires	0	0	0	0	0	0
Structure Fires	1	0	0	0	0	1
Vehicle Fires	0	0	0	0	1	1
Trash Fires	0	0	0	0	0	0
EMS	<b>74</b>	<b>12</b>	<b>21</b>	<b>49</b>	<b>2</b>	<b>158</b>
HazMat	1	0	4	0	1	6
Electrical Arching	0	0	0	0	0	0
Police Asst./Public Asst.	4	0	1	0	0	5
Unauthorized Burning	0	0	0	0	0	0
Good Intent	0	0	0	0	0	0
Controlled Burning	0	0	0	0	0	0
False Alarm/System Malfunction	2	0	5	0	1	8
Emergency Stand by (move up)	0	0	23	0	4	27
Other Calls	5	1	5	0	5	16
<b>TOTALS</b>	<b>87</b>	<b>13</b>	<b>59</b>	<b>49</b>	<b>14</b>	<b>222</b>

3 Year Totals	2015		2014		2013	
	<i>Dec</i>	YTD	<i>Dec</i>	YTD	<i>Dec</i>	YTD
EMS	<b>158</b>	<b>1855</b>	<b>159</b>	<b>1942</b>	<b>138</b>	<b>1900</b>
Fire Calls	<b>2</b>	<b>72</b>	<b>4</b>	<b>65</b>	<b>4</b>	<b>69</b>
All other Calls	<b>62</b>	<b>800</b>	<b>31</b>	<b>892</b>	<b>92</b>	<b>1326</b>
<b>TOTALS</b>	<b>222</b>	<b>2727</b>	<b>224</b>	<b>2899</b>	<b>234</b>	<b>3295</b>

# **Summary of December**

## **Administration**

- Participated in a Pinal County Emergency Response and Recovery Plan (PCERRP) update exercise.
- Conducted a written test for Part Time Firefighter vacancies and set up interviews for the eleven part time candidates that passed the exam.

## **Physical Resources**

### **Apparatus**

- All of the apparatus passed annual pump testing.
- Annual Ladder testing completed. All ladders passed testing (both Aerial and Ground ladders).
- Annual Hose Testing will be completed the 14<sup>th</sup> of January.

### **Uniforms/Personal Protective Equipment (PPE)**

- Uniform order for second half of fiscal 15/16 processed.
- Personal protective equipment (PPE) needs assessment in progress for damaged and expired fire/EMS PPE.

### **Hand Tools/Equipment**

- Received five wildland fire shelters for equipment trade from Globe FD. (Council approved trade)

## **Emergency Medical Services (EMS)**

- \$91,000 in grant funds from Tohono O'odham Nation arrived. Working on completing order.
- Electronic Patient Care Reporting (ePCR) implementation continues.
- Completed AZ Department Health Services cardiac survey.

## **Training**

- Crews completed on-line College courses and final exam in (Building Construction & Ethics).
- Crews completed Pinal County multi-company regional training at Central Arizona College (CAC) burn tower. Crews from Florence, Casa Grande, Eloy, Gila River and Coolidge attended.



- Two rescue mannequins ordered for search and rescue training.
- Attended Train the Trainer fire response training in Glendale.

- Attended Corrections Corporation of America (CCA) Drill Gila River Flood Scenario (6 hours)

### Inpections

- Sandstone Walk through-Access Inspection
- Florence Gardens Fire Lane Inspection
- Ice Facility Life Safety Inspection
- CADC Facility Life safety Inspection
- Safeway Property preliminary life safety Inspection

### Plan Review

- Design Review Winfield Winery

### Projects

- Web site design Prevention Division
- Hydrant confidence testing
- Acting Driver/Officer Program Development
- Correctional Inspection Check List
- CAC Course delivery to FD Personnel-Courses complete- grades submitted.

### Meetings

- TRN Committee-Acting Driver/Officer
- Public Safety Agency Meeting
- Weekly Staff Meetings
- Health & Safety-Medical Physicals Dr Smith Banner Vista
- Health & Safety Meeting
- CAVIT- Program advisement
- Pinal County Courthouse Water Flow and System design State fire Marshals Office.
- Sandstone Property Owner-Preplanning meeting
- Target solutions design review
- Community Development meeting Plan reviews process.

### Station Maintenance

On-going

## ***Plans for January***

See 1<sup>st</sup> Quarter, 2016 Activity Schedule

# ***FLORENCE FIRE DEPARTMENT***



## ***1<sup>ST</sup> QUARTER ACTIVITY SCHEDULE JANUARY - MARCH***

# ***2016***



***HONORING THE PAST, MOVING INTO THE FUTURE***



# Florence Fire Medical-Rescue Department

## Quarterly Activity Schedule

### 1st Quarter 2016

I.	Purpose Statement, Vision & Values.....	Page 3
II.	Calendar of Activities.....	Page 5
III.	Events.....	Page 6
	a. Town of Florence 150 <sup>th</sup> Anniversary	
IV.	Meetings.....	Page 8
	a. Captain’s Meeting	
	b. Committee’s	
	i. Health & Safety	
	ii. Physical Resources	
	iii. EMS	
	iv. Training	
V.	Training.....	Page 10
	a. SLICE-RS	
	b. Move up Task Books	
	c. Professional Development (CAC Courses)	
VI.	Special Projects.....	Page 14
	a. Pre-Incident Plans	
	b. Records Management/ISO – Conversion to Target Solutions	
VII.	Safety Message	
	a. Protect yourself against cancer.....	Page 21
VIII.	Support Services.....	Page 22
	a. Annual Fit Testing – Breathe Down	
	b. Annual Performance Evaluations Due in 1 <sup>st</sup> Quarter	
IX.	History.....	Page 25
	a. Florence’s First Firefighters	

# I. Purpose Statement, Vision and Values

## **Purpose Statement**

The purpose of the Florence Fire Department is to protect the lives and property of our citizens by providing the most modern, proficient fire and EMS services possible. We dedicate ourselves to this challenge by planning for emergencies before they occur with a proactive program of Fire and EMS training, Life Safety Inspections and Public Education within the community.

## **Vision**

We recognize the public as our customers, and that we exist to provide quality effective emergency services in response to our customer needs. We commit ourselves to the achievement of high customer satisfaction by recognizing and respecting that all persons within our community have the right to the professional emergency services that we provide. We ascribe to the belief that safety for ourselves and for the public is integral to our mission. We will strive to foster a safe work environment and promote safety as a basis in our work ethic. We will work to achieve a participatory leadership style in all departmental functions. We recognize the individual and respect the potential for contributions that their cultural diversity provides.

## **Values**

As an organization our members will recognize that we are all valued Members of the diverse Florence Fire Department Family.

We are professional in our actions and strive to create an environment of excellence that focuses on the following areas:

- Open communication at all levels
- Positive environment
- Participation
- Respect for one another
- Team-oriented
- Compassion for one another
- Professional appearance and behavior
- Courteous attitude
- High quality service
- Honesty, fairness and Integrity
- Empathy and compassion for others
- Effectiveness, efficiency and economy
- Public and member safety
- Unity, teamwork and leadership
- Personal health, well-being and fitness

- Personal and professional development
- Training, preparedness and readiness

As an organization and as individual members of the Florence Fire Department, we will do the things that we say we will, try our best to them well - every time. We will care about our customers, their property and each other.

## II. Calendar of Activities



	Incidents
	Message Center
	Hydrants
	Maintenance
	Occupancy
	Training 3.0
	Reports
	Library
	Shifts
	Calendar
	Events
	Inventory

All activities planned for the next quarter will be placed in the ERS Calendar. Some dates are subject to change therefore checking the calendar periodically for updates is necessary.

The following activities are currently scheduled for this quarter:

1. Town of Florence events: Various dates/times/locations – see event list
2. Training Committee Meeting, January 4, 9:00 am Sta 2
3. Physical Resources Committee Mtg. January 5, 09:00 Sta 2
4. EMS Committee Meeting, January 5, 13:00 , Station 1
5. Captain’s Meeting, January 7, 09:00 , Station 1
6. Health and Safety Committee Mtg., January 25, 09:00, Sta 1
7. Training: Professional Development – Ongoing (CAC Classes)
8. SLICE-RS Training. BC Sample will coordinate dates and times with each crew
9. Task Books – Ongoing
10. Pre Incident Plans – Ongoing
11. Target Solutions assigned Training – Ongoing
12. Fit Test – Breathe Down - B Shift , January 13th C-Shift , January 14<sup>th</sup>. A-shift January 28th
13. Evaluations – Due dates as indicated on page 24
14. Planning for 150<sup>th</sup> Town Anniversary – Jan-Mar

## III. Events



### SPECIAL EVENTS

#### Parks and Recreation Department

**Home Tour - Saturday, February 13, 2016**  
(10:00 a.m. to 4:00 p.m.)  
Fee: \$15 until 2/12/16; \$20 day of event  
Location: Jacques Square (291 N. Main St.)

Explore one of Arizona's oldest towns. The Historic Home Tour highlights the history and architecture of Florence, dating back to territorial days. Public, private and commercialized structures are included on the tour.

**Pooch Party - Saturday, February 27, 2016**  
(9:00 a.m. to 12:00 p.m.)  
Fee: FREE  
Location: Central Bark Park (200 E. 8th St.)

Pinal County Animal Care and Control issues rabies shots and licensing at a discounted fee. Local animal care vendors are on site with information on their services.

**Concert in the Park - Thursday, March 3, 2016**  
**through March 31, 2016**  
Location: Padilla Park (77 W. Ruggles St.)  
(6:00 p.m. to 8:00 p.m.)  
Fee: FREE

Head to your favorite local restaurant then join us for FREE entertainment at the park. We have a variety of bands lined up to change up the tempo every Thursday evening..

**Easter Eggstravaganza - Saturday March 19, 2016**  
(8:00 a.m. to 10:00 a.m.)

**Fee: FREE**  
**Location: TBA**

This event will put you in the Easter Spirit! Come out and hunt for 15,000 prize filled eggs! There are inflatables, vendors, and crafts for all to enjoy. Hip Hop the bunny is available for pictures.

**IMPORTANT: Planning for the Town of Florence 150<sup>th</sup> year Celebration**

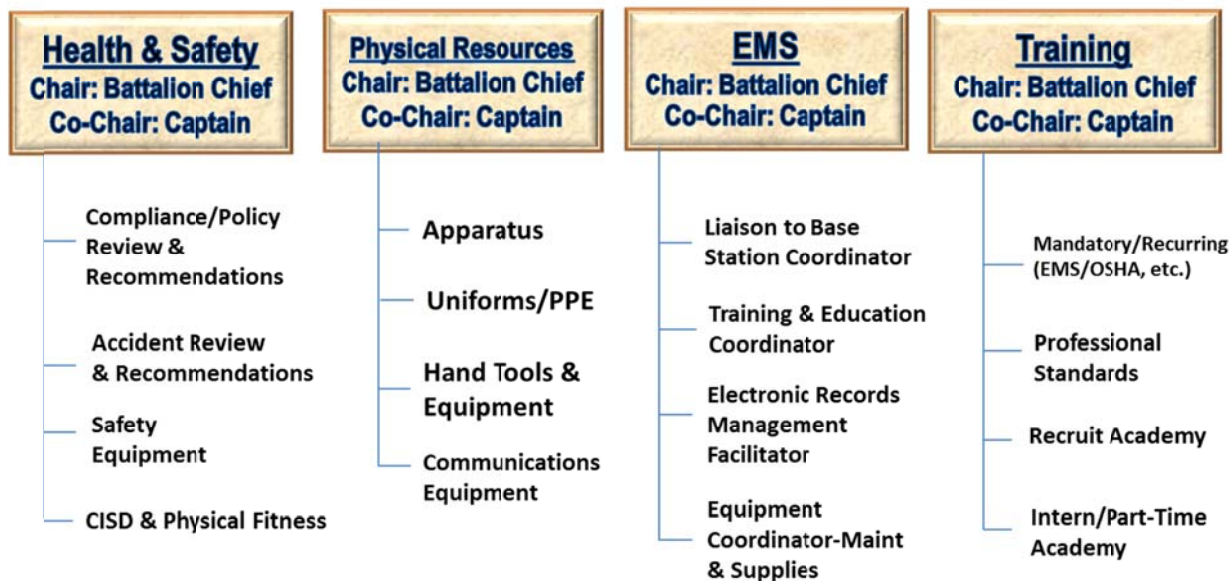
The Town of Florence will be celebrating its 150<sup>th</sup> birthday in March of 2016. The celebration for this auspicious event is slated for April 2<sup>nd</sup> 2016 and will be held in conjunction with the Road to Country Thunder event. Planning will take place during the 1<sup>st</sup> quarter (Jan-Mar) 2016. This promises to be an extraordinary celebration of a significant milestone in the Town's history.

# IV. Meetings

Captains and Standing Committees will meet quarterly



## Florence Fire/Medical Standing Committees



- Health and Safety
- Physical Resources
- EMS
- Training

Each Committee will be Chaired by a Battalion Chief and Co-Chaired by a Captain. The size and structure of each committee will be determined by the Chair and Co-Chair with the exception of the EMS Committee, which has preassigned roles and responsibilities.

Each Committee is tasked with researching their assigned program areas and developing recommendations based on best practices/national standards for adoption by Florence Fire/Medical.

All department personnel are eligible and encouraged to serve on one or more committees on a voluntary basis, based on the needs and configuration of each committee.

***Current assignments are as follows:***

Health and Safety - Chair BC Kemp, Co-Chair Captain Gameros

Physical Resources – Chair BC Sample, Co-Chair Captain Moser

EMS – Chair BC Sample, Co-Chair Captain Bruin

Training – Chair BC Kemp, Co-Chair Captain Walter (BC Sample will participate as well as Training Program Manager)

## **Divisional Assignments – Battalion Chiefs**

*The following assignment lists provides information on individual Battalion Chief Divisional assignments. It is not intended to be all-inclusive but rather a reference document for Department Personnel. It is subject to change based on the needs of the Department:*

### **Operations – Battalion Chief Sample**

- Emergency Response/Incident Commander
- Training Program Management
- Scheduling
- EMS
- Records Management
- Communications (CAD/Mobile Computers, Tablets & Radios)
- Recruit and Intern Academies
- Fleet Maintenance
- Personal Protective Equipment

### **Administration- Battalion Chief Kemp**

- Duty Chief (as scheduled)
- Fire Prevention (Code Enforcement, Plans Review, Inspections)
- Fire Investigations
- Public Education
- Coordinate/Facilitate Hiring and Promotional Processes
- Training Program Development
- Pre-Incident Preplanning
- Station Maintenance/Appliances
- Hydrants



# V. Training

Instructor: Battalion Chief Sample

## 1. Principles of Modern Fire Attack: SLICE-RS.

### Revised Tactical Guidelines for Fire Suppression

The International Society of Fire Service Instructors has introduced a revision of the standard tactical guidelines the fire service has widely used. This acronym should be given close consideration for its application to your fire departments operations and may replace the RECEO-VS tactical guidelines previously developed to guide fireground decisions and task assignments. While applicable to many situations, today's fuel loads, building construction and extreme fire behavior require an updated approach to tactical decision making.

This revision is based on the most recent research released by UL and NIST designed to increase firefighter safety and survival profiles while allowing for survivable occupant rescue, rapid fire suppression and property conservation which remain the cornerstone of the fire service mission.

## SLICE – RS

- Size-up
  - Locate the Fire
  - Identify and Control the Flow Paths
  - Control the Heated Space from a Safe Distance
  - Extinguish
- Rescue
  - Salvage



## About the SLICE-RS class:



Chief Sample will coordinate the dates and times of this training with each crew.

This class will provide a firsthand look at the UL/NIST Modern Fire Behavior/Dynamics studies and serve to educate students. It is an effort to share the best lessons learned from the fire dynamics research and help fire departments adjust their policies, tactics and training to create a safer environment for the fire service as well as the people we serve in our communities.

This information has been known to be controversial to some, so be prepared for great discussions. You don't have to look far for good discussion regarding fire command, control, accountability and especially fire behavior. The shared science, research and best practices are another tool for your toolbox!

## 2. Acting Captain and Driver Operator Task Book Program

The Acting Captain and Driver Operator Task Book program was developed by our training committee to meet our daily staffing needs and to prepare our personnel for future promotions and succession planning. It is based on National Standards including NFPA and will be administered by the Administration Battalion Chief. Instructors will be Captains and Engineers permanently assigned to companies and the final review will be conducted by the Operations Battalion Chief. For Driver/Operator, each Captain/Engineer can deliver the specifics of Florence Fire apparatus and functions to the candidate during the check off process that is applicable to the JPR check off sheets. Ladder ops check off sheets will be signed off by current personnel holding the rank of Ladder Captain.

Battalion Chiefs and Captains can sign off on the Acting Captains task books.

Personnel currently eligible to bump up can continue to do so during the implementation of this program but will be required to complete the appropriate task books in order to maintain their acting status.

Our more senior members should have no problem getting through these skill sets in a few months and in some cases we will find that they have already completed some of the JPRs that are required. They just need to have their performance validated, documents signed and recorded. The newer members may take longer to accomplish these packets. This system is ultimately designed for the succession training for members off of probation.

**Example: DRIVER OPERATOR TASK BOOK outline** (Ladder and Acting Officer Packets are currently being developed and will be distributed along with Driver Operator.)

The Fire Department Driver Operator Task Book program is designed to establish a minimum level of competency for those personnel who may potentially be assigned to perform the functions of Driver Operator on an Engine or Ladder company.

The Primary reference materials are NFPA 1002: Standards for Fire Apparatus Driver Operator Professional Qualifications and The Town of Florence Operating Policies.

- Candidates must be full-time and have successfully completed a 1 year probation period.
- Successful completion of 10 hours of code 2-code 3 driving in the operator capacity.
- Successful completion of 10 shifts in an Acting Fire Apparatus Operator capacity.
- Successful completion of skills check off sheets.

All personnel requesting to participate in the check off process to perform the functions of an Engine and/or Ladder company operations must complete a packet and the assigned (JPR) Job Performance Requirements for each apparatus type and function.

The Driver Operator Task Book program process will be administered by training Committee personnel- Administration Chief. Instructors will be certified Captains and Engineers permanently assigned to companies and the final review will be conducted by the Operations Battalion Chief.

#### **N.F.P.A.**

**A.1.2** The purpose of this standard is not to mandate that all fire apparatus driver/operators meet the requirements of this standard. Personnel should meet only those provisions that pertain to the types of apparatus they will be expected to drive and operate.

**A.1.4.10** It is recommended that evaluators be individuals who were not directly involved as instructors for the requirement being evaluated. Final evaluations will be conducted by the Operations Battalion Chief.

#### **The steps listed below are required to complete the Driver Operator Task Book Process:**

Step #1: Advise your Captain that you are applying for the Acting Driver Operator Task Book.

Step #2: Request a Packet from the Training Committee- Administration Chief.

Step #3 Meet with your Captain and Engineer to review packet and coordinate your training.

Step #4: Coordinate with the Operations Chief to set up obstacle/cone course prior to your test date.

Step #5: Complete each section of the Engine/Ladder packet. Applicants are required to be signed off by their respective Captains.

Step #6: Once you've completed the entire packet, contact the Operations Chief to set up a Random Skills review test date.

Step #7: On your test date, return the completed packet to the Operations Chief.

Step #8: Retest if necessary.

### 3. Professional Development



**Assigned to: BC Kemp**

**Assigned to: BC Kemp**

Florence Fire has been working with Central Arizona College under a Memorandum of Understanding (MOU) to enhance our educational opportunities for our members. The future of this program is unclear. If it continues, classes will be offered during the 1<sup>st</sup> Quarter, 2016.

The Training Committee will determine which courses will be offered.

Classes are delivered online and will be accessed through CAC Black board **at no cost to you as the student.**

# VI. Special Projects

## 1. Pre-Incident Planning

Assigned to BC Kemp

Preplanning is essential for rapid and effective hazard mitigation. It involves identifying, inspecting, recording and distributing information on specific occupancies within the Town. This information may include the layout, location and quantity of hazardous materials, construction features, and fire suppression systems. Preplanning is used to help fire departments identify potentially hazardous occupancies in the community and create a plan of action for mitigating potential emergencies prior to them occurring. It is accomplished through the cooperation of our Chief Officers, Duty Crews, I.T. and GIS Departments. Preplans will be uploaded into our Mobile Computers, which are in every fire apparatus. We will also create hard copies in binders for our Command Vehicles. When completed, all data collected can be accessed on the computers while companies are en route and at the scene of emergencies.

### *Pre-Incident Plan Checklist*

*The following information is necessary for each pre-incident plan. In most cases, the occupant should be able to provide basic floorplan drawings. Community Development and GIS are other resources for information. If necessary, we will complete our own drawings in-house. Field sketches will be necessary to work from in those cases.*

1. Pre-plan form completed
2. Google Earth aerial photo(s)
3. Drawings of floorplans with interior arrangements including hazards (type and location), construction features, fire suppression systems and utilities
4. Ground level photos (interior or exterior) of anything noteworthy - related to emergency responses (hazards, ingress/egress, suppression systems, building construction etc.)
5. Provide hard copies of all information collected on each preplan in addition to digital copies

*Category for this round of Preplanning: High Risk - Occupancies with a higher than average risk due to occupant load, size and/or complexity of structure.*

## 1<sup>st</sup> Quarter 2016 Pre-Incident Plan Assignments:

### Station 1 – A Shift

GEOGROUP				
Florence West	915 E. Diversion Dam Rd	Rick Mauldin - Warden	520-868-4251 ext 229	<a href="mailto:rmauldin@geogroup.com">rmauldin@geogroup.com</a>
Central Az Correctional Facility	1401 E. Diversion Dam Rd	Bennie Rollins - Warden	520-868-4809 ext 107	<a href="mailto:brollins@geogroup.com">brollins@geogroup.com</a>

### Station 1 – B Shift

PINAL COUNTY				
Pinal County Complex	31 N. Pinal St. bldgs A-F	Archie R. Carreon	520-866-6235	Archie.Carreon@pinalcountyz.gov
Superior Court/County Complex	971 N. Jason Lopez Circle	Archie R. Carreon	520-509-3555	Archie.Carreon@pinalcountyz.gov

### Station 1 – C Shift

CCA				
CCA Front Facility	1155 N. Pinal Parkway Ave.	Brian Koehn - Warden	520-868-7201	<a href="mailto:brian.koehn@cca.com">brian.koehn@cca.com</a>
CADC Back Facility	1100 N. Bowling Rd	William Wunderly - Asst Warden	520-483-2165	<a href="mailto:william.wunderly@cca.com">william.wunderly@cca.com</a>

### Station 2 – A Shift

DHS & PINAL COUNTY				
ICE Detention Center	3250 N. Pinal Parkway Ave.	Martin Zelenka - Asst Field Office Director	520-868-5862	<a href="mailto:martin.e.zelenka@ice.dhs.gov">martin.e.zelenka@ice.dhs.gov</a>
Juvenile Detention Center	1410 E. Diversion Dam Rd	Cyndy Amarillas - Ops Manager	520-866-4000	<a href="mailto:lamarill@courts.az.gov">lamarill@courts.az.gov</a>

Adult Detention Center	971 N. Jason Lopez Circle	Paul Babeu - Sherriff	520-509-3555	<a href="mailto:paul.babeu@pinalcountyz.gov">paul.babeu@pinalcountyz.gov</a>
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## Station 2 – B Shift

<b>AZ DEPT. OF CORRECTIONS</b>				
Eyman Complex	4374 E Butte Ave.	Kevin Curran - Warden	520-868-0201 ext 2500	<a href="mailto:kcurran@azcorrections.gov">kcurran@azcorrections.gov</a>
Florence Complex	1305 E. Butte Ave.	Greg Fizer - Warden	520-868-4011 ext 5065	<a href="mailto:gfizer@azcorrections.gov">gfizer@azcorrections.gov</a>

## Station 2 – C Shift

<b>EDUCATIONAL FACILITIES</b>					
American Leadership Acad. (Anthem South)	4380 N. Hunt Highway		480-344-9800		230 students
Anthem K - 8	2700 N. Anthem Way		520-723-6400	<a href="http://www.anthem.fusdaz.org">www.anthem.fusdaz.org</a>	705 students
Florence K - 8	460 S. Park Street		520-866-3540	<a href="http://www.fk8.fusdaz.org">www.fk8.fusdaz.org</a>	846 students
Florence High School	1000 S. Main Street		520-866-3560	<a href="http://www.fhs.fusdaz.org">www.fhs.fusdaz.org</a>	752 students





# Records Management










## Conversion to Target Solutions for Training Records

Beginning January 1, 2016. All Florence Fire training records will be recorded in Target Solutions. There are several reasons for this; Target Solutions offers greater flexibility and configurability than our current program, it has a preconfigured ISO tracking application that better suits our needs for the pending ISO grading and it helps us maintain our OSHA training requirements

*How it works:*

On or about January 1<sup>st</sup>, 2016, all members of the department will be sent a list of training assignments, by rank, divided into multiple categories based on ISO training requirements. These classes are to be completed over the next 12 months and are divided into 2 categories – preconfigured (online) classes, and manual entry. The preconfigured classes are ready to start immediately and are recorded automatically.

Class categories:

	<a href="#">18: Protecting Fire Scene Evidence</a>	Company Training	User Defined hour(s)
	<a href="#">19: Fire Department Communications</a>	Company Training	User Defined hour(s)
	<a href="#">20: Fire Prevention and Public Education</a>	Company Training	User Defined hour(s)
	<a href="#">21: Prehospital Emergency Medical Care for FF</a>	Company Training	User Defined hour(s)
	<a href="#">Aerosol Transmissible Diseases</a>	Company Training	1 hour(s)
	<a href="#">Alcohol-Free Workplace</a>	Company Training	1 hour(s)
	<a href="#">Area Familiarization, NFPA 1500</a>	Company Training	.5 hour(s)
	<a href="#">Asbestos Awareness</a>	Company Training	1 hour(s)
	<a href="#">Back Injury Prevention</a>	Company Training	1 hour(s)

Training requirements for Captains:

**TRAINING TRACKER OFFICER**

[My Credentials](#) > View Credential: Training Tracker Officer

Training Tracker Officer

CATEGORY: Training Tracker 2015  
 NUMBER:  
 START DATE: Nov 17, 2015  
 EXPIRATION DATE: Nov 28, 2015

In addition to the required 192 hours, officers have 12 additional hours of required officer training

Requirements 0%

TOPIC	REQUIRED	APPLIED	NEEDED	COMPLETED
Driver Training	0 Hours	0	0	0
Facility Training	18 Hours	0	18	0
HazMat Training	6 Hours	0	6	0
Officer Training	12 Hours	0	12	0
Company Training	192 Hours	0	192	0
Total	228	0 (0%)	228	0

Training requirements for Engineers:

Training Tracker Driver Operator

CATEGORY: Training Tracker 2015  
 NUMBER:  
 START DATE: Oct 1, 2015  
 EXPIRATION DATE: Dec 31, 2015

In addition to 192 hours of required training this rank requires 12 specialty hours.

Requirements 0%

TOPIC	REQUIRED	APPLIED	NEEDED	COMPLETED
Driver Training	12 Hours	0	12	0
Facility Training	18 Hours	0	18	0
HazMat Training	6 Hours	0	6	0
Officer Training	0 Hours	0	0	0
Company Training	192 Hours	0	192	0
Total	228	0 (0%)	228	0

Training requirements for Firefighters:

**TRAINING TRACKER FIREFIGHTER**

[My Credentials](#) > View Credential: Training Tracker Firefighter

Training Tracker Firefighter

CATEGORY: Training Tracker 2015  
 NUMBER:  
 START DATE: Nov 17, 2015  
 EXPIRATION DATE: Nov 27, 2015

The firefighter rank minimum requirement is 192 hours of company training, 6 hours of HazMat (mods 1-4), and 18 hours of on-site training at a burn tower that will be tracked by admin.

Requirements 0%

TOPIC	REQUIRED	APPLIED	NEEDED	COMPLETED
Driver Training	0 Hours	0	0	0
Facility Training	18 Hours	0	18	0
HazMat Training	6 Hours	0	6	0
Officer Training	0 Hours	0	0	0
Company Training	192 Hours	0	192	0
Total	216	0 (0%)	216	0

Of the total required hours approximately 65% are online classes, the remaining classes are conducted via other means (shift training, multi-company drills, etc.) and entered manually. It will be necessary to establish a consistent method when entering this information. The details on this entry method will be developed as we move forward with this process.

NOTE: Captains are responsible for ensuring that all required training is completed on their shift. Progress reports will be provided on a regular basis from Target Solutions or at any point where individuals are falling behind. Captains will have supervisory level access in the program and can run a progress report on their crew members as needed.

Questions/Contacts:

Program management issues: Chief Sample

Technical issues: Captain Pine

## VII. Health and Wellness

# Safety Message



### FIREFIGHTER CANCER SUPPORT NETWORK

#### **Protect Yourself Against Cancer** Published Date: 09.09.2013

According to a new white paper released by the Firefighter Cancer Support Network, cancer is the most dangerous and unrecognized threat to the health of our nation's firefighters. While the magnitude of the problem is just coming to light, multiple studies have shown credible evidence that there are higher rates of multiple types of cancers in firefighters compared to the general American population.

The white paper, *Taking Action Against Cancer in the Fire Service*, provides the following 11 immediate actions that firefighters can take to help protect themselves. The document also stresses the importance of annual medical exams since early detection and treatment are essential to increasing survival.

1. Use SCBA from initial attack to finish of overhaul. (Not wearing SCBA in both active and post-fire environments is the most dangerous voluntary activity in the fire service today.)
2. Do gross field decon of PPE to remove as much soot and particulates as possible.
3. Use Wet-Nap or baby wipes to remove as much soot as possible from head, neck, jaw, throat, underarms, and hands immediately and while still on the scene.
4. Change your clothes and wash them immediately after a fire.
5. Shower thoroughly after a fire.
6. Clean your PPE, gloves, hood, and helmet immediately after a fire.
7. Do not take contaminated clothes or PPE home or store it in your vehicle.
8. Decon fire apparatus interior after fires.
9. Keep bunker gear out of living and sleeping quarters.
10. Stop using tobacco products.
11. Use sunscreen or sun block.

To read the full white paper, go to: <http://www.firefightercancersupport.org/wp-content/uploads/2013/08/Taking-Action-against-Cancer-in-the-Fire-Service.pdf>

## VIII. Support Services

### ***Support Services - areas to be completed in the 1<sup>st</sup> Quarter:***

#### **1. Annual SCBA Face piece Fit Testing & Breathe Down Procedure – to be completed annually in the 1<sup>st</sup> quarter**

*Assigned to: Firefighter Kyle Eggers*

#### **FAQ**

SCBA facepiece fit testing is required by NFPA, OSHA and other safety standards to ensure an adequate mask seal and acceptable Fit Factor. To help you better understand these requirements and to help ensure compliance and the safety of your personnel the following questions and answers are presented:

**Q.** What are the reasons for fit testing?

**A.** The two primary reasons for fit testing SCBA users are; 1) training verification, and 2) proper sizing of the facepiece.

**Q.** Can either Quantitative Fit Testing (QNFT) or Qualitative Fit Testing (QLFT) be used for positive pressure firefighting SCBA?

**A.** Yes, either method is acceptable. However, because QLFT is a subjective test and QNFT is a more precise objective test it is generally concluded that QNFT is the better, more preferred test.

**Q.** What frequency is required for fit testing?

**A.** Fit testing is required initially, prior to the SCBA being used in the immediately dangerous to life or health (IDLH) environment and once annually thereafter.

**Q.** Does a "user seal check" qualify as a fit test?

**A.** No, a user seal check is a procedure the firefighter performs each time they don the SCBA and is done to ensure the mask is properly seated to the user's face. It is not a substitute for a fit test.

**Q.** When did OSHA and IDOL require fit testing?

**A.** The Respiratory Protection Standard (1910.134) published on 1/8/98 revised previous fit test requirements and also specifically addressed structural fire fighting procedures (2-In / 2-Out). The compliance date was January 1999.

**Q.** How many exercises are required during the OSHA QNFT method?

**A.** OSHA requires 8 exercises and each must be at least 60 seconds except the grimace exercise which must be at least 15 seconds.

**Q.** Which NFPA standards require fit testing and what is the frequency?

A. NFPA 1500 (Safety & Health Program) & NFPA 1404 (Breathing Apparatus Program). The frequency requirements are the same as OSHA and IDOL.

**Q.** What records must be maintained?

A. Fit test records must be maintained until the next fit test. Each test record must contain the firefighter ID, type of fit test, date last tested, results of the test, and the make, model and size of the mask tested. AQL provides these test records and a wallet card

**Q.** What is a breathe down procedure?

A. The Florence Fire Department yearly breathe down is designed to give the test subject an idea of their cardiovascular endurance, as well as both muscular strength and endurance. This test consists of 6 different events done in full PPE and is designed to challenge the firefighter along with a designed time for the firefighter to recover.

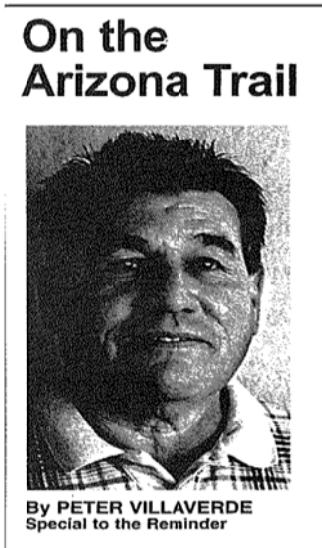
## 2. Annual Personnel Performance Evaluations

### Fire Department Evaluations Due in the First Quarter 2016

EMPLOYEE NAME	JOB TITLE	STATUS	DATE NEXT REVIEW	MONTH NEXT REVIEW	TYPE NEXT REVIEW
Adamczyk, Donaven L.	Firefighter/Paramedic	FT	1/9/16	Jan	Annual
Feliz, Craig M.	Engineer/EMT	FT	1/9/16	Jan	Annual
Harrison, Michael D.	Engineer/Paramedic	FT	1/9/16	Jan	Annual
Holbrook, Michael C.	Firefighter/EMT	PT	1/27/16	Jan	Annual
Jabara, Randy S.	Captain/EMT	FT	1/9/16	Jan	Annual
Robison, Christopher E.	Firefighter/Paramedic	FT	1/9/16	Jan	Annual
Schneider, Taylor C.	Firefighter/EMT	PT	1/27/16	Jan	Annual
Urena, Cesar R.	Firefighter/EMT	PT	1/27/16	Jan	Annual
Walter, James F.	Captain/Paramedic	FT	1/9/16	Jan	Annual
Worden, Justin P.	Firefighter/EMT	PT	1/27/16	Jan	Annual
Bruin III, William S.	Captain/Paramedic	FT	2/15/16	Feb	Annual
Calise, Michael P.	Firefighter/EMT	FT	2/3/16	Feb	Annual
Johnson, Stephen M.	Firefighter/EMT	PT	2/3/16	Feb	Annual
Johnston, Kevin M.	Firefighter/EMT	FT	2/9/16	Feb	Annual
Montgomery, Peter D.	Firefighter/EMT	FT	2/4/16	Feb	Annual
Powers, Christopher M. "Mike"	Firefighter/EMT	FT	2/3/16	Feb	Annual
West, Rory S.	Firefighter/EMT	PT	3/14/16	Mar	Annual

# IX. Florence Fire Department History

## Town's first firefighters prove their abilities



As printed in the FLORENCE REMINDER AND BLADE TRIBUNE

Thursday, February 21, 2002

What might have been a disastrous fire at Coleman's barbershop in Florence on the morning of Friday, April 3, 1920 was quickly averted by the prompt reaction by the newly-created Volunteer Fire Department.

This was the fire-fighters' first major fire. They demonstrated their abilities and passed with flying colors!

Although the town had no adequate alarm system, one of the Arriola boys saved the day by making a dash for the hose reel located at Heine's Garage at the corner of 6th and Main. About fifteen of the boys turned out and in a few minutes they had the fire under control and extinguished.

Roy Bollin, chief of the newly-organized fire department, stated he was very pleased with the response to the alarm by the volunteer firemen. He also commented that someone drove over the fire hose as it lay in the street. And as a result, when the new fire ordinance was to be drafted by the City Council, he would see to it that a law is enacted making this a misdemeanor offense and subject to a fine.

It was but a few weeks earlier that Florence firefighters met at the offices of the Clemans brothers to adopt their constitution. About 15 men of the town were present and the following officers were elected: Roy Bollin, chief; E.V. Miller, Secretary-treasurer; L.E. Diehl, captain of the hose company; Jose Rodriquez, captain of the ladder company; Carrol Diehl, Lieutenant of the hose company; and Ramon Duron, Lieutenant of the ladder company. The officers were to serve in their present capacities until their first annual meeting to be held in May of 1920. The temporary committee drew a tentative set of by-laws and a constitution.

One of the first orders of business was the creation of a finance committee. H.H. Wrenn, editor of the Arizona Blade-Tribune, was appointed chairman and Ramon Duron and Leo Block were appointed members.



A committee consisting of three members, Franklin Biederman, A.C. Wrenn and Roy Bollin, was directed to approach the City Council requesting the apportionment of the city into fire districts and to urge the installation of an alarm system.

This association was to be known as the Florence Volunteer Fire Department. Eligible membership was open to all males 18 years of age and over residents of Florence. There were to be twenty active members in the department.

The organization was to have a fire chief, a captain of the hose company in command of seven men, a captain of a ladder company in command of seven men, a lieutenant to the captain of each company, and a secretary-treasurer.

The fire chief, the captains, lieutenants and secretary-treasurer were to be chosen and elected by the members.

As prescribed by the constitution it was the duty of the fire chief to be in absolute charge of all fires and fire drills. He was to preside at all meetings, and was to enforce all the laws and regulations.

The two captains were to have command of their respective companies and were to assist the chief in the discharge of his duties and see that all orders of the chief were carried out.

The two lieutenants were second in command of their respective companies and were to assist their captains in the discharge of their duties.

Active and substitute members were to follow and obey such rules and regulations as laid down by the officers under penalty of dismissal.

It was the duty of the secretary-treasurer to keep a record of the proceedings of all meetings, fires, fire drills, to keep a correct list of the members, active and substitute; file all documents, records, proxies, reports and communications connected with the department; notify each active member of all special meetings; handle all funds of the department, keep accurate accounts and provide a full detailed report of the records at the first regular meeting of each quarter.

He was to have custody of all the funds of the association, and authority to disburse funds countersigned by the chief. Annually, he was to have all books balanced and filed.

### **Businessmen pitch in**

In April of 1920 the council had anticipated purchasing a “chemical fire-fighting apparatus” but could not in good conscience place an order without first having the funds for the initial \$500.00 payment. Prior to the May meeting however, ten Florence businessmen agreed to make the first payment of \$500.00 upon the arrival of the apparatus. This money would be advanced to the city as a loan and would be repaid when the city had the funds available.

The firetruck purchased was a one-ton Ford chassis equipped with chemical fire extinguishers, ladders and other firefighting equipment, with the capacity for carrying 1,000 feet of fire hose. It was to arrive about the 1st of July. The total price \$2,610 delivered to Florence, \$500.00 to be paid on its arrival and the balance in three annual payments, the deferred payments to bear interest at 6 percent.

It was believed and expected that with this purchase the fire insurance rate would be greatly reduced.

On the 22nd of September, Secretary H.H. Wrenn received a letter from the Fire Chief Roy Bollin from Beedley, Calif., which read in part: "Dear Mr. Wrenn, Shortly before my departure for California, I gave you a news item on the possibility of getting insurance rates reduced. Now that a decline of insurance rates is of material interest to all of us in Florence, I think that you should make some mention of this, also at this time, being that our apparatus has arrived; I will give you some more data which will be interesting to all concerned.

"On August 28th bids were received by me on the erection of the fire house which was to consist of housing facilities for the apparatus, hose drying rack and sleeping quarters to accommodate four boys with convenience of lockers and a modern bathroom. The council had provided in their budget \$600.00 for said firehouse. The lowest bid was found to be \$200.00 higher than the budget provided for, consequently all bids were rejected. I took the matter with Mr. Price (Major Keating being out of town) for advice. Mr. Price advised that it be set aside until I returned from California. The question will be: Are we going to be forced to partly build our fire house, which will cut down the efficiency of the department, or are we going to raise the money by some source other than burdening the city funds any further?"

On October 12th at its regular meeting, the Fire Department volunteers presented a plan whereby all its members in good standing by answering fire calls would be paid. It was also mentioned that the sooner the firetruck was outfitted with all necessary fire equipment and hoses along with the construction of the firehouse the sooner the town would be getting some action from the insurance companies with decreased rates.

In the Christmas edition of the Arizona Blade-tribune, under the headline "Florence Volunteer Fire Department to have new Home Shortly," there is no mention of its location. However, a report by the Arizona Equitable Rating Office dated September 7th, 1922 which is on file with the present Florence Fire Department, reads in part:

"One 20-Horsepowered Ford combination chemical and hose wagon equipped with one 40-gallon chemical tank and 200 feet of chemical hose, 900 feet of 2-1/2 inch cotton rubber lined hose, one 24-foot roofer, two 2-1/2 gallon hand chemical extinguishers, and two play pipes

"Main station is in the mercantile district located on the north side of 8th street between Main and Quartz Streets. It contains one Ford Combination chemical and hose wagon. Building is one-story corrugated iron on frame building 20' x 20" West half of building used for sleeping quarters of one man during the night and east side used to house fire truck. A motor driven siren is located on the corner of Main and 12th Streets on telephone pole. Signals are set in from telephone office. The Volunteer department consists of 15 volunteer firemen who are paid \$3.00 per call. Roy Bollin is their Fire Chief. The Police force consists of one officer, Mr. C.T. Henderson and is the town's city marshal: a night watchman is also employed but is paid by the merchants. There are no paved streets, poor ordinances, poor building law, however house-keeping good. Fire records for the past five years have been fair.

"There are a number of two-story buildings on the principal business street (Main Street) of brick, adobe and concrete, many with frame rears. Wooden porches and awnings over sidewalk. Buildings for the most part in this district are adobe, concrete, brick, corrugated-iron and frame. Residential section being of same construction as that of the business district – mostly adobe."

# Florence Community Library

## December 2015

### December Statistics

- 11,109 total items were circulated in December
- 130 library cards were issued
- 1,056 patrons signed up for use of the computer lab computers
- 1,537 wireless sessions were held
- 228 eBooks were checked out
- 112 person(s) attended 8 program(s) presented by the library
- 2 person(s) volunteered 9 hour(s)

### December Events

12/01/15	Coffee Club
12/02/15	Evening Book Club
12/04/15	Librarian Jasper Halt attended the Pinal County Library District Federation Meeting
12/05/15	people attended Bartholomew Faire
12/08/15	Moms' Hands
12/09/15	Library Assistant Barbera Scoby attended the Friends of the Library meeting
12/16/15	Christmas Mouse Craft
12/19/15	Great Arizona Puppet Theater
12/25/15	Library closed for Christmas holiday
12/30/15	Family Movie

### Upcoming Programs

#### **Fri., Jan. 29, 5:00 pm: Kathy Cano-Murillo, aka "The Crafty Chica"**

The Florence Community Library will host author, artist, and speaker Kathy Cano-Murillo, aka "The Crafty Chica." Founder of the award winning website [CraftyChica.com](http://CraftyChica.com), Cano-Murillo is a former columnist for ***The Arizona Republic*** and artist whose style has been called "Mexi-boho" and Mexican Pop Art. Her motto is: Crafts, drama, and glitter.

Cano-Murillo will present **Creativity, Self-Empowerment, Fulfilling a Dream**. Using creativity exercises, samples, and insider tips, she will help participants pinpoint end goals, then create an action plan and timeline to achieve them.

This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services.

# Memorandum



**To:** Brent Billingsley, Town Manager  
**From:** Bryan C. Hughes, Parks and Recreation Director  
**Date:** January 19, 2016  
**Re:** January 2016 Department Report

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The 150<sup>th</sup> Anniversary Celebration Ad Hoc Committee met again on Wednesday, January 6<sup>th</sup>. The committee, which includes community leaders and Town staff, also had folks from local businesses and organizations such as the Sons of the American Legion and Masonic Lodge. The committee narrowed its focus to existing events and a few new events depending on sponsorship. Letters have been sent out to past and potential sponsors and staff is waiting to get responses back. A social media marketing subcommittee was formed to look at better ways to attract people from outlying areas to Florence and the events. The committee will meet again on January 28<sup>th</sup> with updates. The kickoff event will be the annual Historic Home Tour on Saturday, February 13<sup>th</sup>.

The Parks Staff has begun major renovations on the ball fields at Heritage Park to get them ready for the spring and upcoming Little League season. A stabilizer mix will be added to the infields and warning tracks to level and improve safety for the players.

The Before and After the Bell programs at Florence K8 and Anthem K8 resumed on January 4<sup>th</sup>. There are 13 kids registered at the Florence and 14 kids at the Anthem program.

The Mother/Son Dance is scheduled for Friday, January 22<sup>nd</sup> at the Library and Community Center. There are 61 participants registered, which almost doubles previous year's participation. The 2014 event had 36 participants and last year had 35 participants.

Parks and Recreation is participating in the Greater Florence Chamber of Commerce's first Pinal County Family Expo scheduled for Saturday, January 30<sup>th</sup> at the Florence K-8 School. This event will be a good opportunity to showcase the department and the variety of programs offered, as well as new and existing facilities.

The World Cup Soccer program for kids begins on Saturday, February 6<sup>th</sup> at Heritage Park. As of today, there are 57 participants registered.

The Historic Home Tour is Saturday, February 13<sup>th</sup>. The committee, made up of volunteers and Town staff, is meeting weekly to finalize details. A volunteer orientation and recognition event is scheduled for Thursday, February 11<sup>th</sup> at the Library and Community Center.

The Florence Aero Modeler Club has an event scheduled at the Aero Modeler Park on Saturday, February 13<sup>th</sup>. The club anticipates 100 participants including pilots and spectators.

**Parks and Recreation Department  
Divisions Report  
December 2015**

**Recreation/Aquatics/Special Events Programs**

<b>Recreation Programs</b>	<b>Registered</b>	<b>Participant</b>	<b>Comments</b>
Before & After the Bell – Florence	7	10	Revenue: \$210
Before & After the Bell – Anthem	8	4	Revenue: \$215
Iddie Biddie Kiddies	3	3	Revenue: \$113.75
Anthem Sprin Inter.	2	0	Revenue: \$120
Mother Son	7	0	Revenue: \$70
Jr. NBA League	57	57	Revenue: \$0
Jr. NBA Skills Comp.		18	Revenue: \$0
World Cup Soccer	28		Revenue: \$280
Adult Open Gym	120		Free Program
Teen Open Gym	148		Free Program
<b>Aquatic Center</b>	<b>Participants</b>		<b>Comments</b>
Open Swim Child			Revenue: \$
Open Swim Adult			Revenue: \$
Adult Lap Swim			Revenue: \$
<b>Special Events</b>	<b>Participants</b>	<b>Sponsors</b>	<b>Comments</b>
Christmas on Main	3,000		
Holiday Light Parade	32 Entires		Revenue: \$450
COM Vendor Space	13		Revenue: \$650

**Facility Use Permits**

<b>Number of Facility Use Permits</b>	<b>Number of Bookings</b>	<b>Estimated Number of Participants</b>	<b>Revenue Generated</b>
35	91	3,130	\$220.00

### Fitness Center – Membership Package

<b>Fitness Package Sales</b>	<b>Total</b>	<b>Revenue</b>
Daily Fitness Pass	20	\$100
Adult 6 Month	1	\$90
Adult Monthly	69	\$1,242
Sr. 6 Month	2	\$120
Sr. Monthly	42	\$504
Youth Monthly	7	\$84
<b>Total Memberships</b>	<b>126</b>	<b>\$2,140</b>

### Fitness Center – Classes

<b>Program</b>	<b>Resident</b>	<b>Non-Resident</b>	<b>Revenue</b>
Stretch it out	2		\$20
Karate for Kids I	2		\$50
Karate for Kids II	8		\$200
Zumba	7		\$140
Tumbling Toddlers	1		\$25
Silver Sneakers	2		\$40
<b>Total for Fitness Center</b>	<b>22</b>		<b>\$475</b>

- \*Estimated member sign-ins throughout the month: 1,462
- \*Total membership packages sold in December: 141
- \*Fitness Center revenue for all December package sales: \$2,140
- \*Fitness Classes revenue for December: \$475
- \*Total December Revenue: \$2,615

### Dorothy Nolan Senior Center

Programs	Participant	Type	Comments
Bible Study	20	Activity	
Bingo	112	Activity	
Birthday Cards	18	Service	
Staff cooked meals & Senior meals	141	Meals/Activity	
Breakfast	118	Meals/Activity	
CAHRA	15	Service	
Dinner Club	11	Meals/Activity	Charleston's Restaurant
Blood Pressures	11	Service	
Pinal County Food Box	43		
Dental Clinic	17		
Diabetic Presentation	20		
Fitness Center	12	Health	
Games	156	Activity	Backspace 3, Yatzee, Skipbo, Dominoes, Cards, Scrabble, Cribbage, Phase 10, Wii games
Guardian Angel Installation	0	Service	
Hair Cuts	0	Service	
Exercise Class	12	Activity	
Home-Delivered Meals	383	Service	
Knitting & Crocheting	11	Activity	
Lost Meals	37	Service	
Medicare Advocate	0	Service	Calls
Movie & Popcorn	11	Activity	
Rides Program	26	Service	146 trips to the Center, 21 errands, and special events
Senior Donation Meals	27	Meals	
Senior Hot Topics	23	Activity	
Shopping	2/13/5	Service	Anthem/Coolidge/Dollar Store
Telephone Reassurance Program	4	Service	
Volunteer Hours	30@301	Service	
Building Use	841	Service	

Grief Support-10, Crafts-03, Music Rudy-11, L&M and Wayne Barleen's Opry-10, Triad-9, Bunko-12, Christmas Party-72, Cavit Sparkle-16, Calligraphy-5, Bells-13

#### **Accomplishments:**

The center served 461 meals to 79 participants; we had 8 new senior participant this month. We traveled 1,858 miles in the senior vans.

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# FLORENCE POLICE

*Monthly Report – December 2015*

Daniel R. Hughes, Chief of Police

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425 N. Pinal St. □ P.O. Box 988

Florence, AZ 85132

Phone: 520-868-7681 □ Fax: 520-868-0158



*“The men and women of the Florence Police Department stand firm in our pursuit for justice and public trust. We will stay true to our mission of providing service and safety to our community with honor, respect, and integrity. We are committed to providing fair and equal treatment to those we encounter.”*

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The information contained in this report outlines significant information and activity within the Florence Police Department (FPD) during the month of December 2015. The monthly report is prepared for the Town Council's review and furthermore for the use by FPD to examine the current activity within the department and community to identify short-term and long-term needs, and develop plans for improvement to provide the highest level of service.

## Personnel

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Employee	Position	Effective
<i>New Hire</i>		
Tabitha Klix	Public Safety Dispatcher	12/28/15
<i>Resignations/Terminations</i>		
Danielle Thiede	Public Safety Dispatcher	12/9/15
<i>Vacancies</i>		
1 full-time	Officer	Frozen
1 full-time	Lead Public Safety Dispatcher	Open
1 full-time	Public Safety Dispatcher	1 applicant pending background

## Chief of Police

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Chief of Police, Daniel R. Hughes attended the following meetings during the month of December:

- Town Council Meetings
  - Management Team Meetings
  - Weekly FPD Administrative Meetings
  - Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting
  - Nextdoor Website Meeting at FPD
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## Administrative/Support Services

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The Support Services area includes the following: Communications Division, Evidence and Property, Crime Scene Investigator, Records Division, and Departmental Budget/Finances.

The Support Services Manager (Deanna Aguilera) attended the following meetings/training during the month of December:

- Administrative Budget Meeting
- Weekly FPD Administrative Meeting
- Website Meeting at FPD

Monthly Activities included:

- Continued Dispatch recruitment and hiring process
- Reviewed and revised Dispatch Policy
- Preparation for Year-End Evidence/Property Audit

### **Communications**

- Continued with the Dispatch recruitment and hiring process.
  - One new hire began December 28<sup>th</sup>, and one applicant is pending the background check.
  - Supervisor Quinones attended APCO/NENA Chapter Meeting and the Steve Martin Toy Drive.
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### **Calls for Service**

Below is a table that depicts the total calls for service handled by FPD dispatchers during the month of December. The numbers are shown by the incident locations and how the incident was reported.

<b>How Calls Are Received, Totals by How Received</b>				
	<b>Beat 1</b>	<b>Beat 2</b>	<b>Beat 3</b>	<b>TOTAL</b>
911 Line	46	18	33	97
Crime Stop Line	0	0	0	0
Officer Report	219	108	212	539
In Person	41	4	2	47
Radio Transmission	0	0	1	1
State TT/NLETS	0	0	0	0
Telephone	183	54	83	320
<b>TOTAL</b>	<b>489</b>	<b>184</b>	<b>331</b>	<b>1004</b>

### **Average Response Time to Calls for Service**

#### **6 Month Reporting Period: July 2015 to December 2015**

	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>
Priority 1	2:51	3:40	5:16	3:25	3:22	3:42
Priority 2	4:58	5:41	5:00	5:00	5:40	5:09
Priority 3	10:45	10:15	12:42	11:12	8:55	19:36
Priority 4	11:34	7:10	13:07	13:41	8:03	21:07

Definitions:

Priority 1            These priorities are those in which there is an imminent danger to life or major damage/loss to property or an in progress or just occurred major felony.

Priority 2            These priorities are those in which a crime in progress might result in a threat of injury to a person, or major loss of property or immediate apprehension of a suspect.

Priority 3            These priorities are those in which there is no threat of personal injury or major loss of property.

Priority 4            These priorities are those of a report nature only.

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# UNIFORM CRIME REPORTING

## DECEMBER 2015 – Part I Crimes

Classification of Offense	Offenses	Unfounded	Actual	Offenses	Juvenile
<b>CRIMINAL HOMICIDE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Murder/Nonneg Manslaughter	0	0	0	0	0
b. Manslaughter by Negligence	0	0	0	0	0
<b>FORCIBLE RAPE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Rape by Force	0	0	0	0	0
b. Attempt Forcible Rape	0	0	0	0	0
<b>ROBBERY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
a. Firearm	0	0	0	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	0	0	0	0	0
<b>ASSAULT</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>4</b>	<b>1</b>
a. Firearm	1	0	1	0	0
b. Knife or Cutting Instrument	0	0	0	0	0
c. Other Dangerous Weapon	0	0	0	0	0
d. Hands, Fist, Feet, etc.	3	0	3	2	1
e. Other Assaults – Simple	4	0	4	2	0
<b>BURGLARY</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>0</b>
a. Forcible Entry	0	0	0	0	0
b. Unlawful Entry/No Force	6	0	6	1	0
c. Attempt Forcible Entry	0	0	0	0	0
<b>LARCENY – THEFT</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>1</b>	<b>0</b>
<b>MOTOR VEHICLE THEFT</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>
a. Autos	2	0	2	1	1
b. Trucks	0	0	0	0	0
c. Other Vehicles	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>30</b>	<b>0</b>	<b>30</b>	<b>7</b>	<b>2</b>
Clearance(s) by Adult Arrest	2				
Clearance(s) by Juvenile Arrest	2				

\*\*All data presented in this report is tentative until monthly audit is complete

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### Property & Evidence

During the month there were 34 envelopes/packages involved in 28 incident cases submitted for processing by the Property and Evidence Section. The 34 items are as follows:

- 24 evidence items, of which 4 were sent to the lab, and 20 were stored,
- 1 was for safekeeping and was stored,
- 9 were found property, of which 4 were disposed, and 5 were stored.

The items of evidence involved the following crimes are:

- 11 - Drug Incidents
- 4 - DUI
- 1 - Burglary
- 1 - Resist Arrest
- 1 - Child Abuse
- 1 - Assault
- 1 - Disorderly Conduct

December 2015 – Property and Evidence Processing							
TOTAL PACKAGES	EVIDENCE STORED	SAFE KEEPING	FOUND PROPERTY	DISPOSAL	RELEASED	OUT TO OFFICER	SENT TO LAB
34	20	1	5	4	0	0	4
December 2015 – Submissions for Related Crimes							
DRUGS	DUI	RESIST ARREST	BURGLARY	CHILD ABUSE	ASSAULT	DISORDERLY CONDUCT	
11	4	1	1	1	1	0	

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## Crime Scene Investigation

### Other Considerations

- The status of the Police Evidence Trust Fund bank account has four pending items involving \$1508.00. One item is pending RICO forfeiture totaling \$80.00 and the remaining are for Safekeeping.
- Six traffic incidents involved the seizure of six Arizona license plates of which one was a fictitious plate.
- Thirty six items in 18 incident cases were purged from the December 2006 inventory according to the ten year evidence schedule protocol.
- Fingerprints were taken for 40 citizens during December by volunteers and the Property and Evidence Section. These included volunteers, employee applicants and private citizens.
- 12 Bicycles remain for either donation or auction.
- Two Crime Scene Investigations were conducted during the month.

The CSI position is still presently vacant with the resignation of the Evidence Technician on September 10<sup>th</sup> for this section. Reporting henceforth will be included in the Property and Evidence Section.



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## Operations/Patrol

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The Operations/Patrol Division is under the direction of Lt. Terry Tryon, and he has attended the following meetings during the month of December:

- FPD Management Team Meetings
- Weekly FPD Administrative Meetings
- Alliance to Combat Transnational Threat – Field Area 2 (ACTT FA-2) Planning Meeting
- Nextdoor Website Meeting at FPD

### Criminal Investigations Unit

Number of new cases assigned in December:		2	
Observed Offense	Assigned Detective	Case Status	Notes:
Fraud	L. Gaston	Open	Suspect committed fraudulent scheme against PayPal. \$100,000.00 waiting on documents to determine probable cause for arrest. (Secret Service will be assisting)
Death Investigation	L. Gaston	OPEN	Pending autopsy
Hit & Run	L. Gaston	Closed	Case moved to cold case
Assault	L. Gaston	Closed	Charges misdemeanor and felony filed
Number of cases carried over into December:		5	
Observed Offense	Assigned Detective	Case Status	Notes:
Custodial Inference & Theft	D. Helsdingen	Closed	One subject arrested, item recovered.
Agency Assist	D. Helsdingen	Closed	Assist Border Patrol detained 4 subjects.
Agency Assist	D. Helsdingen	Closed	Warrant Roundup U.S Marshalls Operation Grinch. Several subjects arrested with Officer Acevedo.
Fraud	D. Helsdingen	Closed	Report taken internet dating scam.
Death Investigation	D. Helsdingen	Open	Report completed, waiting on autopsy suicide.
Criminal Trespassing	D. Helsdingen	Closed	One subject arrested, search warrant, no items recovered.
Narcotics	D. Helsdingen	Closed	Follow up request by PCA completed.
Number of joint cases worked in December:		2	
Observed Offense	Assigned Detective Primary/Secondary	Case Status	Notes:

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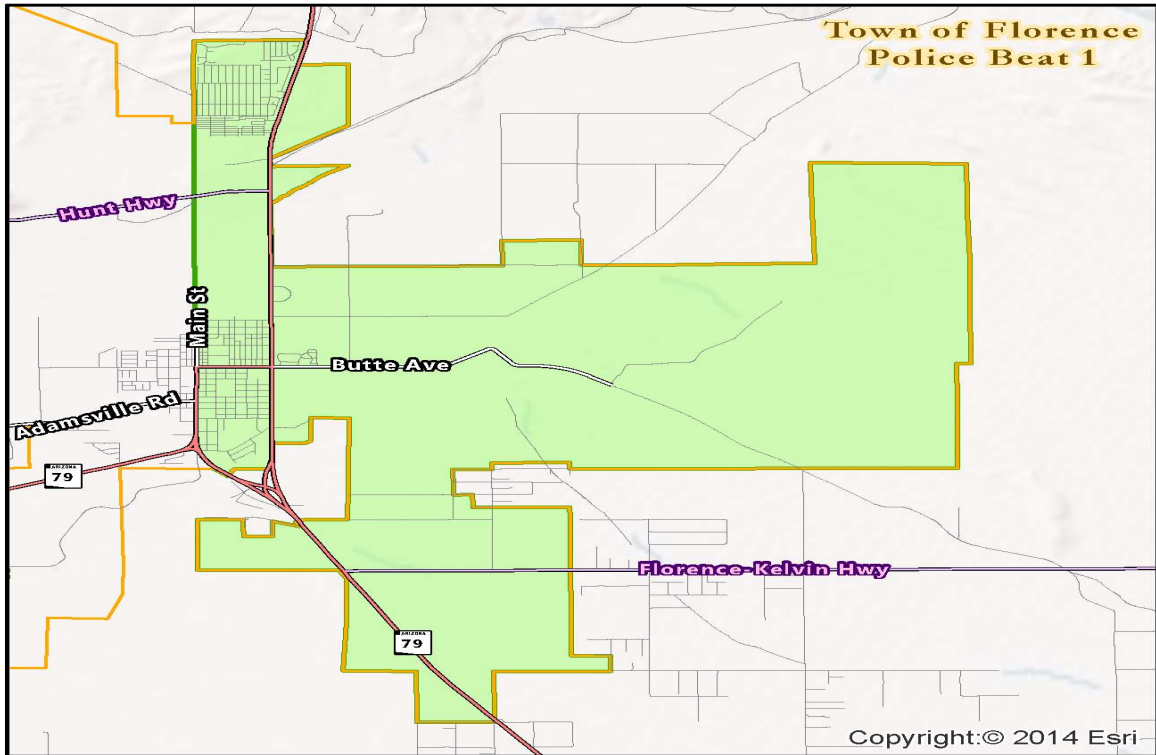
Child/sexual abuse	D. Helsdingen/L. Gaston	Open	Three children have been forensically examined. No disclosures note case will be closed on 1/5/16.
Aggravated Assault Deadly Weapon	D. Helsdingen/L. Gaston	Open	1 subject in custody, victims and witnesses interviewed, supplement and charging completed, surveillance and interviews ongoing.
<b>Other Activity:</b>			
D. Helsdingen	Grand Jury x3		
D. Helsdingen	FA2 meeting/ Sidewinder		
D. Helsdingen	Court sentencing		
D. Helsdingen/L. Gaston	Forensic Interviews x3		
L. Gaston/D. Helsdingen	Child Abuse Training Religious Setting		
L. Gaston/D. Helsdingen	Department Discretionary Shoot		
D. Helsdingen/L. Gaston	Legal updates		
D. Helsdingen	Community Meeting Florence Gardens		



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## Beat 1



### **Beat Statistics:**

Beat 1 Supervisor – Sgt. Scott Morris

There are 7 officers assigned to Beat 1

Total number of calls for service (including traffic): 437

Total number of traffic stops: 143

Total number of accident reports taken: 5

Total number of citations issued: 22

Total number of DUI: 2

### **Person Crimes**

Aggravated assault: 2

Sexual Assault: 2

### **Property Crimes**

Burglary: 4

Criminal damage: 2

Theft: 6

### **Monthly Activities**

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For the month of December, the total calls for service were 437, compared to 383 in November for a slight increase. A total of 169 directed patrols were conducted.

The Juvenile Detention Log was completed as required by state law. The department detained one juvenile for the month of December.

### **Community Involvement and Education**

Officer Palmer continues to work with Public Works on code enforcement issues. No citations have been issued. All of the Beat 1 officers are continuously looking for and addressing any code or parking violations. All residents have complied with warnings. Officer Palmer is also in charge of conducting security surveys on residences and businesses that may have been compromised by burglaries, criminal damage or other crimes. Officer Palmer completed three security surveys in December.

School Crosswalks are being monitored by officers in the morning and afternoons. There have been no significant code enforcement issues during the month of December.

Officer Palmer is also in charge of the department's Intoxilyzer 8000 and completes the monthly QAS (Quality Assurance Specialist). This includes keeping monthly inspection / calibration reports. It passed with no issues this month. These reports are also used in DUI court proceedings. This machine is also utilized by other agencies such as DPS, PCSO, and Coolidge PD.

### **Special Events**

The Christmas Parade was held on December 4<sup>th</sup>.

### **Upcoming Special Events**

None

### **Significant Calls for Service**

E. Diversion Dam Rd – A detained juvenile assaulted a Casa Grande Police Officer inside the facility. There were no injuries. Assault charges were filed.

N. Main St – A large fight broke out at Kokopelli's Bar. Officers from FLPD arrived as well as PCSO Deputies to address the incident. No arrests were made. The crowd was dispersed without any further issue.

N. Main St – A large fight started inside Kokopelli's Bar. It spilled into the back parking lot at which time a subject fired several shots into the rear of the establishment. A female was hit in the shoe, but did not sustain physical injury. The case is currently under investigation, with suspects identified. Multiple arrests are expected to follow.

N. Pinal Parkway – Two sexual assault cases were reported as required by the Prison Rape Elimination Act. No charges pending as victims refused to cooperate.

N. Ohio – A white male subject entered the unlocked residence, and the victim who was sleeping on the couch woke up. The victim's husband then followed the suspect, who was in a red Ford SUV. The vehicle was last seen traveling east on Price Rd. Nothing was taken from the

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residence. Further investigation was conducted by detectives and patrol, the suspect was later located, interviewed and arrested for burglary. This suspect also fits the description from other victims in Florence Gardens.

N. North Dakota – Unknown subject(s) entered the residence through the unlocked front door and removed a Ruger pistol valued at \$500.00 from a nightstand.

N. Wisconsin – Unknown subject(s) entered the residence through the unlocked front door and removed \$60.00 in cash, a smart phone, camera and flashlight.

N. Ohio - Unknown subject(s) entered the residence through the unlocked front door and removed a laptop, necklace and Kindle Notebook.

A member of Florence Gardens has indicated they have not secured their residence when they leave. They have been advised to start securing the home when leaving for any amount of time. Florence Police Officers have attended their Saturday morning coffee meetings and educated the residents on home safety and the availability of home security surveys. Florence Police Investigations currently have an investigative lead on these burglaries and expect an arrest in the near future.

The six thefts reported in December include a purse left at a table at L&B's Restaurant, an inflatable Santa yard decoration and prescription pills being taken. The security camera was also taken from the concession stand at Heritage Park, valued at \$250.00. No suspects were identified on any of these crimes.

Five traffic accidents were reported in December, to include 2 private property accidents, 1 injury accident, and 2 minor accidents with no injuries.

### **Training**

Florence Police Department Patrol Officers continue to review departmental policies and updates during shift briefings. Officers also had range qualifications for the rifle and handgun.

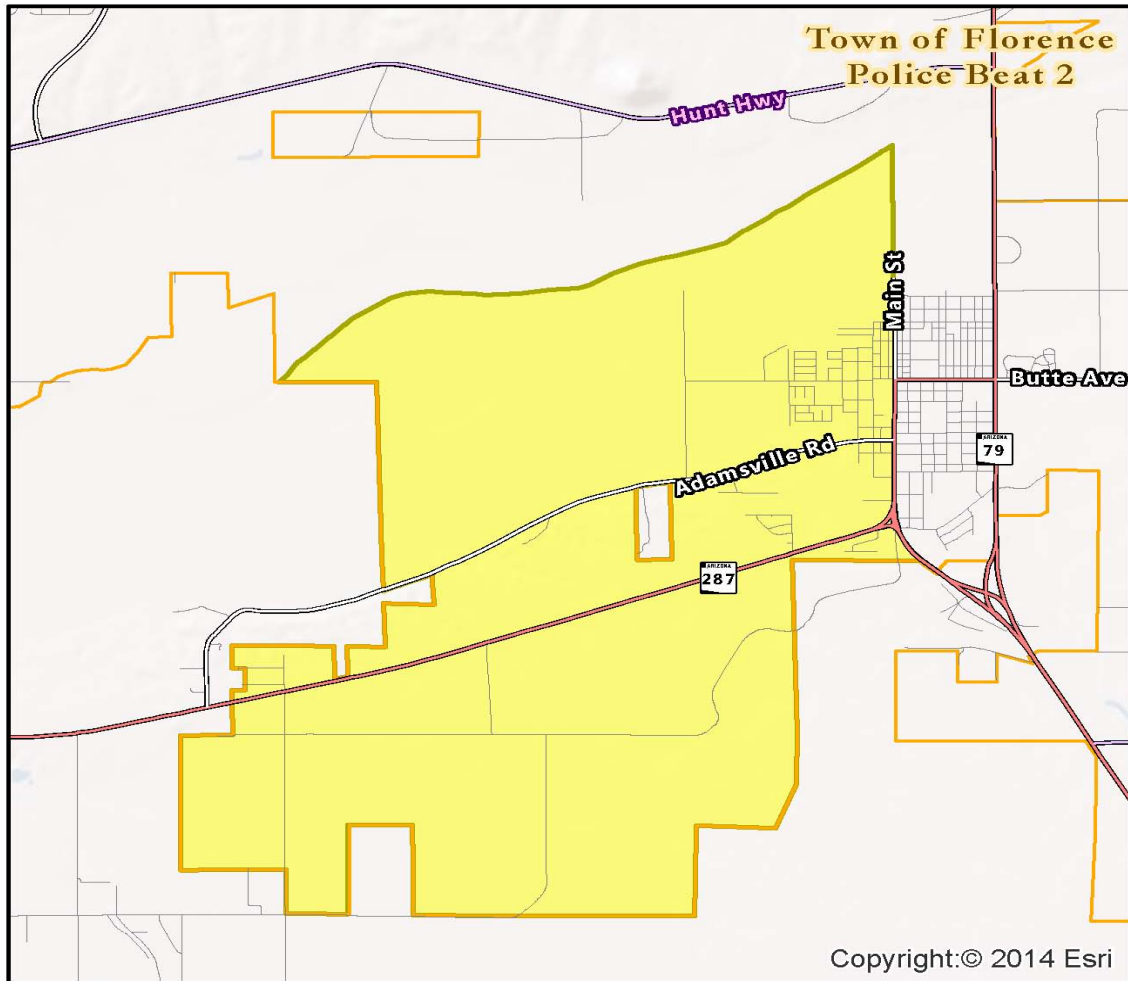
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## Beat 2



### **Beat Statistics**

Beat 2 Supervisor – Sgt. David Peterson

There are 5 officers assigned to Beat 2

Total number of calls for service (not including traffic): 139

Total number of traffic stops: 72

Total number of accident reports taken: 4

Total number of citations issued: 10

Total number of DUI: 0

### **Persons Crimes**

None

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## **Property Crimes**

Burglary: 1

Criminal damage: 2

Theft: 5

## **Monthly Activities**

### **Community Involvement and Education**

Officers have been conducting directed patrols of the schools, school grounds and parking lots. Officers monitor traffic in the areas surrounding the school, to include crosswalk areas which resulted in one citation for speeding. Officers also checked businesses along Main Street and at the Holiday Inn.

Officers continue to check areas that have recently reported the illegal dumping of garbage (Campbell Rd./20<sup>th</sup> St.) and have noticed no further violations during this month.

Florence High School was closed due to Fall Break for the last two weeks of December. Officers continue to patrol the campus and ensure all buildings are secure with no signs of criminal activity.

Florence Police Department has launched a website which is designed to improve the relationship with the department and the community. The site is called Nextdoor ([nextdoor.com](http://nextdoor.com)) which has been formed to “make our neighborhoods stronger and safer”. Nextdoor has been used successfully in several cities/towns across the country. The Police Department’s members and residents will be able to log on and share / receive information with each other. Residents will also be able to communicate with their neighbors about their own local issues.

Florence Police Department held a Town Hall meeting with residents on December 9, 2015. The residents were given an overview of the police department and each of the units (Beats, K-9, Narcotics Task Force, Volunteer program, Detective Unit). The residents were then able to ask questions and voice their concerns for the community.

### **Special Events**

Main Street hosted the Christmas Light Parade which took place with no reported incidents.

Main Street Park hosted The United Food Bank monthly meeting on the last Friday of the month.

### **Upcoming Special Events**

None

### **Significant Calls for Service**

Burglary reported on W. Canal Road. The homeowners went on a trip between December 2<sup>nd</sup> and December 14<sup>th</sup>. Upon their return home they noticed several items missing. There were no signs of forced entry but the homeowners did locate an unlocked door which led into the back bedroom. The homeowners could not say with any certainty that the door was or was not locked prior to their departure. The homeowners estimated the value of stolen items at \$11,306.00. The items consisted of firearms, jewelry, flashlights and knives. Officer Palmer is the case officer and

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spoke with the residents about a security survey. Patrol division also conducted close patrols of the area upon learning of this burglary. This home is in an isolated area along Canal Road with no other homes in the area. This case is being investigated by the Detective Unit.

Theft reported on W. 9<sup>th</sup> St. A male reported that he had company earlier in the day and noticed a child with his prescription pill bottle. The male took the pill bottle and placed it on top of his refrigerator. After the company left he noticed the pill bottle was still where he left it. A short time later he noticed the pill bottle was missing. The male stated that no one else was inside of his home and there were no signs of forced entry. The male reported that the pill bottle contained 90 Percocet pills (unknown value). A security survey was suggested to the male. No investigative leads at this time.

Theft of property was reported on W. Butte Ave. A male reported that his son's 27" green Mongoose bicycle was removed from their back porch area by unknown person(s). The bicycle is valued at \$50.00. The male had no further information for the bicycle (no serial number, no identifying marks). No leads at this time.

Theft of property was reported at W. 20<sup>th</sup> St. A female reported that someone stole her "Holiday Light Show" light projector (valued at \$45.00) from her front yard. No leads at this time.

Theft of property was reported at N. Centennial Park Pl. A female reported that unknown person(s) stole her "Holiday Light Show" light projector (valued at \$45.00) from her front yard. No leads at this time.

Theft of property was reported at S. Central Ave. A female reported several items were taken from her home. The items consisted of an IPAD mini (valued at \$250.00), a black BB gun (valued at \$40.00) and some pain medication (valued at \$10.00). The female stated she had a friend staying at her home for a couple of weeks and she suspects the friend's boyfriend. The boyfriend has been identified and the case is being investigated by the Detective Unit.

Criminal damage reported on W. Butte Ave & Peacock Trail. An officer on patrol observed graffiti painted on the street. The words "Southside", "Moe", "Loco" and "BK" were spray painted onto the street. The officer contacted Public Works to cover the graffiti.

Criminal damage reported on N. Poston Circle. A male reported that while he was home he heard a noise in another room. When he went to see what the noise was he noticed his bedroom window was broken. The reporter stated he went outside and noticed a black Chevy truck driving away, but he could not say for sure that this was the suspect. The window was valued at \$150.00.

A single vehicle rollover accident occurred on Highway 287 near Valley Farms Road which was caused by a tire blow out. The driver was uninjured and the vehicle was removed from the scene by the towing service.

A two vehicle accident occurred at the Y intersection of Main Street at Highway 287. A vehicle pulled out from the stop sign and was struck by a southbound vehicle which had the right of way. There were no injuries reported and both vehicles were able to be driven from the scene.

Two private property accidents were reported and did not involve injuries. The first private property accident took place in the parking lot of A & M Pizza. One vehicle backed into the

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other. Neither vehicle sustained any damage. The second private property accident occurred in the Florence High School parking lot. The two vehicles bumped into each other resulting in no damage and no injuries. The responding officers completed reports and issued the drivers the necessary information (license, registration, insurance and the report numbers).

Officers conducted 189 Directed Patrols during the month. These patrols are conducted to detect and/or deter criminal activity. Directed Patrols were conducted regularly at Heritage Park/Territory Square Park, The Silver King/Padilla Square Park, McFarland State Park, Desert Palms apartments, Florence High School and The Holiday Inn. Officers contacted employees during hours of operation. During off hours locations were checked for secure windows and doors.

### **Training**

During the month of December officers received in house training which included review of department policies and procedures, legal updates and daily briefings.

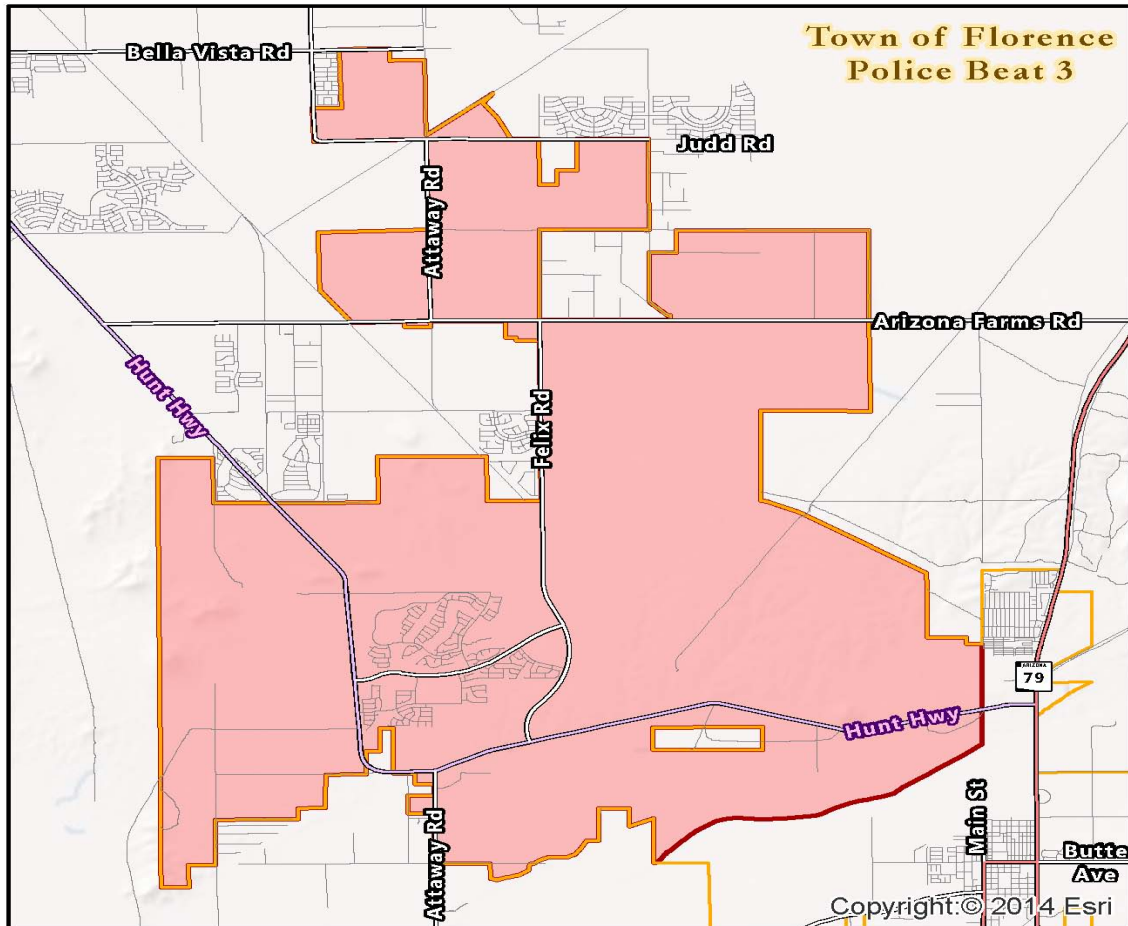
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### Beat 3



#### **Beat Statistics**

Beat 3 Supervisor – Sgt. R. Klix

There are 6 officers assigned to Beat 2

Total number of calls for service (not including traffic): 130

Total number of traffic stops: 173

Total number of accident reports taken: 4, All accidents reported were minor damage and minor to no injuries. Three of the four accidents were rear-end collisions commonly caused by inattention or following too closely. The fourth accident involved some pulling out into the lane of traffic after the driver attempted to turn around.

Total number of citations issued: 48

Total number of DUI: 0

#### **Persons Crimes**

Aggravated assault: 1

Assault: 1

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## **Property Crimes**

Burglary: 1

Criminal damage: 3

Theft: 2

Vehicle theft: 2

## **Monthly Activities**

- Directed Patrols to include foot patrols of local parks and public spaces.
- Monitoring and reporting of areas needing speed and traffic enforcement.
- Officers and volunteers continued house watches in the area.
- School zones are monitored by officers and volunteers.
- Providing constant roaming patrol and high visibility in community.

## **Community Involvement and Education**

None

## **Special Events**

None

## **Upcoming Special Events**

Sun City Arts in the Park on January 2<sup>nd</sup>, 2016.

## **Significant Calls for Service**

Aggravated assault reported from Anthem Hospital. A patient assaulted an employee and was being disruptive. Several officers had to respond twice in the same night in order to subdue the subject. The doctor eventually decided to allow the subject to receive medications so he would no longer fight with staff. The patient was charged for aggravated assault and disorderly conduct.

An assault call was received in reference to a domestic dispute between husband and wife in Sun City. The husband was arrested and booked into PCSO Jail. The victim was provided victim rights and information to obtain further assistance as well as education concerning domestic violence.

Increased property crimes have involved juveniles. The increase in property crimes for this month can be attributed to schools being on break and a higher presence of people both adults and juveniles in the area during holiday season. To address the trend, officers have been directed to conduct foot patrols of both the Community Center and the main park area regularly. Beat 3 has totaled 236 Directed Patrols which included the foot patrols as well as checking on the schools, hospital and other grounds in the community. There were no contacts made with individuals while out on the foot patrols.

Two of the four reported property crimes involved theft of Christmas decorations. The remaining two involved thefts of vehicles.

A juvenile female was reported to have stolen her sister's vehicle from the home located in

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Anthem. The juvenile and vehicle were observed driving down Hunt Hwy by an officer. The juvenile was arrested and booked into Pinal County Juvenile Detention.

A woman living at the dairy on Arizona Farms Rd reported her vehicle stolen by an employee of the dairy that was terminated. Attempts to locate the vehicle were negative. Surrounding agencies were notified as well as Border Patrol. It is believed the man who stole the car would go to his residence in Coolidge or to family in Mexico. The vehicle has not been located and was entered into the National Crime Information Center (NCIC).

Two of the three reported criminal damage calls involved the Anthem Community Center. An unknown person(s) damaged patio furniture, throwing them into the pool as well as speakers and other equipment. Evidence involving photographs of footprints near the scene were taken. The following night, an officer doing his security checks of the property observed additional damage to a ladder against the building. The officer completed an information report and notified staff at the center and learned it was part of the earlier report.

Neighbors of a home under construction reported three juveniles on the roof. An officer made contact with the juveniles and no damage had occurred. The officers took the juveniles home and spoke to their parents about trespassing.

A resident in Anthem Parkside reported some of her yard furniture stolen from her backyard. Officers checked the area and no other similar reports were made by neighbors however a neighbor had found the cushion to one of the lawn chairs in his front yard. There were no signs of forced entry to the yard or damages to the locked gate. Close patrols were conducted in case the person would return for the remaining furniture. Neighbors were also advised of the theft by the officers.

### **Training**

All officers attended firearms training and qualifications.

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### **K-9 Unit**

Supervisor – Sgt. Don Campbell

There are 1 officer assigned to K-9 Unit: K-9 Guilin

Total number of vehicle stops: 8

Total number of K-9 utilizations: 1

Total number of hand searches: 0

Total amount of narcotic seizures: 0

### **Significant K-9 Incidents**

During the month of December, K9 Guilin was responsible for (16) calls of service within the Town of Florence.

### **Other K-9 Activity**

K9 Guilin attended weekly K9 detection with the Pinal County Sheriff's Office K9 Unit. During the four hour block of detection, K9 Guilin's service dog detected marijuana, cocaine, methamphetamine and heroin without incident.

### **Volunteers**

The Florence Police Department Volunteers put in a total of 185.25 hours for the month of December. This included transporting police vehicles, court security, report taking, fingerprints, and funerals.

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**Funding Updates/Az Governor's Office of Highway Safety**

Number of details worked: 18  
Arrests during details: 2  
Number of officers that worked: 4  
Total numbers of hours worked: 56  
Total number of vehicles stopped: 442

Outcome of Stop	Total Number
Civil	57
Criminal	1
DUI Drugs	2
Designated Driver	1
DRE (Drug Recognition Expert) evaluations	0

**Training**

Efforts are continually made by the training staff to incorporate and provide quality training to all FPD (Florence Police Department) officers. FPD staff has worked diligently to reduce training costs by providing required internal training.

**In-house Training**

The Florence Police Department scheduled a Shoot Don't Shoot Training at the National Guard range located off of Hwy 79. The training was held on December 15<sup>th</sup> and 16<sup>th</sup> for approximately 2 hours per session by firearms instructors, Officer Phillips and Officer Alston. All sworn personnel attended the training. Officer Phillips has scheduled a make-up shoot for those that could not attend in early January 2016

**Outside Training**

Christmas and vacations did not allow for outside training. All sworn personnel have met the AZPOST required training minimum for 2015.

**Traffic**

Total number of Citations issued for the department: 91 for 116 violations

The Florence Police Department participated with Pinal County during the entire month of December for DUI enforcement. The details were held at several locations within Pinal County including Casa Grande, San Tan, and the Hunt Hwy corridor. Officer Mount, Officer Voight, and Officer Linderoth represented the department at the details. The Florence Police Department also conducted a speed detail on Saturday, December 5<sup>th</sup> in Beats 1 and 2 with Officer Mount and Officer Rose participating. A separate speed detail was performed in Beat 3 in conjunction with the install for a new traffic light at Attaway and Hunt Hwy on December 8<sup>th</sup> with Officer Phillips and Officer Alston participating. The detail in Beat 3 was scheduled between the hours of 0800-

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1300 with a concentration on the west and east side of the new light.

The department reported the following to the Governor's Office of Highway Safety: 442 contacts or stops, 2 misdemeanor DUI arrest, 2 DUI drug arrest, 57 civil speeding tickets and 63 other citations.

**Directed Patrols**

The Police Department conducted 594 Directed Patrols during December. Directed Patrols are a proactive, police-initiated, approach which focuses patrol resources on the places with highest risks of serious crime to increase crime prevention. Statistics have proven that an increased proactive patrol in high crime areas has decreased crimes.

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## Public Works Monthly Report December 2015

### Administration

- Advised Pulte to provide Map of Dedication for Easement abandonment to Unit 53 to coincide with Right-of-Way dedication.
- Water leak identified on Merriweather Way reported to Pulte for resolution.
- Street light request on W. Admiral on awaiting Pulte design and verification to Streetlight Standards.
- Provide Maricopa Area Government (MAG) with annotated drawings for future road classification input.
- Reviewing bond for escrow balance of Hunt Highway Improvements for Phase III.
- Staff attended Pinal County Emergency Response and Recovery Plan.
- Received engineering/installation estimates for sound protection at Well 3 not afforded during Project completed last FY and complaints had recurred. Evaluation of retention pond in progress.
- Started Operations of Solar Traffic Signal installation at Attaway and Hunt Hwy with County in December.
- Completed budget information as requested.
- Preplanned permitting and engineering of recharge project to be considered by ADWR for the effluent, pending application. ADEQ agreed to use majority of hydrogeological study previously done for Point of Compliance (POC) Well No. 3.
- Updated Capital Improvement Plans (CIP) for input into current and future year CIP plans.
- Diversion Dam and SR 79 Project back on track with direct communication with ADOT and San Carlos Irrigation District. Southwest Gas to relocate prior to start of Project gas line in ADOT right-of-way, utility clearance by ADOT prepared in error, Southwest Gas seeking ADOT Encroachment Permit. Planning to start work on eastern portion of Project next month.
- Compiled Western Infrastructure Financing Authority (WIFA) disbursement as last disbursement was made in March for the period through January. Over \$100,000 available for reimbursement and corrected billing error as well as narrative description.
- Compiled historical information of Sun Western for lack of performance on Warranty issues at Well No. 3 to be forwarded to Town Attorney for possible action with surety. Some of their subcontractors have responded within their work scope of warranty items needing attention.
- Completed evaluation of sound barriers at Well No. 3 well pump and generator. Retention area being tested for any remedial action needed.
- Attended PCWAA meeting.
- Continued to provide input into Bonnybrooke Solar Project concerning engineering input of access concerns, with SCIDD and adjacent landowners.

## **Engineering**

- Met with Pinal County Facilities Maintenance to relocate existing water meter to above ground and rearrange piping accordingly. County personnel to perform work at 31 N Pinal St.
- Met with Pinal County to review solution to drainage issues at the Attaway/Judd intersection caused by county flooding.
- Met with Cox communication to relocate communications line on south side of McDonald's on Diversion Dam Road.
- Garney started field construction at the South Wastewater Treatment Plant at Filtration Project. Structural and filters have been completed with startup testing and performance testing in process.
- Reviewed drainage issues at intersection of Geib Street and Centennial Park. Found it to be basically runoff from private and county property. Cairo Engineering to do storm drainage recommendations adjoining property owner to dedicate right-of-way. San Carlos Irrigation and Drainage District to discuss with property owners, and Town to investigation restoration of area to protect utility lines and possibly code enforcement. SCIDD offering design to adjacent property needed and grading plan of undeveloped areas.
- Receiving proposal for East 1st Street Reconstruction, activities include water line, water service installations and street alignment.
- Assistance continued with APS and Johnson Ranch Estates developer with Florence Flood Control District in regards to easement of power line for service to development as well as water supply input to southeast utilities.
- Westernmost Con-Arch Bridge over Merrill Ranch Parkway had noted deficiencies to be analyzed; report received from Pulte Engineer and awaiting comments.
- Low water pressure in Florence Gardens area attributed to lack of attention to Design Report for North Tank Project. Long-term resolution in design consisting of upgrading booster pumps, adding looped water distribution line, and resurrecting existing water line capacity. Proposals received and design approval by Council Action. Booster pump design is 100% complete with solicitation of contractor proposals.
- Street lighting deficiencies noted in Anthem, Pulte to revamp lighting after resolution of locations, locations being identified. Unit 9 streetlight installed on W. Admiral being reviewed by Town.
- Engineering analysis started of vehicle canopy at Public Works yard due to deterioration of structure, proposals received.
- Currier Construction completed work on the punch list to the effluent pump station. SCADA and training completed.
- Provided resolution to sewer odor issue related to improper grease interceptor connection. Resolution adopted and appears to rectify problem as no odor in other areas of strip center noted.

- Received five (5) task order proposals from Lee Engineering concerning streetlights/signalization at a) Hunt/Attaway intersection, b) Hunt/SR79 intersection, c) Felix/Hunt Highway, and d) preemption signals on Butte and SR79/Main intersections.
- Garney Construction completed work on the water storage tank and booster pumps in Florence Gardens tank site. Closeout in process awaiting turnover documents.
- Reviewed draft plan of South Wastewater Treatment Plant expansion and costs were extremely exorbitant requiring purchase of additional land. Provided direction to Engineer to formulate alternate Master Plan as an option at no additional cost, evaluation proceeding on Membrane Bioreactor process; Headworks, UV system and influent pipe being evaluated under preliminary design of plant upsizing.
- Determined that engineering for water line project from Caliente to California Avenue and then to North Florence Water Reservoir lacked proper easements and engineering review. Advised Engineer accordingly, alternate route being evaluated for access issues, environment and cultural resources issues.
- Traffic analysis being performed at Arizona Farms Road and Aladdin to address left turn movements; culvert repaired.
- Completed structural inspection of bridge over San Carlos Irrigation and Drainage District (SCIDD) on East Butte. Bridge engineer's preliminary report being reviewed.

### **Streets**

- Yearly crack sealing completed in the Anthem Parkside area as well as sidewalk repairs continued. Sun City area started as well as sidewalk evaluation.
- Assisted Facility Maintenance by providing personnel to complete work orders.
- The patch truck crew worked on street maintenance and water and sewer repair patches.
- Crack sealing continued in Area 4 of the Town core (southeast) and Sunrise Estates Phase I.
- Crews worked on cleanup, mowing, spraying weeds, storm drain cleaning and trimming trees in the right of ways.
- Provided storm drain location markings for Blue Stake requests.
- Assisted Cemetery Division with cemetery inquiries and burials.
- Watered and bladed Christensen Road, Hiscox Lane, Canal Road and Cemetery Roads. Improvement to Christensen Road continued.
- Performed scheduled street sweeping.

### **Fleet Maintenance**

- Performed preventative maintenance on 25 Town vehicles and made various repairs on 9 Town vehicles.



### **Facility Maintenance**

- Annual Equipment Maintenance of HVAC Units performed by Spectrum.
- Roof repair at Town Hall completed with responsible Contractor.
- Repaired parking lot lighting at Town Hall.

### **Sanitation**

- Corresponded with Contractor Administrator and RAD on commercial, non-commercial and other accounts.
- Completed commercial service reconnaissance for sanitation services.
- Two (2) tons of brush was hauled to the Transfer Station.
- Investigated lack of recycling efforts by RAD to Administration for contract conformance issues.
- Addressed landscaper's right-of-way issues within Anthem with constant surveillance.
- Contacted by County for relocation of dumpsters from County Maintenance Facility to former Juvenile Detention Facility.

### **Cemetery**

- Fourteen (14) inquiries on cemetery plots were discussed.
- There were four (4) burials.

### **Utilities**

- SCADA programming was completed for the Chlorination and Effluent Reuse Pump Project.
- Ultraviolet System at the South Wastewater Treatment Plant was restored to proper condition after a two (2) year absence of use.
- ADEQ inspected the Chlorination Project for permit compliance in conjunction with completion of the Project. The results indicated completion needed of the contractor's turnover package and in-process test results. Construction surveillance was acceptable.
- Limit switch on the decanter at Sequencing Batch Reactor No. 2 was replaced thus allowing proper operation of decanter.
- Headworks travelling screen at the South Wastewater Treatment Plant malfunctioned and investigation in-process in December.
- Engineer's Certificate of Completion not required for April 22, 2015 Consent Order. ADEQ requests onsite inspection conducted December 30, 2015. As-builts provided.
- Sewer line not encased properly within Unit 50 at retention area onto Merrill Ranch Parkway. Pulte completed rework needed.
- Warranty issues at Well No. 3 being reviewed and responded to Contractor on the chlorination system and Pump No. 2. It was also found that only three (3) pumps were installed instead of four (4) per the CIP.
- Requested that Polishing Lagoons at South Wastewater Treatment Plant be placed into temporary cessation since not required. ADEQ agreed.